

## **PETERBOROUGH CITY COUNCIL SUMMONS TO A MEETING**

You are invited to attend a meeting of the Peterborough City Council, which will be held in the Council Chamber, Town Hall, Peterborough on

**WEDNESDAY 13 DECEMBER 2017 at 7.00 pm**

### **AGENDA**

**Page No.**

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Minutes of the meeting held on 11 October 2017** **3 - 36**

#### **COMMUNICATIONS**

4. **Mayor's Announcements**
5. **Leader's Announcements**

#### **QUESTIONS AND PETITIONS**

6. **Questions from Members of the Public**
7. **Petitions**
  - (a) **Presented by Members of the Public**
  - (b) **Presented by Members**
8. **Questions on Notice**
  - (a) **To the Mayor**
  - (b) **To the Leader or Member of the Cabinet**
  - (c) **To the Chair of any Committee or Sub-Committee**



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(d) To the Combined Authority Representatives

**RECOMMENDATIONS AND REPORTS**

**9. Executive and Committee Recommendations to Council**

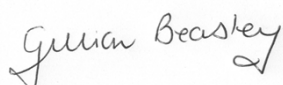
- |   |          |
|---|----------|
| (a) Licensing Committee Recommendation - Draft Byelaws for Hackney Carriages      | 37 - 42  |
| (b) Executive Recommendation - Proposed Local Plan Submission                     | 43 - 54  |
| (c) Executive Recommendation - Adoption of the Castor Neighbourhood Plan          | 55 - 60  |
| (d) Executive Recommendation - Adoption of the Ailsworth Neighbourhood Plan       | 61 - 66  |
| (e) Executive Recommendation - Proposed Changes to the Housing Allocations Policy | 67 - 72  |
| (f) Executive Recommendation - Medium Term Financial Strategy 2018-19 to 2020-21  | 73 - 110 |

**10. Questions on the Executive Decisions Made Since the Last Meeting** 111 - 120

**11. Questions on the Combined Authority Decisions Made Since the Last Meeting** 121 - 148

**COUNCIL BUSINESS TIME**

**12. Motions on Notice** 149 - 150



Chief Executive

5 December 2017  
Town Hall  
Bridge Street  
Peterborough

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**MINUTES OF THE COUNCIL MEETING  
HELD WEDNESDAY 11 OCTOBER 2017  
COUNCIL CHAMBER, TOWN HALL, PETERBOROUGH**

**THE MAYOR – COUNCILLOR JOHN FOX**

**Present:**

Councillors Aitken, Ali, Allen, Ash, Ayres, Barkham, Bisby, Bond, Brown, Bull, Casey, Cereste, Clark, Coles, Davidson, Dowson, Ellis, Elsey, Ferris, Fitzgerald, Fuller, Fower, JR Fox, Goodwin, Harper, Hiller, Holdich, Hussain, Amjad Iqbal, Azher Iqbal, Jamil, Johnson, Khan, King, Lamb, Lane, Lillis, Mahabadi, Murphy, Nadeem, G Nawaz, S Nawaz, Okonkowski, Over, Peach, Rush, Saltmarsh, Sandford, Seaton, Serluca, Shaheed, Sharp, Simons, Smith, Stokes, Sylvester, Walsh, and Whitby

**34. Apologies for Absence**

Apologies for absence were received from Councillor Judy Fox and Councillor Martin.

**35. Declarations of Interest**

There were no declarations of interest received.

**36. Minutes of the Meeting held on:**

**(a) 20 June 2017 – Extraordinary Meeting**

The minutes of the Mayor Making meeting held on 20 June 2017 were approved as a true and accurate record, subject to the inclusion of Councillor Goodwin on the list of attendees.

**(b) 19 July 2017**

The minutes of the Annual Council meeting held on 19 July 2017 were approved as a true and accurate record.

**(c) 26 July 2017 – Reconvened Meeting**

The minutes of the Annual Council meeting held on 26 July 2017 were approved as a true and accurate record.

**COMMUNICATIONS**

**37. Mayor's Announcements**

The Mayor further announced that in 2016, the Council had launched its 2016-2017 reward and recognition scheme for council employees. The purpose of the scheme was

to recognise the outstanding and consistent performance of individuals and teams in helping to achieve the Council's priorities or in demonstrating the Council's core values.

The Mayor introduced the Team of the Year and the Employee of the Year awards, this being the Trading Standards Team and Karen Boyle respectively. The Trading Standards Team had been chosen to receive the Team of the Year award for providing a centre of excellence for business advice locally, regionally, and nationally.

Karen Boyle had been chosen to receive the Employee of the Year award for her role in leading the 'Going Google' project.

### **38. Leader's Announcements**

There were no announcements from the Leader.

## **QUESTIONS AND PETITIONS**

### **39. Questions with Notice by Members of the Public**

Questions from members of the public were raised in respect of the following:

1. The Introduction of Public Space Protection Orders and Fixed Penalty Notices

This question and its response are attached in **APPENDIX A** to these minutes.

### **40. Petitions**

#### **(a) Presented by Members of the Public**

There were no petitions presented by members of the public.

#### **(b) Presented by Members**

Councillor Lane presented a petition signed by 17 signatories for Roland Court to request that a pedestrian crossing be installed on Goodwin Walk near Rowland Court.

#### **(c) Petition for Debate – 'Lack of Public Engagement and Consultation on LTP4'**

A petition had been received by the Council containing over 500 signatures from people who lived, worked, or studied in the city. This had triggered the right to a debate at the meeting of the Full Council in accordance with the Petitions Scheme.

The petition, 'Lack of Public Engagement and Consultation on LTP4,' called on the Council to:

1. Halt plans for pedestrian crossings at Junction 18 / Rhubarb Bridge. Relook at, and be open about, the negative impact of current proposals. Put plans on hold while you seek funding for a replacement pedestrian and cycle bridge.

2. Re-run public engagement and consultation around the Local Transport Plan 4. We don't feel adequate public consultation took place prior to the adoption of this plan. As part of this, provide detailed, costed options for Junction 18 / Rhubarb Bridge and consult people on the alternatives.
3. Debate both these things at a Full Council meeting as soon as possible. Hold a public meeting in 2017 on these issues for the public to share their thoughts with officers and councillors.

Nyree Ambarchian, the lead petitioner, address the Council. In summary the key points highlighted included:

- Ms Ambarchian thanked Councillors and officers for their assistance.
- More than 2,000 people use the bridge every day. More than 6,000 people signed a further petition. Many people were affected and were interested.
- The Council's original proposal had been met with public outcry and it was understood that the bridge would now be maintained for 5 to 10 years while looking for a replacement and also working to widen the roads.
- It was not understood why at grade crossing were still being considered, as crossing four lanes of traffic would be both challenging and intimidating.
- Segregating traffic was important and at grade crossing were thought to go against this principle.
- Ms Ambarchian was aware that taking such decisions was difficult, particularly when budgets were tight.
- It was advised that the Combined Authority Mayor, had met with Councillors and was looking to provide £5million towards the Rhubarb Bridge.
- It was considered that Cabinet needed to pause their decision. The at grade crossing should not be implemented, and a commitment should be made to a long term bridge.
- It was suggested that a cross party working group be set up, including relevant stakeholders, to look at the various options available.

Councillor Hiller introduced the report and draw the Chamber's attention to the additional information, including a proposed motion to refer the petition to Cabinet to consider all the comments raised by Council and the public.

Members debated the petition and in summary raised points including:

- There had been repeated requests for a full consultation in relation to the plans for Rhubarb Bridge.
- A number of Members were disappointed that a decision had seemed to be made several hours before the consultation was opened.
- Concern was expressed the pedestrians and cyclist were not being given priority, as should be the case.
- Suggestion was made that the bridge be replaced with a single bridge, rather than the two that were currently there.
- Comment was made that the consultation with the public superficial.
- It was acknowledged that the bridge formed part of a key route into the city.
- It was considered unintuitive for the Council to be looking to install at grade crossing when most other authorities were intending to remove these where possible.
- A Member had spoken to the Combined Authority Mayor and believed that

funding may be available.

- It was noted that the Local Transport Plan had been reviewed by Scrutiny and the Cross Party Budget Working Group, where the junction was explicitly mentioned.
- Several Members commented that they had not raised issue at Scrutiny under the impression that a separate consultation would be taking place.
- Concern was expressed that the installation of at grade crossing would result in an increase in accidents. Further suggestion was made that the space provided to pedestrians at the crossing was insufficient.
- It was stated that Ward Councillors for all the impacted wards should be updated on progress.
- Comment was made that the suggested proposal from Councillor Hiller required further options for Cabinet to consider.
- It was noted that the cost of proposals was an important factor and the advice provided to Cabinet had originated from experts in the field.
- A cross party working group was believed to be a key requirement by a number of Members and would assist in ensuring transparency for the public, particularly if stakeholders were also included in the working group.

Councillor Hiller moved a recommendation to refer the petition to Cabinet with a recommendation to set up a cross party working group. This group would examine fully costed options and that would consider the comments made this evening and would ensure that priority was given in line with the transport user hierarchy in the Local Transport Plan.

Councillor Holdich seconded the recommendation.

A recorded vote was taken:

**Councillor For:** Aitken, Allen, Ayres, Bisby, Brown, Bull, Casey, Cereste, Coles, Elsey, Fitzgerald, Fuller, Goodwin, Harper, Hiller, Holdich, Azher Iqbal, King, Lamb, Lane, Nadeem, Gul Nawaz, Okonkowski, Over, Peach, Rush, Seaton, Serluca, Sharp, Simons, Smith, Stokes, Walsh, and Whitby

**Councillors Against:** Ali, Barkham, Bond, Clark, Davidson, Dowson, Ellis, Ferris, Fower, Hussain, Amjad Iqbal, Jamil, Johnson, Khan, Lillis, Mahabadi, Murphy, Shaz Nawaz, Saltmarsh, Sandford, Shaheed, and Sylvester  
**Councillors Abstaining:** Ash, and John Fox

A vote was taken (34 voted in favour, 22 voted against, 2 abstained from voting) and it was **RESOLVED** that Council noted the petition and referred it for further consideration to the Cabinet with a recommendation that they set up a cross party working group to examine fully costed options and that would consider the comments made this evening by the petitioner and Members of this Council, the purpose of that would be to ensure that priority was given to pedestrians and cyclists in line with the transport user hierarchy in the Local Transport Plan.

#### **41. Questions on Notice**

##### **(a) To the Mayor**

- (b) To the Leader or member of the Cabinet**
- (c) To the Chair of any Committee of Sub-Committee**

The Legal Officer advised that the order in which questions were asked was determined by ballot.

Questions (b) to the Leader or Member of the Cabinet were raised and taken as read in respect of the following:

1. The Biodiversity Strategy
2. Speeding Along Gunthorpe Road
3. The Council's Homelessness Duty
4. Crime in Werrington
5. Residents' Parking and Parking Tickets
6. The A605 Whittlesey Road/Pondersbridge Junction
7. School Support Staff
8. Community Groups and Community Centres
9. Peterborough Allotment Representatives Consortium
10. Fletton Quays Hotel Loan and the Combined Authority

The questions and responses are attached in **APPENDIX A** to these minutes.

- (d) To the Cambridgeshire and Peterborough Combined Authority Representatives**

The Legal Officer advised that the order in which questions were asked was determined by ballot.

Questions (d) to the Cambridgeshire and Peterborough Combined Authority Representatives were raised and taken as read in respect of the following:

1. Pedestrian and Cycle Routes
2. Peterborough Enterprise Partnership
3. Greater Cambridgeshire and Greater Peterborough Local Enterprise Partnership

The questions and responses are attached in **APPENDIX A** to these minutes.

## **RECOMMENDATIONS AND REPORTS**

### **42. Executive and Committee Recommendations to Council**

- (a) Children and Education Scrutiny Committee Recommendation – Corporate Parenting Committee 6 Monthly Report**

The Children and Education Scrutiny Committee, at its meeting of 3 July 2017, received a report, the purpose of which was to request that Corporate Parenting Committee reports were presented to Scrutiny on an annual basis going forward, and that the Committee's terms of reference be amended to reflect this change.

Councillor Goodwin introduced the report and moved the recommendation. Councillor

Goodwin advised that the Children and Education Scrutiny Committee had agreed that the Corporate Parenting Committee report back to Scrutiny on an annual basis rather than a six monthly basis. Council agreement was requested to amend the Corporate Parenting Committee's terms of reference to reflect this.

Councillor Bisby seconded the recommendations and reserved his right to speak.

A vote was taken (unanimous) and it was **RESOLVED** that Council agreed to amend the Corporate Parenting Committee Terms of Reference so that Corporate Parenting Committee reports are presented to Scrutiny on an annual basis going forward as with other Committees.

**(b) Executive Recommendation – Financing Approval for Fletton Quays Hotel**

Cabinet, at its meeting of 25 September 2017, received a report, the purpose of which was to consider and approve a lending facility of £15m for 24 months for the development of a hotel on the Fletton Quays site by Norlin Hotels Holdings Limited.

Councillor Seaton introduced the report and moved the recommendation. Councillor Seaton advised that the Cabinet had agreed to fund the construction of a hotel at Fletton Quays. The report before Council purely sought to amend the Treasury Management Strategy. As no call-in had been submitted on the Cabinet decision, this would be implemented. The loan will provide a significant return and would support the Council's budget demands. All risks were being considered and mitigated against, with due diligence being carried on out the loan. The loan was also to be secured against the value of the land. It was noted that a number of other authorities were working with private companies on similar ventures. The developers in question had a proven track record, as set out in the report, and had been involved in a number of other developments.

Councillor Fuller seconded the recommendations and reserved his right to speak.

Members debated the recommendations and in summary the points raised included:

- Concern was raised that the Council was using the value of the land as security for the loan, when PIP owned the land that the Council had a 50% stake of.
- A query was raised as to whether this "such as" within the recommendation was appropriate, as this may lead to some uncertainty.
- It was suggested that insufficient consideration had been given to the potential risks of the scheme.
- The question was raised why the Council had chosen to invest £15 million into a hotel rather than, for example, affordable homes.
- Suggestion was made that funding needed to be available to redevelop the old city before expanding into new areas.
- It was noted that in the current economic climate the Council needed to operate more like a business, and invest money to generate funds, as long as due diligence is undertaken.
- It was believed that the high quality of the hotel proposed would encourage growth and create jobs as well as put to use land that had been previously vacant.



- It was advised that funding was being put into house building, however all schemes that would generate an income for the Council needed to be considered.
- Concern was raised that Norlin Hotels Holdings Limited was not an appropriate company for the Council to be investing in, as their accounts were not felt to be up to standard.

Councillor Fuller exercised his right to speak and explained that the decision lend had been taken and that this recommendation was purely in relation to Treasury Management Strategy.

Councillor Seaton summed up as mover of the recommendation and in so doing clarified that arrangements was to lend to generate income and to ensure the delivery of the development.

A vote was taken (34 voted in favour, 13 voted against, 6 abstained from voting) and it was **RESOLVED** that Council agreed amend the Treasury Management Strategy to include organisations such as Norlin Hotels Holdings Limited and its subsidiary Fletton Quays Hotel Limited as organisations to which the Council is authorised to make secured loans.

#### **43. Questions on the Executive Decisions Made Since the Last Meeting**

Councillor Holdich introduced the report which detailed Executive decisions taken since the last meeting including:

1. Decisions from the reconvened Extraordinary Cabinet meeting held on 26 July 2017.
2. Decisions from the Cabinet meeting held on 25 September 2017.
3. Call-in by Growth, Environment and Resources Scrutiny Committee on 29 August 2017.
4. Cabinet Member Decision taken during the period 17 July 2017 to 3 October 2017.

#### **Questions were asked about the following:**

##### Passenger Transport Services

Councillor Ferris asked how many passenger transport suppliers used hybrid or electric vehicles.

Councillor Ayres advised that she would find out.

Councillor Shaheed asked whether firms that provided transport to Peterborough residents, but were not based within Peterborough, were subject to the same regulations.

Councillor Holdich advised that they weren't and this was not fair to suppliers. The matter would be discussed by Cabinet to request that the Government look into the matter.

#### Additional Outside Organisation – Local Government Information Unit

Councillor Fower asked how often the Local Government Information Unit met each year and whether Councillor Holdich was remunerated for his role as representative.

Councillor Holdich moved a motion that Councillor Fower no longer be heard.

Councillor Fitzgerald seconded the motion.

A vote was taken on the motion (29 voted in favour, 25 voting against, 0 abstained from voting) and the motion was **CARRIED**.

#### Approval for Westgate Highway Works

Councillor Sylvester asked where the Westgate Highway works started and where they finished and raised concern about the standard of the pavement in the area.

Councillor Hiller advised that the work on Westgate Highway was part of an ongoing programme of works with a fluid schedule, so no specific answer could be provided at this point.

Councillor Whitby asked whether, in light of encroaching budget pressures, it would be sensible to defer the works until after all the building work had been completed in the surrounding area.

Councillor Holdich advised that the work was being undertaken from Midgate to Beales and would take into account the surrounding pavement.

#### To Approve CCTV Upgrade and 5 Year Maintenance Contract

Councillor Ferris asked whether CCTV would be rolled out to residential areas where anti-social behaviour and crime were widespread.

Councillor Walsh advised that CCTV covered areas of greatest need. If Members or the public had information on where CCTV was required, this should be reported to the Prevention and Enforcement Team.

#### Child and Adolescent Mental Health and Emotional Wellbeing Service

Councillor Murphy asked whether the Council was lobbying for funding from the appropriate agencies.

Councillor Smith advised that the decision was a joint decision of Peterborough City Council, Cambridgeshire County Council and the Clinical Commissioning Group, who all had a statutory responsibility to provide the services. The decision was about collaboration.

#### Approval for Junction 18 (Rhubarb Bridge) Highway Works

Councillor Davidson asked whether this decision would be rescinded in light of the previously agreed petition response.

Councillor Hiller advised that the decision still stood. It may be, however, that no action would be taken.

Councillor Sandford asked for clarification on this response, as it had been previously agreed that Cabinet would consider setting up a working group.

Councillor Hiller advised that the decision was still valid and related to more than just the future of the bridge.

#### Thomas Deacon Academy – Award of Contract for Building Works

Councillor Ferris asked whether there was an upper limit on the growth of the Academy's footprint.

Councillor Ayres advised that the decision was limited and that the building was limited to 900 square metres. The building needed to be up to standard for those going into secondary education.

Councillor Jamil asked about plans in relation to the infrastructure of the school, specifically around the transport routes into the area, which were already experiencing bottlenecks.

Councillor Holdich advised that this was not relevant to the decision made. School places were required and there were no places to build new schools in the area.

#### **44. Questions on the Cambridgeshire and Peterborough Combined Authority Representatives Made Since the Last Meeting**

The Mayor introduced the report which detailed Combined Authority decisions taken since the last meeting including:

1. Decisions from the Overview and Scrutiny Committee held on 24 July 2017.
2. Decisions from the Board meeting held on 26 July 2017.

#### **Questions were asked about the following:**

##### Interview – Portfolio Holder for Transport and Infrastructure

Councillor Sandford asked what the Combined Authority representatives thought the prospect was of the Combined Authority using their powers in relation to bus franchising, particularly in relation to the problems around a monopoly of public transport services.

Councillor Murphy advised that he believed there was some possibility of this, similar to the action taken in Devon and Cornwall.

Councillor Over advised that he had some concerns about whether the portfolio holder fully understood the powers available to him.

Councillor Holdich advised that all portfolio holders were supported by officers when making decision about specific areas of expertise.

Councillor Khan moved a motion to suspend standing order 14.2 so that the meeting be extended beyond the 11:00pm guillotine.

Councillor Jamil seconded the motion.

A vote was taken on the motion (20 voted in favour, 32 voting against, 1 abstained from voting) and the motion was **DEFEATED**.

#### Future Local Transport Plan

Councillor Sandford asked whether the Council would still have its own Local Transport Plan, or if this would be overridden by the Combined Authority plan.

Councillor Holdich advised that Peterborough and Cambridge would have their Local Transport Plans, then a new Plan would be launched by the Combined Authority, which Peterborough would have the chance to veto.

#### Housing Strategy

Councillor Whitby asked how the Housing Strategy had been affected by the Peterborough City Council Local Plan being deferred.

Councillor Holdich advised that there was nothing relevant in the Housing Strategy to the Local Plan. By the time the Local Plan was agreed, the funding on the Housing Strategy would be spent.

#### Investment Strategy and Fund

Councillor Davidson asked whether the figure of £25,000 was accurate.

Councillor Holdich confirmed that it was.

### **COUNCIL BUSINESS TIME**

#### **45. Notices of Motion**

##### **1. Motion from Councillor Shaz Nawaz**

In moving his motion Councillor Shaz Nawaz advised that those growing up in the United Kingdom had opportunities and education. They were permitted freedom of expression and freedom from discrimination. They were brought up in a society that valued fairness and justice. The people of Myanmar had none of these freedoms, with crimes against humanity taking place on a daily basis. Councillor Shaz Nawaz had meet with the local

MP to take matters further, to provide financial and medical aid. Council was urged to support the motion to put pressure on the Government, amongst other things, allow human rights organisations access into Myanmar to provide relief.

At this point the guillotine was reached and in line with standing order 14.2 all debate was ceased Members were directed to move to the vote on the remaining agenda items, where all motions, amendments and recommendations would be deemed formerly moved and seconded.

A vote was taken (34 voted in favour, 21 voted against, 1 abstained from voting) and an amendment to Councillor Shaz Nawaz's motion was **CARRIED**.

A vote was taken (36 voted in favour, 6 voted against, 12 abstained from voting) and the motion as amended was **CARRIED AS FOLLOWS:**

Many A number of people from Peterborough have expressed grave concern over the crisis in Myanmar ~~Burma~~. With regard to the humanitarian disaster, persecution, suffering and displacement of the Rohingya people in Myanmar, this council urges the UK government to the United Kingdom has a proud history of being a leading example for reacting appropriately to such crisis and human rights violations around the globe. The residents of Peterborough are urging this to be continued and shown in this crisis. Indeed H.M. Government has already raised this matter at the united nations and we understand that either the Foreign Secretary or Minister in the Foreign Office will try to talk to the Burma Government and/or visit soon.

Both Peterborough's members of Parliament have written to the Foreign office and Shailesh Vara MP attended a packed meeting at Gladstone Park Community Centre on this subject recently. Therefore Peterborough City Council calls upon Council Leader to write a letter to the Prime Minister urging her to work with the international community to put pressure on the Burmese government to achieve the following:

- 1) Supply medical and financial aid to the victims of these appalling acts of violence.
- 2) Put pressure on the government of Burma Myanmar, both directly and indirectly, through the UN, to ensure that violence against the Rohingya people comes to an end.
- 3) Stop giving aid to the Burma Myanmar Administration until its Government officially recognises the Rohingya people.
- 4) Allow International observers human rights organisations and media unhindered access to all areas in Rakhine Province.
- 5) Support the Bangladeshi government in their endeavours to support the Rohingya People.
- 6) Take the necessary steps to ensure that the Burmese government allows the safe return of the refugees back to their homes and accepts them as their citizens.

- 7) Rebuild their homes and infrastructure and provide enough medical facilities to enable the victims to overcome the trauma.
- 8) Bring the perpetrators to justice to ensure that this not happen again.
- 9) Furthermore, Peterborough calls upon all residents of the UK to support the call for the revocation of the Nobel Peace Prize that was awarded to Aung San Suu Kyi in 1991 on the grounds that she is no longer worthy of holding it.

## **2. Motion from Councillor Murphy**

A vote was taken (27 voted in favour, 25 voted against, 0 abstained from voting) and the motion was **CARRIED AS FOLLOWS:**

Council notes the distress caused to animals and residents from the use of fireworks in an inconsiderate manner, and the dangers to individuals and the general public.

Council believes that fireworks should be used primarily at controlled events and that the further restriction of sale and use benefit public safety, community cohesion, reduce casualties and such a policy receives support from the Fire Service, animal welfare charities and the NHS.

Council resolves to call upon the government to introduce further legislation on this matter and do all we can locally to encourage people not to use fireworks themselves and take actions to educate and prosecute those using fireworks in an antisocial or dangerous manner. Council also requests a review by Government as to the types of fireworks available for general public sale to remove firework types that result in the most public disturbance due to noise.

## **3. Motion from Councillor Peach**

A vote was taken (31 voted in favour, 10 voted against, 11 abstained from voting) and the motion was **CARRIED AS FOLLOWS:**

Many citizens of Peterborough were extremely worried and horrified by the events happening in Burma against the residents of Rohingya state in Myanmar.

As we have seen horrific, graphic scenes of continuous violence on social and mainstream media and also confirmed reports by the United Nations, Human Rights organisations as well as many countries worldwide. There are reports of ethnic cleansing taking place by the Myanmar army and extremist Buddhists who are brutally killing the Rohingya people using severe acts of bloody violence by beheading, burning, chopping limbs and dishonouring women. Consequently, over 400,000 people have been displaced and the number is growing.

These people are taking refuge on the border of Myanmar and Bangladesh. The situation is chaotic, people are starving and children are severely affected. This is a serious humanitarian crisis which is beyond description.

The United Kingdom has a proud history of being a leading example for reacting

appropriately to such crisis and human rights violations around the globe. The residents of Peterborough are urging this to be continued and shown in this crisis. Indeed H.M. Government has already raised this matter at the United Nations and we understand that either the Foreign Secretary or Minister in the Foreign Office will try to talk to the Burma Government and/or visit soon.

Both Peterborough's members of Parliament have written to the Foreign Office and Shailesh Vara MP attended a packed meeting at Gladstone Park Community Centre on this subject recently.

Therefore Peterborough City Council calls upon Council Leader to write a letter to the Prime Minister urging her to work with the international community to put pressure on the Burmese government to achieve the following:

- Take necessary steps to stop the violence and genocide in Burma against the Rohingya people.
- Provide sufficient support and humanitarian aid to the refugees.
- Take the necessary steps to ensure that the Burmese government allows the safe return of the refugees back to their homes and accepts them as their citizens.
- Rebuild their homes and infrastructure and provide enough medical facilities to enable the victims to overcome the trauma.
- Bring the perpetrators to justice to ensure that this not happen again.
- Strip the Honorary title held by the Prime Minister Aung San Suu Kyi as she is clearly not worthy of this.

I urge members to support this to demonstrate that we are against any violence and violations of human rights.

#### **4. Motion from Councillor Mahabadi**

A vote was taken (15 voted in favour, 40 voted against, 0 abstained from voting) and the motion was **DEFEATED**.

#### **46. Reports to Council**

##### **(a) Report of the Returning Officer**

A vote was taken (unanimous) and it was **RESOLVED** that Council received and noted the results of the Local Park Ward By-Election held on Thursday 17 August 2017 and the Local Eye, Thorny, and Newborough Ward By-Election held on Thursday 7 September 2017.

##### **(b) Allocation of Seats to Political Groups Following By-Elections**

A vote was taken (unanimous) and it was **RESOLVED** that Council:

- 1) Noted that there were 102 seats on committees, as agreed at Annual Council on 22 May 2017;

- 2) Agreed the allocation of seats on those committees subject to the political balance arrangements;
- 3) Confirmed the allocation of seats on those committees not subject to political balance arrangements remained unchanged.

**(c) Creation of New Polling District in Stanground South Ward**

A vote was taken (unanimous) and it was **RESOLVED** that Council agreed to:

- 1) create a new polling district named STS4 in the Stanground South ward; and
- 2) designate the new polling district STS4 as the polling place,

to take effect from the publication of the revised register of electors on 1 December 2017.

**(d) Treasury Management Mid-Year Update**

Following the vote (unanimous) it was **RESOLVED** that Council:

- 1) Noted current performance against the Treasury Management Strategy (TMS) set in the Medium Term Financial Strategy (MTFS);
- 2) Approved the use of Loans as a form of Investment to organisations delivering services for the Council.

The Mayor  
7.00pm – 11:09pm



## FULL COUNCIL 11 OCTOBER 2017

## QUESTIONS

Questions were received under the following categories:

<b><u>PUBLIC PARTICIPATION</u></b>	
<b>6.</b>	<b><u>Questions from members of the public</u></b>
<b>1.</b>	<p><b>Question from Mr Steve Dines</b></p> <p>To Councillor Walsh, Cabinet Member for Communities</p> <p>Can the Cabinet Member explain why the Public Space Protection Orders and the Fixed Penalty Notices were introduced on 12<sup>th</sup> of June 2017?</p> <p><b>Councillor Walsh responded:</b></p> <p>Public Space Protection Orders are contained in new legislation brought in by the government. They replace Designated Public Place Orders (DPPO's), and also give additional powers to councils to manage anti-social behaviour and other issues that affect our communities.</p> <p>Eleven DPPO's have been in existence across the city since 2004, including in the city centre. Whilst this allowed certain issues to be addressed, the powers could be exercised by police officers only. PSPOs are different because they can specify a broader range of restrictions and can be enforced by authorised council staff.</p> <p>DPPOs automatically convert to PSPOs in October. However, the decision to convert to PSPO earlier than this in the city centre and the Millfield area was to address high reported levels of anti-social behaviour and environmental issues. It was also planned to coincide with the formation of the Prevention and Enforcement Service, giving the Council and its' authorised officers the power to deal with the issues most affecting the public.</p> <p>A period of public consultation overwhelmingly supported the introduction of the PSPO in both the city centre and the Millfield area. Enforcement commenced on June 12th, and up to the end of September almost 3,000 fixed penalty notices have been issued, demonstrating a high level of need for this level of enforcement activity.</p> <p><b>Mr Steve Dines asked a supplementary question:</b></p> <p>Back in 2014 the Government introduced CPMs and DogBOs, a Community Protection Notice and Anti Social Dog Behaviour e.g. harmful dog on dog attack. This has recently</p>

been addressed in the media due to dog incidents. Local authorities are not using the available community Protection Notices and DogBOs given by the government and I would like to take this opportunity to thank Councillor Julia Davidson for raising this matter in the last council meeting which was actually my dog that got attacked and also inviting me to raise awareness on the BBC Radio Cambridgeshire where I am not alone on this matter. Councillor Julia Davidson and myself would like the opportunity to meet with you and discuss this matter further.

**Councillor Walsh responded:**

I would be more than happy to meet with you personally and discuss it further and we can be joined with the responsible officer who is in fact taking work forward in this respect.

## COUNCIL BUSINESS

### **8. Questions on notice to:**

- a) The Mayor
- b) To the Leader or Member of the Cabinet
- c) To the Chair of any Committee or Sub-committee

### **1. Question from Councillor Lillis**

To Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development

The Council's current Biodiversity Strategy states that the council aims to minimise its use of herbicides. Could the Cabinet Member tell me the volume of herbicides that the council and all council contractors - working on behalf of the council - has distributed (sprayed, spread or dispersed) for each of the last 3 years?

#### **Councillor Hiller responded:**

The Council and its contractors (principally Amey) seek to minimise and wherever possible avoid the use of herbicides. Where it is used, this is in strict accordance with best practice COSHH guidelines which for people that are not aware is an acronym that means Control of Substances Hazard to Health Regulations.

During the last three years the volume of herbicides used was:

2015: 779 litres

2016: 853 litres

2017: 1267 litres (to date) and is likely to be fairly similar to previous years.

#### **Councillor Lillis asked a supplementary question:**

Could you tell me what plans the council in conjunction with Amey has to actually minimise and reduce our use of herbicides across Peterborough. As the numbers suggest we have had almost a 40% increase in use over the last 3 years and obviously many of us have concerns about herbicide use across the city and we would like to reduce rather than increase their use.

#### **Councillor Hiller responded:**

To gauge whether this amount currently use is good or bad or ugly you might want to do some research with similar size cities other local authorities to see what their usage is. I also suggest it might be expedient to have a word with my colleague Cllr Eley regarding ongoing herbicide use by Amey and his directives in this area. I am not in a position to give you a comprehensive answer on that.

<p>2.</p>	<p><b>Question from Councillor Fower</b></p> <p>To Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</p> <p>I have been contacted by local residents about the issue of speeding along Gunthorpe Road. Could the relevant Cabinet Member tell me if a) we can introduce 30 mph painted markings on the road as you come off the Paston Parkway, b) why there are no double yellow lines on the corners at the Gunthorpe Road / Gunthorpe Ridings junction, c) if the vehicle activated sign outside the Harrier Pub could be moved to a more appropriate location, and d) is it feasible for a mini round-about at the Gunthorpe Road / Gunthorpe Ridings/ Coniston Road Junction to be introduced?</p> <p><b>Councillor Hiller responded:</b></p> <p>With actually recorded average speeds along the Gunthorpe Road from the A15 roundabout at 17.52 mph and towards the A15 roundabout 17.89 mph. There is not much of a case to spend tax payer's money to attempt to reduce the speeds at this location any further. I have spoken to the ward councillor, Councillor Davidson recently and she is well informed about this stretch of road.</p> <p><b>Councillor Fower asked a supplementary question:</b></p> <p>This year we witnessed the death of yet another individual along this stretch of road. And I am mindful there have been at least two or three over the years. I wonder if you could let me know how many people actually have to die on a stretch of road in order for this local authority to properly introduce those road safety measures perhaps like those expensive looking ones located in Glinton?</p> <p><b>Councillor Hiller responded:</b></p> <p>As I understand that poor chap died on his moped when he hit the bus stop. How has that got anything to do with roundabouts and double yellow lines? That's ridiculous.</p>
<p>3.</p>	<p><b>Question from Councillor Murphy</b></p> <p>To Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</p> <p>Does the Cabinet Member agree with me that Councils should discharge homelessness duty by providing accommodation in the local authority area in which the applicants live, whilst this may be difficult for some metropolitan authorities will he nevertheless join me in condemning the actions of Conservative Barnet Council in using dwellings in Peterborough raise the matter with the Local Government Association if he has not done so already and call for the government to introduce appropriate legislation as is happening in Scotland to prohibit this.</p> <p><b>Councillor Hiller responded:</b></p>

This complex issue has been much publicised recently and I am sure most Members here tonight will agree that this incursion by Barnet council buying properties in Peterborough worrying for us and many other local authorities where property prices are much lower than London areas generally. At this junction there is nothing we or any other local authority of any political control can do to legally stop this. Cllr Whitby has echoed my own thoughts on social media recently to this effect citing how we as a local authority can't just buy every lower priced property or house coming on to the market in our city. It both distorts and inflates the market. It prevents our first time buyers getting on the housing ladder and effectively decimates the lower end of the rental market availability.

I am asking the new MP for Peterborough to help us prevent this happening ongoing by joining with her Westminster colleagues to make this financially unattractive for London boroughs to continue this practice. By looking closely at what is being paid for the homelessness provision in London compared with us and others in the regions, and reducing that London rate if the problem is mitigated. It is all about money. It currently costs Barnet £3400.00 pa for each homeless household housed in a two bedroomed property in London. They have nearly 3,000 households in temporary accommodation. If Barnet council places households temporarily in properties outside London this reduces to £1,900.00 net. They also gain an appreciating asset as the house value increases. During 2015-16 they places 233 households outside London using their special purpose vehicle Barnet Homes. It is difficult for Cllr Murphy not to politicise this issue but he and all the other naysayers should recognise what this latest move has proven. Comprehensively and unequivocally, is that the positive and decisive action taken by Cllr Walsh and Cllr Seaton over St Michael's Gate was absolutely the right thing to do for our homeless issues not London's as we predicted would be happening then and is clearly happening now with Barnet council's latest purchases. As Paul Stainton wrote in his penultimate column for the PT it is ethnic cleansing for the homeless. And what Barnet council are perpetrating is both sordid and obscene.

**Councillor Murphy asked a supplementary question:**

Many of your comments I agree with. You haven't addressed the part of the question members of the public listening tonight or in the other room probably now probably know this is about Barnet conservative council purchasing properties in Peterborough. To raise St Michael's Gate is really the wrong thing to do. You were wrong to evict 70 people from there. The two people I represented in court the judge throughout those evictions so the rationale was wrong. But will you or the council Leader join with me in calling for the Local Government Association ensure that people stick to the letter of the Homeless Persons Act and people should only be rehoused in their borough otherwise you are right, it is ethnic cleansing and if you've seen I, Daniel Blake you'll know about that poor women that was sent up north from a London borough.

**Councillor Hiller responded:**

At the last Full Council meeting I said I would answer questions about this new social housing area within my portfolio. Factually, without political spin or indeed unintended bias. I was absolutely right to mention St Michael's Gate because there were plenty of

	<p>naysayers and it was proven without doubt in my opinion, that we took the right decision then. Cllr Murphy has clumsily attempted a cheap political point at the expense of very serious cross party issue which affects our cities critically stretched front line services, its residents, its first time buyers, and the more affordable end of the property rental market. During 2016-17 the London borough council shipping out the highest number of homeless people into temporary accommodation outside London is Southwark. Labour controlled by a huge margin. A Labour run council which moved a staggering 1,143 households out of their borough to rid themselves of a social and economic inconvenience. Barnet council's decision to buy Peterborough property was taken unanimously by their Assets Regeneration Growth Committee. Labour councillor Philip Cohen approved it, Labour councillor Pauline Cokely-Webb approved it, Labour councillor Alison Moore approved it, Labour councillor Jeff Cook approved it. Those Labour committee members approved the purchase of 50 properties in Bedfordshire, Buckinghamshire, Northants and Cambridgeshire with a capital investment of £8million. The decision taken by those Labour councillors was ratified and agreed by Barnet's Policy and Resources Committee. Sitting on that committee on 16<sup>th</sup> of May this year and agreeing to buy properties in Peterborough was Labour Councillor Paul Edwards, Labour Councillor Ross Huston, Labour Councillor Alison Moore, Labour Councillor Alan Allback, Labour Councillor Barry Rawlings, Labour Councillors deciding that buying investment properties in Peterborough to make money and shipping out their vulnerable people to save money was a really good idea. At this point the Mayor called time.</p>
<p>4.</p>	<p><b>Question from Councillor Davidson</b></p> <p>To Councillor Walsh, Cabinet Member for Communities</p> <p>What assurances can we have from this administration to address recent concerns of Crime in Werrington and our neighbouring wards?</p> <p><b>Councillor Walsh responded:</b></p> <p>Reported crime in Werrington and the surrounding wards is not unusually high statistically. However, there have been a number of incidents recently that have caused concern in the community. We are also aware of increased reports to Ward Councillors of anti-social behaviour around the skate park.</p> <p>As a direct response to a recent violent crime, the Police have confirmed to us that they have a reassurance patrol plan in place which will increase visibility and reassure the public. This particular crime is still under investigation and it is hoped it will be resolved in the near future. My latest update is that they are making great progress in that regard.</p> <p>Additionally, a site meeting at the skate park took place in September with officers from the Prevention and Enforcement Service and Amey, along with Ward Councillors. A number of actions were agreed. These included improved linkages between CCTV and the Police to respond in a timely manner to incidents, increased patrols and the potential to put up a gate at the car park. These proposals will continue to be worked up over the coming weeks.</p>

	<p>If Gunthorpe Ward Councillors wish, they could be invited to link in with officers and follow future developments.</p> <p><b>Councillor Davidson asked a supplementary question:</b></p> <p>I'm impressed there is going to be some CCTV put in these areas and also increased control by the police. However, my supplementary question is why are councillors reliant on the goodwill and competence of local residence and some reputable media sites when we have well budgeted organisation such as the city council and the police who failed to communicate such information on reliant update.</p> <p><b>Councillor Walsh responded:</b></p> <p>I'm very sorry but I didn't understand the question, partly because of the way it was read and this is obviously not Councillor Davidson's fault, she obviously has a cold. But I didn't really understand what it was she wanted from that. What I would recommend is that she puts it in writing to me and I will make sure she gets a proper response in due course.</p>
5.	<p><b>Question from Councillor Lillis</b></p> <p>To Councillor Walsh, Cabinet Member for Communities</p> <p>Residents living outside of "Residents Parking Zones" in polling district FLS1 and the northern part of FLS2 are becoming increasingly concerned by the number people who are causing problems when they park their cars to attend events at ABAX stadium (also known as London Road).</p> <p>Could the Cabinet Member tell me how many parking tickets have been issued in the last 12 months for dangerous or inconsiderate parking, such as parking too close to junctions, blocking the highway or parking in front of dropped curbs, in the above mentioned areas on days when Peterborough United are playing at the ABAX stadium?</p> <p><b>Councillor Walsh responded:</b></p> <p>I would like to thank Councillor Lillis for his question. I am glad that, having represented the Fletton &amp; Stanground Ward for well over a year now, he has finally become concerned about the issue of parking in the Vista Development. In fact, it's right outside his front door.</p> <p>I became aware of the issue when a Conservative Party champion working in the neighbourhood brought it to my attention. I have visited the area, spoken with residents, and brought the matter to the attention of both Communities and Highways officers, who are actively seeking ways to address this.</p> <p>Cllr Lillis may, or may not, know that the difficulty is that the roads in question have not yet been adopted. This means that the Council cannot take any enforcement action in the "Residents Only" parking areas because there is no legal order underpinning them. The signs were erected by the developer, and are advisory only.</p>

	<p>Our Highways Team are currently working hard with the developer to put in place phased agreements that would enable the Council to introduce parking restrictions. In fact, our Legal Services are currently working on the first of these.</p> <p>In conclusion, I feel sure that our Highways Officers would be more than pleased to update Cllr Lillis on progress, should he show an ongoing interest.</p> <p><b>Councillor Lillis asked a supplementary question:</b></p> <p>Thank you Councillor Walsh for completely misunderstanding my question. In fact what I was talking about was the roads outside the ones that aren't private at the minute. So the roads I was talking about are Gloucester Road, St John's Road, Queens Road all the roads and Berrystead. So if you actually read my question you would understand that I was referring to the roads that are not covered by controlled parking zones FLS1 and the northern part FLS2. If you could revisit and answer my question, in the areas outside residents controlled parking zones could you tell me how many tickets have been issued to those areas. In those two polling districts the roads that are covered – the Mayor called time up.</p> <p><b>Councillor Walsh responded:</b></p> <p>I would suggest as a way forward that Councillor Lillis writes to me and actually names the roads in question and clarifies his particular concern in relation to those locations and I will ensure a proper response is given.</p>
6.	<p><b>Question from Councillor Rush</b></p> <p>To Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</p> <p>On many occasions Stanground South ward councillors have been lobbying the Highways Department to improve the A605 Whittlesey Road/Pondersbridge Junction. Because of the road layout, at busy times, traffic is held up and backs up into Stanground and along the Stanground bypass and it is made worse when the North Bank road is closed. At a LTP briefing session last year we were told that improvements to this junction would be made within 3 years.</p> <p>Could the cabinet member give an update on the progress that has been made to implement improvement works at this junction?</p> <p><b>Councillor Hiller responded:</b></p> <p>I would just suggest that officers would probably have said that we were bidding for monies to improve the junction within three years not that the work would actually be started within that time not that the work would actually be started. But I will take advice on that.</p> <p>Our Highways Team are aware of the traffic issues at the junction of the A605 and B1095 Milk and Water junction caused by vehicles turning right delaying the traffic</p>



	<p>travelling between Peterborough and Whittlesey, particularly exasperated when North Bank is closed due to flooding, and for this reason we submitted a National Investment Productivity Investment Fund (NPIF) bid earlier this year to the DfT for £2.8m for funding towards improving this particular junction. We are currently awaiting the outcome of the bid.</p> <p>In addition, we are also submitting a parallel bid to the Combined Authority for monies to improve the junction during the 2019/20 financial year, with design being undertaken in 2018/19. It is hoped that the Combined Authority will consider our bid for funding at its next Board meeting later this month and I will certainly let you know the outcome Councillor Rush.</p> <p><b>Point of Information from Councillor Holdich:</b></p> <p>On 25<sup>th</sup> October that is point of discussion on the Combined Authority Board and today it was approved by Members of the Cabinet to go forward to 25<sup>th</sup> so there is pretty good hope that that will happen.</p>
7.	<p><b>Question from Councillor Saltmarsh</b></p> <p>To Councillor Ayres, Cabinet Member for Education, Skills and University</p> <p>It has recently come to my attention that several schools in the city are reducing the numbers of their support staff. This has an impact on teaching staff who are already coping with large class sizes. How can this be helping in the standard of education the children in our city are receiving and enabling progress to be made in obtaining better stats results?</p> <p><b>Councillor Ayres responded:</b></p> <p>Many schools in the city are academies and these are independent of the local authority. The Academies Programme has been supported by all three main political parties that have been part of the last three national governments as a means to further develop schools' autonomy and give them the freedoms and flexibilities to develop their curriculum and staffing structures in order to improve standards.</p> <p>There are still maintained schools as we know, but under local management of schools (also supported by all three main political parties), responsibility for staffing structures is devolved to governing bodies.</p> <p>Governors have a responsibility to set budgets that do not take the school into deficit. By far the largest percentage of a school's budget is staff costs. Where a school cannot set a balanced budget, governors may, through following the appropriate legal processes, seek to reduce staff costs.</p> <p>It has been well-documented that school budgets are under considerable pressure nationally. The government has recently announced indicative funding for local authorities as it moves towards a national funding formula (NFF) that will over time equalise the funding for different authorities and give higher funding to disadvantaged pupils. Overall for Peterborough this will mean an increase in funding of £5.23m for</p>

the three years beginning in 2018. There will be significant additional investment in deprivation and low prior attainment factors which will benefit a significant number of schools in Peterborough. Individual schools' allocations vary depending on the pupil characteristics, but some schools with high levels of deprivation and low prior attainment will receive budget increases of up to 11% across the three years.

There is a wide variety of support staff in schools, ranging from office staff, through kitchen staff and to staff supporting pupils. These staff supporting pupils may be teaching assistants employed to work specifically with a child with additional needs according to the requirements of the child's Education, Health and Care Plan (EHCP).

Schools cannot remove these posts unless the child's needs are assessed as no longer requiring this support, or the child leaves the school. They may be general teaching assistants. Some, such as Higher Level Teaching Assistants, have been shown by research published by the Education Endowment Foundation, to be effective in promoting children's learning. But the research also showed that often teaching assistants are not well used and have little impact on children's learning. The Mayor then called time on the reply.

**Councillor Saltmarsh asked a supplementary question:**

Surely you would agree that we do need to sort out some sort of agreement how we can have authority over these academies trust as, as a local authority we are still surely responsible for education of children in the city. The bad results do reflect very badly on us as a city council.

**Councillor Ayres responded:**

Academies are independent. They are run by the head teachers there as indeed are our local authority schools now who do have control over their own budgets and curriculum. What we can do as a local authority is champion the children who attend those schools and that is what we intend to do. I think that was mentioned and definitely spoken by me at the scrutiny committee you attended as did several other councillors here the other night and we are looking into that in great depth know following my Education Review.

**8. Question from Councillor Saltmarsh**

To Councillor Walsh, Cabinet Member for Communities

We currently have 33 successful community centres within the unitary authority. A project was started 3 years ago about asset transferring these centres to enable community groups to run them. What is the current situation regarding transfers and do you envisage any closures of any of the centres?

**Councillor Walsh responded:**

We currently have a dedicated Community Officer working on the programme, together with support from our Property Team. I refer to the Asset Transfer programme of course. The aim is to ensure a tailored solution is found for each centre. As a local authority, we do not want to take the same action that others have taken, which is to

	<p>sell off the freehold of community assets. We attach far more importance to our community centres than that.</p> <p>As an update, all 33 centres have been visited, surveys undertaken and meetings held with their managing bodies. Community Action Peterborough (CAP) have participated in this work and have provided a huge amount of support and expertise, for which we are extremely grateful.</p> <p>As you will know, the Community Asset Transfer Programme aims to support centres into taking on the full management of their facilities. Having completed a huge volume of work, we feel we can now commit to end of the current year as the time that a clear future plan can be finalized for those centres where some doubt still remains.</p> <p>Closure of centres is not part of the current strategy, but may become an option in specific individual circumstances as a very last resort; for instance if the building was in a very poor state of repair, or if the community association no longer wishes to run the building. If this were to happen, assurances are given that the Council will do all it can to ensure alternative accommodation is located for any services which the local community wish to retain.</p> <p><b>Councillor Saltmarsh asked a supplementary question:</b></p> <p>Repairs to the centres are currently undertaken by Amey. Would it be possible to look at some alternative contractors as I understand charges from Amey are rather excessive?</p> <p><b>Councillor Walsh responded:</b></p> <p>Yes I will look into this possibility and I will come back to you on that.</p>
9.	<p><b>Question from Councillor Sharp</b></p> <p>To Councillor Eley, Cabinet Member for Waste and Street Scene</p> <p>Over six years ago with the help of the Peterborough City council the allotments formed a working group the Peterborough Allotment Representatives Consortium. It has during this time worked with the Council to promote, to protect and to help with the day to day running of the Council controlled sites. This has resulted in your site representatives and their respective working groups spending many hundreds of hours if not thousands of hours working to bring your allotments back into 21<sup>st</sup> century after the years leaving the sites in a poor condition.</p> <p>This has resulted in the infrastructure on the sites being allowed to deteriorate to the extent that they are now in a very bad way, Roadways, Security fencing, Taps and the water system with only patch up work being done where it is necessary.</p> <p>During the last decade or so the allotments of Peterborough have seen their size and numbers decreased, this maybe as it seems that people were discouraged from taking up an allotment which resulted in large areas of allotment land sold off namely Westwood Grange, Fane Road and Wesleyan Road which it is understood that many millions of pounds maybe over 10 million were paid to the Council coffers.</p>

	<p>We understand that money makes these trying times but with the vast amount made from the sale of this land, why after all these years have the Council allowed this to happen and not spent some of this money on correcting what their years of neglect have allowed to happen.</p> <p><b>Councillor Elsey responded:</b></p> <p>Thank you for the question. As a member of the Allotment Consortium along with Councillor Ferris, Councillor Sharp will be aware I have on two occasions attended the allotment consortium to update the groups on various matters around allotments in Peterborough including the budget available to maintain the sites and capital gains from the sale of allotment sites including how these funds are spent.</p> <p>As I have said on both of these occasions, I thank all the allotment representatives for the work that they do across Peterborough, however we do not have large funds to change fencing and install new road ways etc. I am aware that officers work closely with the consortium to carry out repairs where possible and that they are looking at options to repair the road ways at certain sites. They will continue to do this and continue to work with the consortium wherever possible to try and effect the best changes we can under the current climate.</p>
10.	<p><b>Question from Councillor Davidson</b></p> <p>To Councillor Seaton, Cabinet Member for Resources</p> <p>Can the Cabinet Member clarify if the proposed lend of £15million for the funding of the hotel at Fletton Quays is a joint arrangement with the Cambridgeshire and Peterborough Combined Authority, or whether the Council is the sole decision maker?</p> <p><b>Councillor Seaton responded:</b></p> <p>The council is the sole decision maker. (Councillor Seaton was asked to repeat the answer)</p> <p><b>Councillor Davidson asked a supplementary question:</b></p> <p>Will Peterborough Council implement safeguards to protect this authority and this proposal £15million to develop Norlin Developments who in their own words are players in the property, hospitality and leisure in the UK who have already stated in the Irish News which already includes a portfolio to include Exeter, Peterborough and Norwich. Has this council not learnt any lessons from the Icelandic bank investment, £3million to be precise, this local authority has not recovered from that debacle. Isn't that another example of property developers exploiting planning authorities. Please can this administration confirm, did Norlin Ventures are incorrect with their claims and that the proposed lend has been approved. If so when was this decided and agreed?</p> <p><b>Councillor Seaton responded:</b></p> <p>It was decided and agreed at Cabinet. The protections are in the Cabinet report which</p>

	<p>was published some time ago. I just touch very briefly on the point that Councillor Davidson made, about the Icelandic Bank investment, it was always a favourite of Councillor Fower who has raised it time and time again over the years, we are practically at the point where we have recovered every single pound that was saved with the Icelandic banks. I'm sure Councillor Fower and Councillor Davidson will be pleased about that. It does give me the opportunity to touch on the track record of the people who we are dealing with here. One of them was a Director of the Northern Ireland Property Team at Price Waterhouse Cooper for six years and then he became a specialist in investment funds and fund management at Schrodgers. He was a founder partner of the Black Pearl Group, real estate development company, focused on various European opportunities. The other had five years experience in the PWC Northern Ireland Property Team, was founding managing director of Expedia capital and Corporate Finance Company and then he became director of Corporate Finance at the Black Pearl Group. A couple of examples. Maybe I'll give more than two. These people run the Hampton-by-Hilton at Exeter airport. They own and operate that hotel. It is ranked as one of the top Hampton-by-Hilton hotels across the world with very high occupancy. They are also shortly to complete the Holiday Inn Express in County Londonderry, an important project, a £12million hotel. Just to give one or two other examples of the sorts of things that these people have done -</p> <p><b>This was the end of the question section and the Mayor moved to the next item.</b></p>
11.	<p><b>Question from Councillor Bull</b></p> <p>To Councillor Smith, Cabinet Member for Children's Services</p> <p>What is being done to mainstream children and young people policies within Cabinet, at Full Council, and as part of the various committee meetings?</p> <p><b>Councillor Smith may have responded:</b></p> <p>Thank you for your question, which raises some interesting issues that are worth exploring further. As a Council we have got better at ensuring that we consider the views of our looked after children. We now have a formal corporate parenting committee and a number of Members are champions for looked after children. Our reports now often ask for authors to comment specifically on how any proposals might affect children and young people in care. But I am sure that we can do more; we are all corporate parents, of course, and we should all be considering the impact of any policy developments we are leading on children and young people in care, as well as care leavers, who are, of course, our children.</p> <p>I would welcome suggestions as to how we can be even better at considering the interests of children in care. I would be happy to meet with Councillor Bull and any other Councillors outside this meeting who would be interested to explore how we can improve the visibility of children in care in the decisions made by the Council. Can interested Members contact me if they are interested?</p>
12.	<p><b>Question from Councillor Fower:</b></p>

To Councillor Walsh, Cabinet Member for Communities

Could the relevant Cabinet Member let me know how much it costs this local authority each and every time clearance of fly-tipping is undertaken at Norwood Lane, how many times clearance operations have occurred in the last two years, and how much has been spent?

**Councillor Walsh may have responded:**

I would like to thank Cllr Fower for his question and am pleased to see that, having been elected to the Gunthorpe Ward over a year ago, he is at last taking an interest in this very difficult issue.

To bring him up-to-date, the problem of fly-tipping at Norwood Lane has existed for many years and many attempts have been made to deal with it, including lighting, gating, bunding and placing a warden on site, etc, etc. All of these attempts have not resolved the problem. Since 1st January, 2016 to-date the Council has been forced to clear the Lane on 10 occasions, spending just under £50,000 to remove waste and £96,000 to dispose of it. And aside from the costs, we are also mindful of the impact this is having on nearby residents.

The sad fact is that the problem will only be resolved permanently with the development of Paston Reserve, and this may still be some time away. However, in a further attempt, to resolve the issue in the short- to medium-term, and following discussions with nearby residents, we are drafting plans to narrow the Lane to a single carriageway, with passing places for vehicles.

I am sure that Cllr Fower will agree that the Council has put a huge amount of effort into dealing with this issue and I hope that, going forward, he will actively engage with officers and residents and work towards a common goal.

13. **Question from Councillor Sandford**

To Councillor Seaton, Cabinet Member for Resources

Could Cabinet Member tell me how much money has been spent on partitioning and refurbishing various parts of the Town Hall in preparation for the move the Fletton Quays and the hiring out of sections of the building to external organisations? And how much more does he anticipate being spent before the move and reallocation of space in the Town Hall is complete?

**Councillor Seaton may have responded:**

The "Council Office Consolidation" report to Council on 7 March 2016 (Appendix 3) set out the budgets for the following elements of Town Hall capital works:

Town Hall Civic	£ 500,000
Town Hall North	£1,342,000
Town Hall South	£1,250,000
<b>Town Hall total</b>	<b>£3,092,000</b>

	<p>The Town Hall capital budget was increased by £660,000 to £3,752,000 in the 2017/18 budget as a result of securing additional rental income compared with the initial estimates in the business case, reflecting the development of an enhanced design for the Town Hall South to meet the standards and requirements of the prospective tenant. (The increased rental income and earlier letting pays back the additional capital budget in 6 years). The contract award recently finalised for the Town Hall South Main works identifies a pressure of £300,000 for the reasons set out in that report.</p> <p>Spend to date against this budget is £504,212 and Members will see that extensive works are ongoing.</p> <p>The final capital costs of the Town Hall component of the project will depend to some degree on the final configuration and occupancy of the further areas to be let. Any adjustment to the budget will be subject to the normal governance and approval processes. Those areas that have recently been refurbished for the Council's own use have been designed so that we have the flexibility to either use them differently or let them out commercially in the future should that be necessary.</p>
14.	<p><b>Question from Councillor Bull</b></p> <p>To Councillor Lamb, Cabinet Member for Public Health</p> <p>How do Youth Health Champions (YHCs) help increase the accessibility of health services for Young People including sexual health; emotional wellbeing; weight management; smoking; alcohol and drug awareness/prevention and have we enough volunteer YHCs?</p> <p><b>Councillor Lamb may have responded:</b></p> <p>Before becoming a Youth Health Champion volunteers, aged between 14 and 19 years old, receive accredited Royal Society of Public Health training. Once trained, Youth Health Champions work with young people across the local area, helping them develop healthier, more active lifestyles.</p> <p>Currently, Youth Health Champions are active in a number of local schools including Ormiston Bushfield; Jack Hunt; Thomas Deacon; Voyager; Nene Park; Kings and the Peterborough School in addition to the Regional College and the City College.</p> <p>The Youth Health Champions promote and inform peers of the risks of unhealthy practices; the personal and social consequences of such involvement; and signpost peers who are engaged in health damaging activities to health services. They also support consultations with young people about the relevance and accessibility of health services.</p> <p>Volunteer Youth Health Champions continue to be recruited through the Healthy Schools Peterborough programme and there are currently 13 volunteers involved in the programme. However, we continually aim to recruit more volunteers by engaging with all secondary schools, referral units and special schools.</p>

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**8. Questions on notice to:**

d) The Combined Authority Representatives

**1. Question from Councillor Murphy**

To Councillor Holdich, Leader of the Council and Member of the Cambridgeshire and Peterborough Combined Authority

Is there scope for infrastructure funding for pedestrian and cycle routes, if so can these be pursued especially for cycle and footbridges in Peterborough?

**Councillor Holdich responded:**

This is an infrastructure funding for pedestrian and cycle routes within the funding passed to the Combined Authority. As with any funding, it is spent on schemes which are aligned to the wider strategic objectives of the Combined Authority. Funding will therefore be spent, first and foremost, on pedestrian and cycle routes which provide access to new jobs or housing, and reduces congestion through mode shift to more sustainable forms of transport.

The Combined Authority's transport priorities are set out in its Local Transport Plan, which includes consideration of walking and cycling. The next tranche of priority transport schemes will be presented to the Combined Authority Board on the 25 October.

**Councillor Murphy asked a supplementary question:**

As I recall, at the last council meeting I asked if you would ask the Mayor for money for a footbridge over the Nene and the reply was "No". I would like to ask you tonight, when did you become aware of the Combined Authorities Mayor's offer for £5million to replace the Rhubarb Bridge?

**Councillor Holdich responded:**

Can I just ask Councillor Fitzgerald to repeat what the Mayor has told us tonight?

**Councillor Fitzgerald responded:**

Thank you Mr Mayor. I asked specifically to James Palmer - interrupted by Councillor Murphy with a point of order and reference to the earlier discussion on the petitioner comments regarding the Combined Authorities Mayor's offer of £5million, followed by an exchange between several councillors regarding who should answer the question and Councillor Holdich eventually continued with the question.

**Councillor Holdich replied:**

Funding has to be for infrastructure funding for pedestrian or cycle routes within the

	<p>public past Combined Authority as with any funding spent on schemes which are aligned to the wider strategic objectives of the Combined Authority. Funding will therefore be spent first and foremost on pedestrian and cycle routes which combine the access to new jobs and housing and reduce congestion through the ownership of more sustainable transport. And that's quite clear and this doesn't, Rhubarb Bridge doesn't, and the bridge over the Nene doesn't.</p>
<p>2.</p>	<p><b>Question from Councillor Murphy</b></p> <p>To Councillor Holdich, Leader of the Council and Member of the Cambridgeshire and Peterborough Combined Authority</p> <p>Can our representative inform Council of his and the Combined Authorities position concerning the Peterborough Enterprise Partnership's future arrangements and current spending ability?</p> <p><b>Councillor Holdich responded:</b></p> <p>As Deputy Mayor of the Combined Authority and a Member of the Combined Authority Board I support the Mayor in his written proposals to the Local Enterprise Partnership which are available and can be read on the Combined Authority website.</p> <p>It has been widely reported that the Local Enterprise Partnership are not receiving funding from Government. For the Combined Authority, that means that plans for growth in our area might be impeded. The Mayor, leading the Combined Authority, has therefore offered to provide the necessary leadership to develop a new governance model.</p> <p>I am also a member of the Local Enterprise Partnership and I am nominated by this Council as a public sector member of that Board. I look forward to the debate which will take place next week.</p> <p><b>Councillor Murphy asked a supplementary question:</b></p> <p>So you support the Combined Authorities move on Peterborough Enterprise Partnership. Could you tell us what funds have been frozen, what's going on and why Peterborough isn't getting any money, it's all going to Wisbech, Alconbury and Cambridge?</p> <p><b>Councillor Holdich responded:</b></p> <p>I don't that is relevant to his first question.</p>
<p>3.</p>	<p><b>Question from Councillor Sandford</b></p> <p>To Councillor Holdich, Leader of the Council and Member of the Cambridgeshire and Peterborough Combined Authority</p> <p>Will the Council's representative on the Combined Authority comment on the news that</p>

the Greater Cambridgeshire and Greater Peterborough Local Enterprise Partnership is under investigation by the National Audit Office and is having funding from Central Government withheld pending the results of the investigation?

**Councillor Holdich responded:**

It has been reported that the GCGP LEP is under investigation by the National Audit Office and that funding is currently being withheld by the Government pending response of the National Audit office (NAO) on current position.

I can only reiterate what has already been said in my earlier response: that the Mayor and the Combined Authority are acting decisively to respond to the solution to the issues currently faced by the Local Enterprise Partnership and we are doing that in order to ensure that the growth ambitions of Peterborough and Cambridgeshire can be delivered as the Combined Authority expects. That's all I can say at this point in time. They haven't come back. To add my personal comments to that: Councillor Count and myself have lead and moved a matter for the record that we don't like to governance of it although that has been corrected. I pay tribute to Mrs Sawyer who helped us correct that. I believe it has lost its' credibility and therefore I think the Mayor's offer is a good one.

**Councillor Sandford asked a supplementary question:**

This is of great concern as Councillor Murphy said because of the amount of money from Peterborough growth projects which are implemented by this particular organisation. I have raised in this council chamber previously the issue of the lack of transparency for the Local Enterprise Partnership, the fact that it hold its' meetings in private. Doesn't this investigation, I don't know what its' specific aspects it's looking into, doesn't it illustrate that this organisation needs to be much more open and transparent about its' activities, operations and finances? And will the Leader use his opportunity of being on the Combined Authority Board much greater openness and transparency in Local Enterprise Partnership?

**Councillor Holdich responded:**

That's exactly what we are trying to achieve. You are absolutely right. There is no transparency, most of the board members don't know what decisions have been made. That's not right and Councillor Count and myself led that to get along with one of the MPs. I think you are absolutely right. Yes we will, if they are going to remain we will flush it out and make it more transparent. If not we will take it to the Combined Authority one way or another.

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<b>COUNCIL</b>	AGENDA ITEM No. 9(a)
<b>13 DECEMBER 2017</b>	<b>PUBLIC REPORT</b>

## **EXECUTIVE AND COMMITTEE RECOMMENDATIONS TO COUNCIL**

### **(a) LICENSING COMMITTEE RECOMMENDATION – DRAFT BYELAWS FOR HACKNEY CARRIAGE**

The Licensing Committee, at its meeting of 12 October 2017, received that advised members of the consultation process carried out, requested members to properly consider the responses received and recommended the adoption of the draft byelaws (subject to any amendment) to full council.

**IT IS RECOMMENDED** that Council adopt the draft hackney carriage byelaws.

## **APPENDICES**

The original Licensing Committee report follows.

Links to the appendices are provided below:

[Appendix A - Consultation Document](#)

[Appendix B - Provisional Approval From The Dft Email](#)

[Appendix C - Public Notice Which Appeared In A Local Circulating Newspaper](#)

[Appendix D - List Of Consultees Who Were Emailed Directly](#)

[Appendix E - Website Stats And Tweet](#)

[Appendix F - Response Table With Officer Comment](#)

[Appendix G - Consultation Responses In Full](#)

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<b>LICENSING COMMITTEE</b>	AGENDA ITEM No. 4
<b>12 OCTOBER 2017</b>	<b>PUBLIC REPORT</b>

Report of:	Annette Joyce - Service Director of City Services & Communications	
Cabinet Member(s) responsible:	Councillor Walsh - Communities and Environment Capital	
Contact Officer(s):	Terri Martin - Regulatory Officer - Licensing Kerry Leishman - Licensing and Business Manager Peter Gell - Head of Regulatory Services	Tel. 453561 Tel. 453502 Tel. 453419

**DRAFT BYELAWS FOR HACKNEY CARRIAGES - RESPONSES TO CONSULTATION AND RECOMMEND ADOPTION TO FULL COUNCIL**

R E C O M M E N D A T I O N S	
<b>FROM:</b> Licensing Team	<b>Deadline date:</b> N/A
<p>It is recommended that the Licensing Committee:</p> <ol style="list-style-type: none"> <li>I. review the responses (attached at <b>Appendix G</b>) and response table (attached at <b>Appendix F</b>) and confirm if they agree with officer direction that no amendments to the byelaws as drafted is required, (see 6.4) and</li> <li>II. recommend the adoption of the draft hackney carriage byelaws, (subject to any amendments) to full council. (See 6.4)</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 This report is submitted to the licensing committee following the consultation process, (as agreed by the licensing committee on 8 December 2016) on the draft byelaws for Hackney Carriages.

**2. PURPOSE AND REASON FOR REPORT**

2.1 The purpose of this report is to advise members of the consultation process carried out, to request members to properly consider the responses received and recommend the adoption of the draft byelaws (subject to any amendment) to full council.

2.2 This report is for committee to consider under its Terms of Reference No. 2.5.1.3 (a). To exercise the functions of the authority as listed in Schedule 2.5.4.1, where these are not delegated to officers as listed at section 2.5.3, namely hackney carriage and private hire licensing.

2.3 The adoption of the byelaws is a function reserved to the full council under its Terms of Reference 1.1.1 to make, amend, revoke or re-enact byelaws and to promote or oppose local or personal Bills.

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>
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**4. BACKGROUND AND KEY ISSUES**

4.1 Hackney carriage legislation is primarily concentrated in the Town Police Clauses Act 1847 and the Local Government (Miscellaneous Provisions) Act 1976. The aim of the legislation is to protect the public. The legislation provides a broad framework for the licensing of drivers and vehicles, but allows local authorities to set their own standards and conditions, to ensure the public travel in safe well maintained vehicles driven by competent drivers.

4.2 Section 68 of the Town and Police Clauses Act 1847 provides the ability for local authorities to make byelaws which regulate the conduct of proprietors and drivers of hackney carriages licensed within district.

4.3 The DfT (Department for Transport) have produced Model byelaws which cover the range of standard controls which most local authorities would want to impose and expect local authorities to base their byelaws on the model.

4.4 Where a local authority wishes to deviate from the model, they must ensure that the tests of legal validity are met. This is set out in case law, as comprising of four elements essential to validity, which are:

- byelaws must be within the powers of the local authority which makes them;
- byelaws must not be repugnant to the general law;
- byelaws must be certain and positive in their terms; and
- byelaws must be reasonable.

4.5 Section 236 of the Local Government Act 1972 sets out the procedure etc., for byelaws. Amongst other provisions, it requires;

- a publication in a local circulating newspaper,
- to make copies of the byelaws to be made available to any person,
- requires confirmation from the confirming authority. (In this case, the Secretary of State for the Department for Transport.)

4.6 On the 8 December 2016, a report was considered by the licensing committee regarding the development, direction and consultation of an overarching policy and byelaws. The committee agreed to consult and adopt the DfT (Department of Transport) model byelaws with the inclusion, where applicable, of the other locally adopted provisions.

(On the 6th July 2017, the licensing committee properly considered all responses to the overarching policy consultation and recommended adoption of the amended policy to full council. At a meeting on the 26th July 2017, the full council adopted the amended policy.)

4.7 For ease of reference, where the draft byelaws deviate from the DfT model byelaws, this is highlighted in yellow. Please see pages 3 to 6 of **Appendix A** attached.

4.8 Prior to consulting on the draft byelaws, provisional approval must be sought from the Secretary of State for the Department for Transport (DfT), this was obtained on the 3rd August 2017. (See **Appendix B** attached)

**5. CONSULTATION**

5.1 The draft byelaws were put out to consultation for 28 days, (being the required consultation period), from 24th August 2017 to 21st September 2017. The consultation document can be found at **Appendix A**.

5.2 A copy of the public notice which appeared in the local press on Thursday 24th August 2017



## AGENDA ITEM 9(a) – FOR INFORMATION ONLY

advising of the the consultation and period can be found at **Appendix C**.

- 5.3 The consultation document was made available at the Town Hall, Bayard Place and the council's website. Notices were put up on the taxi notice boards at the railway station and the hackney rank near the bus station, advising of the consultation and period.
- 5.4 Emails were sent to various stakeholders, advising them of the consultation and period and included a link to the consultation document on the council's website and a pdf attachment of the consultation document. **See Appendix D** for a list of those directly consulted via email.
- 5.5 Meetings with representatives of PHDF (Peterborough Hackney Drivers Federation) have taken place, where the draft byelaws were discussed. At a meeting on the 11 September 2017, representatives of PHDF verbally confirmed that they were satisfied with the byelaws as drafted, and did not wish to raise any objections or representation.
- 5.6 Statistical information showing the webiste views of the consultation document and tweet can be found at **Appendix E**.

### 6. CONSULTATION RESPONSES

- 6.1 A total of six responses to the consultation were received. Two from Councillors, two from Parish Councils and two from the Police. A response table which details the salient points of the consultation responses, and officer comment, can be found at **Appendix F**
- 6.2 In brief, of the six responses received, two confirm they have no issue, one was a query regarding private hire conditions, two relate to the standard of driving by licensed drivers, with particular regard to dropping off and picking up passengers, and one regarding licensed drivers leaving rubbish in a particular area. The full responses to the consultation can be found at **Appendix G**. Please note, due to data sensitivity, certain identifying detail has been redacted.
- 6.3 All responses received during the consultation period must be properly considered prior to determining the final byelaws. Officers have reviewed the responses and are of the opinion that none of the responses received have suggested that the byelaws as drafted, should be amended.
- 6.4 Members are asked to properly consider all the responses received to the consultation and determine:
  - I. Should the byelaws as drafted be amended in light of responses? and
  - II. Recommend to full council that the byelaws as drafted or amended be adopted

### 7. ANTICIPATED OUTCOMES OR IMPACT

- 7.1 Members will properly consider the responses received during the consultation process and make a determination if the byelaws, as drafted should be amended in light of the responses, and recommend to full council to adopt the byelaws, with or without amendments. (Only full council can adopt byelaws).

### 8. REASON FOR THE RECOMMENDATION

- 8.1 The adoption of the byelaws which regulate proprietors and drivers of hackney carriages will provide clarity for those bound by them and will strengthen the council's enforcement powers. Failure to comply with a byelaw is a summary offence and can lead to a level 2 (£500) fine.

### 9. ALTERNATIVE OPTIONS CONSIDERED

- 9.1 Retain the status quo

**10. IMPLICATIONS**

**Financial Implications**

10.1 There are no financial implications associated with the adoption of the byelaws.

**Legal Implications**

10.2 The adoption of the byelaws by full council will provide a legal standing for those who fail to abide by them.

**Equalities Implications**

10.3 There are no equality implications.

**11. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- DfT Hackney Carriage Model Byelaws (August 2014)
- Town and Police Clauses Act 1847
- Local Government (Miscellaneous Provisions) Act 1976
- Part 2 Local Government Act 1972

**12. APPENDICES**

12.1 Appendix A - Consultation document  
Appendix B - Provisional approval from the DfT email  
Appendix C - Public notice which appeared in a local circulating newspaper  
Appendix D - List of consultees who were emailed directly  
Appendix E - Website stats and tweet  
Appendix F - Response table with officer comment  
Appendix G - Consultation responses in full

<b>COUNCIL</b>	AGENDA ITEM No. 9(b)
<b>13 DECEMBER 2017</b>	<b>PUBLIC REPORT</b>

**EXECUTIVE AND COMMITTEE RECOMMENDATIONS TO COUNCIL**

**(b) EXECUTIVE RECOMMENDATION – PROPOSED LOCAL PLAN SUBMISSION**

The Cabinet, at its meeting of 20 November 2017, received a report which enabled Cabinet to consider and recommend to Council the approval of the Proposed Submission Local Plan for public consultation in January 2018 and then submission to the Secretary of State.

**IT IS RECOMMENDED** that Council:

1. Approves the Proposed Submission ('Publication Draft') Local Plan as attached at Appendix A, for the purpose of both its final consultation for six weeks (likely during January and February 2018); AND its subsequent submission to the Secretary of State for the purpose of independent examination.
2. Approves the Policies Map (including associated inset maps) as set out as part of the agenda papers, for the purpose of consultation alongside the Local Plan consultation AND for subsequent submission to the Secretary of State for consideration alongside the examination of the Local Plan.
3. Delegates to the Head of Sustainable Growth Strategy any presentational improvements or other inconsequential changes (eg correcting typographical errors of factual inaccuracies) to the Publication Draft Plan or Policies Map that (taken together) do not materially affect the policies set out in the Local Plan prior to the consultation commencing.
4. Delegates to the Head of Sustainable Growth Strategy the ability to agree and consult upon a set of proposed modifications during the examination process (most likely at the very end of the examination process), if asked by the Inspector to do so.

**APPENDICES**

The original Cabinet report follows.

Links to the appendices are provided below:

[Appendix A - Proposed Submission Local Plan](#)

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<b>CABINET</b>	AGENDA ITEM No. 6
<b>20 NOVEMBER 2017</b>	<b>PUBLIC REPORT</b>

Report of:	Simon Machen - Corporate Director Growth and Regeneration	
Cabinet Member(s) responsible:	Councillor Hiller - Cabinet Member for Growth, Planning, Housing and Economic Development	
Contact Officer(s):	Gemma Wildman - Principal Planning Officer	Tel. 863824

**PETERBOROUGH LOCAL PLAN PROPOSED SUBMISSION**

<b>RECOMMENDATIONS</b>	
<b>FROM:</b> Corporate Director of Growth and Regeneration	<b>Deadline date:</b> N/A
<p>It is recommended that Cabinet recommends that Council:</p> <ol style="list-style-type: none"> <li>1. Approves the Proposed Submission ('Publication Draft') Local Plan as attached at Appendix A, for the purpose of both its final consultation for six weeks (likely during January and February 2018); AND its subsequent submission to the Secretary of State for the purpose of independent examination.</li> <li>2. Approves the Policies Map (including associated inset maps) as set out as part of the agenda papers, for the purpose of consultation alongside the Local Plan consultation AND for subsequent submission to the Secretary of State for consideration alongside the examination of the Local Plan.</li> <li>3. Delegates to the Head of Sustainable Growth Strategy any presentational improvements or other inconsequential changes (eg correcting typographical errors or factual inaccuracies) to the Publication Draft Plan or Policies Map that (taken together) do not materially affect the policies set out in the Local Plan prior to the consultation commencing.</li> <li>4. Delegates to the Head of Sustainable Growth Strategy the ability to agree and consult upon a set of proposed modifications during the examination process (most likely at the very end of the examination process), if asked by the Inspector to do so.</li> </ol>	

**1. ORIGIN OF REPORT**

- 1.1 In September 2017 a version of the Proposed Submission Local Plan was published for consideration by Planning and Environment Protection Committee (19 September 2017), Growth, Environment and Resources Scrutiny Committee (20 September 2017) and Cabinet (25 September 2017) with the original officer recommendation being that the Plan should be recommended to Full Council (for its meeting in October 2017) for subsequent public consultation and submission to the Secretary of State.
- 1.2 However, on Thursday 14 September 2017 (three days after publication of the Proposed Submission Local Plan for the purpose of consideration by the above mentioned meetings), Government launched an important consultation document entitled "*Planning for the right homes in the right places*", which includes a proposal for a new standard method for calculating

## AGENDA ITEM 9(b) – FOR INFORMATION ONLY

the housing need of a district, a method which would replace the costly and varying methods currently applied by different councils, Peterborough included.

- 1.3 As part of the document, Government applied the standard method it is proposing and issued the subsequent housing need which would arise for every district in the country.
- 1.4 For Peterborough an initial review of the new methodology demonstrated what appeared to be a reduction of between 1,000 to 2,000 dwellings over the plan period, and, if that was the case, the likely consequence of needing to remove one or more recommended sites.
- 1.5 Therefore, as a consequence of the late publication of new evidence by government, an alternative recommendation was tabled by officers at Planning and Environment Protection Committee, at Growth, Environment and Resources Scrutiny Committee and at Cabinet. The revised recommendation was endorsed by both Committees, and Cabinet subsequently agreed to it, which, in short, was that a decision on the Local Plan be deferred for a period of 2-3 months, to enable officers to (a) fully appraise the new method for calculating housing need, and (b) bring back to Members a revised housing target and a subsequent revised set of proposed allocations.
- 1.6 Officers are pleased to be able to report that the Local Plan is now ready for reconsideration by Cabinet.
- 1.7 Please note that this agenda report largely repeats what was contained in your previous agenda report, but is included here for completeness. *Text in italics is the substantial new material, compared with your previous report.*

### 2. PURPOSE AND REASON FOR REPORT

- 2.1 The purpose of this report is to enable Cabinet to consider and recommend to Council the approval of the Proposed Submission Local Plan for public consultation in January 2018 and then submission to the Secretary of State.
- 2.2 The recommended Proposed Submission Local Plan is available at **Appendix A**, and the accompanying Proposed Submission Policies Map is available at [https://drive.google.com/drive/folders/0B\\_3f1SsdQbrNOVZOS1BPMFNhcjA?usp=sharing](https://drive.google.com/drive/folders/0B_3f1SsdQbrNOVZOS1BPMFNhcjA?usp=sharing) Copies have been placed in each of the Members Group Rooms.
- 2.3 This report is for Cabinet to consider under its Terms of Reference No. 3.2.1, 'To take collective responsibility for the delivery of all strategic Executive functions within the Council's Major Policy and Budget Framework and lead the Council's overall improvement programmes to deliver excellent services.'

### 3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	<b>YES</b>	If yes, date for Cabinet meeting	<b>20 November 2017</b>
Date for relevant Council meeting	<b>13 December 2017</b>	Date for submission to Government Dept.	<b>CLG, April/May 2018 (APPROX)</b>

### 4. BACKGROUND AND KEY ISSUES

#### Introduction

- 4.1 In July 2015 Cabinet agreed to prepare a new Local Plan for Peterborough, which will replace the following adopted Development Plan Documents (DPDs), which in effect will be merged into the new single Local Plan:

## AGENDA ITEM 9(b) – FOR INFORMATION ONLY

- Core Strategy DPD (2011),
- Site Allocations DPD (2012),
- Planning Policies DPD (2012) and
- City Centre DPD (2014).

- 4.2 In January 2016 the Council consulted on the Preliminary Draft Local Plan which set out the broad distribution of growth between 2011 and 2036.
- 4.3 At this stage, the draft plan did not identify the precise sites required to deliver the housing and jobs growth targets. As part of the consultation process, the Council asked the public, developers, landowners, agents and parish councils to suggest sites for future housing and employment provision that are available and deliverable. All suggested sites are listed in the Strategic Housing Economic, Land Availability Assessment (May 2016).
- 4.4 In December 2016 the Council consulted on the Further Draft Local Plan, which identified the preferred locations for growth for the first time. All comments received during the consultation period have been assessed and taken into consideration during the production of the Proposed Submission Local Plan and appropriate changes made to the Plan.
- 4.5 Since February 2017, further work has been undertaken, including re-assessment of all sites and detailed assessment of any new sites suggested as part of the Further Draft stage, and updating the evidence base where necessary.

### **The Proposed Submission Local Plan**

- 4.6 The Proposed Submission Local Plan (or, in legal terms, it is sometimes known as the 'Publication Draft' Local Plan) is the culmination of extensive work since its inception in July 2015, including consideration of many thousands of pages of evidence and many thousands of representations from the public. Those representations have been extremely helpful in shaping the plan presented, though it is accepted that not everyone will be satisfied with every policy or land allocation in the plan.

### **Key Issues**

- 4.7 The Proposed Submission Local Plan is structured as follows and broadly follows the thrust and intent of the previous 'Further Draft' version:
- 4.8 **Part A** – sets the overall vision and objectives for the future of Peterborough and the surrounding villages. This links closely to the Council's Environment Action Plan.
- 4.9 **Part B** – Identifies the broad distribution and areas for future housing and employment.
- 4.10 The Local Plan target is for 21,315 new homes between 2016 and 2036 and for 76ha of employment land.

*Note: this is a significant change compared with the draft Local Plan presented in September, which had a figure of 27,625 new homes over the period 2011-36. Comparing the two figures is difficult because of the different time frame, but to assist:*

*(i) the majority of the difference between the two figures of 21,315 and 27,625 arises simply as a result of the different 'start year' for the plan (was 2011, now set at 2016, whilst the end date remains at 2036).*

*(ii) the 'baseline' need is reduced from 981pa to 942pa, using the new national housing need calculation method. For the period 2016-36, it results in a reduction of 780 homes needed.*

*(iii) by using the new method, the 'transfer' of homes between Cambridge Sub-region HMA area to Peterborough, as part of the agreed Memorandum of Cooperation between the two areas, is reduced by 25%, to reflect the passing of 25% of the time of such an MoC. This further reduces the need for homes in Peterborough by 625. Formal agreement endorsing this adjustment is currently being sought with partner Councils, and is progressing well, and not envisaged to*

*result in any difficulties.*

*(iv) by using the new method, the ‘backlog’ of homes not built 2011-16 need not be accounted for, further reducing the need for new homes from 2016-36.*

*The net result, and taking account of completion since 1 April 2016 (the new start date of the Local Plan), by using the new government ‘Local Housing Need’ method results in a reduction of 1,673 homes ‘needed’ over the period 2017-36. This is broadly in line with the advice tabled in September, when officers reported that the new method ‘appeared to result in a reduction of between 1,000 and 2,000 dwellings, and likely at the upper end of that range’.*

4.11 It is proposed that the overall development strategy is to focus the majority of new development in, around and close to the urban area of Peterborough, with limited development in the villages. The individual sites required to meet the growth targets are set out in Part D of the plan.

4.12 The overall spatial strategy has been informed by the Peterborough Local Plan - A Strategy For Accommodating Growth [https://drive.google.com/file/d/0B\\_3f1SsdQbrNTkRZVHk2QXoxdFU/view?usp=sharing](https://drive.google.com/file/d/0B_3f1SsdQbrNTkRZVHk2QXoxdFU/view?usp=sharing) (October 2017). This sets out the various options (and sites) considered in developing the spatial strategy.

*Note: the Strategy as published in September 2017 for use by the various Committees in September has been withdrawn. It has subsequently been updated and republished, dated October 2017.*

4.13 Part B also includes a Settlement Hierarchy policy that ranks each settlement according to its size and range of services and facilities, it will help guide the scale and location of new development. It also helps to protect the character of the landscape by placing restrictions on development outside the defined settlement boundaries.

4.14 **Part C** – includes the detailed policies, criteria and standards that will be used in determining planning applications, such as:

- **Housing** – the policy ensures that new housing which will meet the needs of all communities is delivered. It includes the need for a range of types and size of homes, including affordable housing.

There are also specific policies about meeting the need for prestigious homes and to identify plots for self-build properties; and a policy that sets the criteria for determining if a site for Gypsy and Travellers would be suitable or not.

- **Health and Wellbeing** - the proposed policy looks to ensure that development proposals should promote, support and enhance both the physical and mental health and wellbeing of the community.
- **Transport** – the policy is based on the principles set out in the Local Transport Plan, it includes car parking standards.
- **Infrastructure** – the policy ensures that future growth is supported by the necessary infrastructure such as schools, roads, health and community facilities. This links to the Council’s adopted Developer Contributions SPD and the Community Infrastructure Levy.

A further policy highlights areas of land to be safeguarded for future infrastructure projects, such as road improvements or junction enhancements.

- **Retail and other town centre development** – the policy places the city centre at the top of the hierarchy in terms of retail, leisure, cultural and tourism facilities, in line with national policy.



## AGENDA ITEM 9(b) – FOR INFORMATION ONLY

- **Urban design** – the policy identifies the design principles that must be met by all new development, as well as the detailed requirement for new residential development to make sure there is no unacceptable impact on the amenity of nearby properties.
- **Historic Environment** – this proposed policy aims to protect, enhance and conserve the important heritage assets throughout Peterborough through the special protection afforded to listed buildings and conservation areas.
- **Open Space** – the proposed policy looks to protect existing green open space and will set requirements for provision within new development.

A policy identifies areas suggested by the public to be designated as protected Local Green Open Spaces.

A policy also identifies Green Wedges that protect specific areas that could be under considerable pressure for development and which, if built on would result in the coalescence of urban areas with nearby settlements.

- **Biodiversity** - the policy protects designated international, national and local wildlife sites from development that could harm the habitat or protected species.

4.15 **Part D** - identifies the sites required to deliver the Local Plan target for 21,315 dwellings between 2016 and 2036 and 76 ha of employment land between 2016 and 2036.

4.16 In the monitoring year 2016/17 a total of 1,203 dwellings were completed, and, predominantly using data as at 31 March 2017, a further 8,231 had been granted planning permission. These all count towards the target.

4.17 In addition, existing allocated sites (as found in the adopted Site Allocations or City Centre DPDs) are being carried forward such as Great Haddon (5,300 dwellings, with 4,800 of these in the period to 2036) and Norwood (2,000 dwellings), reducing further the need to identify completely new sites.

*Note: the Norwood figure has been increased slightly (+200) from the version of the plan published in September. The current adopted Local Plan has Norwood set at 2,300 homes, but that is considered optimistic. Therefore, officers continue to recommend it be reduced, but the latest evidence, and following discussions with colleagues in Development Management, suggests a reduction to 2,000 (rather than 1,800 in the September draft version of the Local Plan) to be the most realistic indicative figure for the site.*

*An existing allocation at Fengate South (identified in the City Centre Plan) was not included in the version of the Plan published in September. It is now recommended that this site is carried over from the City Centre Plan and is therefore included for 350 dwellings.*

4.18 The Local Plan therefore proposes 1,244 new dwellings on new sites. This includes:

- Urban Area - 198 dwellings
- Urban Extension at East of England Showground - 650 dwellings
- Eye - 250 dwellings
- Thorney - 50 dwellings
- Helpston - 82 dwellings
- Small Villages - 14 dwellings

*Note: the significant change to the list above, compared with your September 2017 report, is the removal of the site North of Castor and Ailsworth (2,500 homes). This site is no longer needed due to:*

*(i) the reduction in housing need (1,673 homes)*

*(ii) the increase in indicative housing provision at Norwood (200 homes)*

## AGENDA ITEM 9(b) – FOR INFORMATION ONLY

- (iii) the inclusion of the existing allocation at Fengate South (350 homes)*
- (iv) a slight adjustment to our assumptions on future ‘windfall’, which officers believe, on a cautious basis, will amount to 2,046 over the period to 2036 (an increase of 302 homes)*
- (v) the above, when combined, amounts to around 2,500 home reduction, and, based on the spatial strategy and evidence in the republished Growth Strategy, means it is no longer considered by officers to be appropriate to take forward the allocation North of Castor and Ailsworth.*

*The only other site affected, when comparing your draft Local Plan considered in September 2017 and the one being considered now, is the deletion of site Unit 2, 61 Station Road in Thorney (14 homes). This was recommended for allocation on the basis of an extant planning permission being in place. However, that consent has now lapsed, the site was not put forward for resubmission in the Local Plan, and the site sits within Flood Zone 3 (flood risk). As such, it is no longer included in the Local Plan as a housing allocation. This site is carried forward as an employment allocation as in the adopted Site Allocations DPD.*

- 4.19 All the proposed sites are shown on the Policies Map (and village inset maps). All alternative sites have been fully assessed against detailed site assessment criteria to identify the most appropriate and sustainable locations for growth.

### **Summary of Changes to Proposed Submission Local Plan**

- 4.20 As stated, officers have carefully considered all representations received at the last consultation stage, and aimed to address as many concerns as possible. All representations received are available on the Council’s website and are summarised in the Further Draft Key Issues Report (April 2017). If any Member wishes to clarify precisely how a particular representation has been dealt with, then officers will be happy to assist. Below illustrates some examples as to what is recommended in the attached proposed Submission Local Plan, compared with the previous Further Draft version:

- Overall growth targets now take into account new evidence, and the new Local Housing Target;
- Open Space standards updated to make it clear what requirements are expected on site and what are off site contributions;
- A separate Green Infrastructure policy created to reflect the broad strategic framework set out in the emerging Green Infrastructure and Biodiversity SPD; and
- New Trees and Woodland Policy which includes requirements to mitigate the loss of trees.
- *Removal of large scale allocation north of Castor and Ailsworth and Country Park.*

### **Next Steps**

- 4.21 If Cabinet agrees the recommendation, and then subsequently Full Council does likewise, then a number of important steps will take place:
- 4.22 First, the Local Plan (and associated material) will be subject to public consultation for six weeks, during January and February 2018. It is important Full Council (and subsequently members of the public) understand this particular round of consultation.
- 4.23 In simple terms, the consultation is open to everybody (including those who have not made any representations to date), but the crucial aspect to understand is that all representations received are not subsequently considered by officers or the Council, but instead, are considered by an independent Planning Inspector. It is also important to understand that any objections at this stage must be based on one of the ‘tests of soundness’ as set down by legislation. This means that it is not a completely open-ended consultation process, but rather an objector must state why the plan is ‘unsound’ and what needs to be done to address the matter. It is also important to emphasise that, as set down by legislation, any objections made at earlier consultation stages are not carried forward to the next stage in the process; and as such, if a representor remains unsatisfied with the Local Plan, that representor must repeat their objection at the next consultation stage, if the representor wants it to be considered.

## AGENDA ITEM 9(b) – FOR INFORMATION ONLY

- 4.24 It is fair to say that many members of the public do not, understandably, always comprehend this process at this stage, and are often surprised to find out that the Council as a whole has no opportunity to amend the Local Plan as a result of the consultation. As such, we collectively need to make sure the message is as clear as possible, and explain that we are following legislative requirements.
- 4.25 Second, after the close of the consultation in February 2018 (or another nearby date), officers will thereafter upload all representations onto our website (the consultation portal), summarise the key issues raised, publish all evidence base material and ‘submit’ the Local Plan and associated material to the Secretary of State (or, in practice, to the Planning Inspectorate). This is scheduled to all happen by April or May 2018.
- 4.26 Third, as soon as the Local Plan is ‘submitted’, the plan is taken out of the hands of the Council and its officers, and is in the hands of a Planning Inspector appointed to ‘examine’ the Local Plan.
- 4.27 Fourth, that Inspector will consider all representations received, and will hold a number of ‘Hearing’ sessions as part of the examination, whereby those who wish to verbally raise their objections with the Inspector will get their chance to do so. Officers will sit at all days of the ‘Hearing’, to defend the contents of the Local Plan.
- 4.28 Fifth, ultimately, the Inspector will prepare an Inspector’s Report, which will contain a list of ‘Main Modifications’. As Main Modifications, once finalised, are proposed to make a submitted plan sound and legally compliant, they are effectively binding on the Council, if it wants to adopt the Local Plan.
- 4.29 Throughout the ‘examination’ process, there will be times when the Inspector will indicate that he/she is considering recommending a particular Main Modification, and will normally ask officers whether it could offer suggested wording to meet the concern. As such, Council needs to delegate authority to the Head of Sustainable Growth Strategy to ‘negotiate’ such possible modifications with the Inspector during the examination process, to enable the smooth running of the examination. These modifications are in effect ‘owned’ by the Council as the examination proceeds i.e. they are not formally agreed by the Inspector at this stage (though, in practice, they are informally agreed by the Inspector, as it would be pointless coming up with a modification which the Inspector clearly had fundamental objections to).
- 4.30 Such modifications are normally subject to a round of light-touch consultation, before the Inspector formally considers them (though all of this is a matter for the Inspector to decide, and is not set down in regulation). What happens next is that the Inspector normally then uses such a set of modifications to complete the Inspector’s Report, though the final set of modifications is entirely in the hands of the Inspector. This is all a rather complex process, both technically and legally, but can be explained in more detail should this be necessary .

### **Policies Map**

- 4.31 Whilst legislatively complex, a fundamental part of the planning system in England is the ‘Policies Map’. To be clear, the Policies Map is not, legally, part of the Local Plan, but rather a geographical representation of the policies found in a Local Plan. The current Policies Map is that approved in December 2012 (and updated in December 2014 to reflect the City Centre Plan). At the ‘submission’ stage, it is a legal requirement to submit with the Local Plan those changes which will be made to the Policies Map, should the Local Plan be subsequently adopted. Rather than identifying the changes, it is common practice to simply state that the current Policies Map will be deleted, and entirely replaced by a new Policies Map. As such, as part of this agenda item, a full set of Maps as would apply if the Local Plan is adopted is set out for approval.
- 4.32 Due to the size of the Policies Maps, they are not provided in paper format but are available on-line [https://drive.google.com/drive/folders/0B\\_3f1SsdQbrNOVZOS1BPMFNhcjA?usp=sharing](https://drive.google.com/drive/folders/0B_3f1SsdQbrNOVZOS1BPMFNhcjA?usp=sharing)

as part of the agenda papers. A hard copy will also be available at the meeting.

### **Programme Officer**

- 4.33 It is a requirement of the examination process to have a Programme Officer in place. Whilst appointed and paid for by the Council, the Officer reports to and acts under the direction of the Inspector. In other words they are an officer of the Examination. The role is a mix of part and full time, depending on the tasks set by the Inspector.
- 4.34 All communication with the Inspector, whether by ourselves or any objector, must go through the Programme Officer. No direct communication with the Inspector is permitted, except during the formal ‘hearing’ sessions of the examination, which is chaired by the Inspector. Officers are in the process of securing a Programme Officer.

### **Five Year Land Supply**

- 4.35 Whilst the latest published Five Year Land Supply report (July 2017) indicates that the Council can currently demonstrate more than five years supply of deliverable sites, publication of the Proposed Submission Local Plan will provide additional land that can be used in calculating the five year supply.
- 4.36 Therefore, if the recommendations set out in this report are agreed (and provided no substantial changes to the content of the Local Plan is made) it means the Council will be in a strong position to robustly demonstrate a five year supply of deliverable sites in the future and fend off unplanned, speculative development proposals
- 4.37 If the Proposed Submission Local Plan is not approved by Full Council, then the Council will be in a position going forward where it will be at risk of being unable to robustly defend its supply of housing sites, and could be subject to speculative applications (especially in and around villages) and challenges at appeal.

## **5. CONSULTATION**

### **Previous Consultation Stages**

- 5.1 As set out in section 4.2 to 4.5 of this report the Council has carried out two earlier stages of public consultation on the emerging Local Plan.

5.2 **● Preliminary Draft (January 2016 to February 2016)**

The first took place in January 2016 when the Council consulted on the Preliminary Draft Local Plan. A total of 407 comments were received from 59 different individuals/organisations.

- 5.3 A Key Issues Report was published in May 2016 which summarised the main issues raised during the Preliminary Draft consultation. All comments were taken into consideration in the preparation of the Further Draft Plan.

- 5.4 A report, known as the Strategic Housing Economic Land Availability Assessment (SHELAA) was published in May 2016 which listed all sites suggested to the Council as potential allocations to meet the Local Plan growth targets.

5.5 **● Further Draft (December 2016 to February 2017)**

In December 2016 the Council consulted on the second version of the Local Plan, known as the Further Draft version, which included the Council’s preferred sites for the first time. A total of 2,014 comments were received from 1,056 different individuals/organisations. The vast majority of comments received related to the proposed new sites, as is often the case with Local Plans.

- 5.6 In April 2017 the Council published a Further Draft Key Issues report which summarised the

## AGENDA ITEM 9(b) – FOR INFORMATION ONLY

main issues raised. In June 2017, an updated SHELAA report was published which listed any new or amended sites suggested to the Council as part of the Further Draft public consultation. All comments have been reviewed and taken into consideration in the preparation of the Proposed Submission Local Plan.

### **Additional Consultation**

- 5.7 A draft of the attached Proposed Submission Local Plan will be presented to Planning Committee on 19 September and to the Growth, Environment and Resources Scrutiny Committee on 20 September 2017. A verbal update of the outcomes of these committee meetings will be given at Cabinet.

### **Future Consultation**

- 5.8 As set out in section 4.21 to 4.30 of this report, subject to approval by Cabinet and Council, public consultation on the Proposed Submission Local Plan will commence in January 2018 for six weeks and in accordance with the requirements set out in the Statement of Community Involvement (SCI). This is the third and final stage of public consultation.
- 5.9 Following the public consultation, the document, and any representations made will be submitted to the Secretary of State, who will arrange for a public examination by an independent Inspector from the Planning Inspectorate.
- 5.10 The Planning Inspector may be minded to make recommendations that would result in major changes to the Proposed Submission Local Plan. In this case there would likely be a further opportunity for comments on any such potential recommended changes, though this is a matter for the Inspector (not the Council) to determine.

## **6. ANTICIPATED OUTCOMES OR IMPACT**

- 6.1 It is anticipated that Cabinet recommends that Council approves the Proposed Submission ('Publication Draft') Local Plan for public consultation in January 2018 for six weeks followed by submission to central government.

## **7. REASON FOR THE RECOMMENDATION**

- 7.1 Cabinet are asked to recommend that Full Council approves the Proposed Submission Local Plan for Public consultation and submission to Secretary of State for the purpose of independent examination.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

- 8.1 The alternative option of not preparing a new Local Plan was rejected by Cabinet in July 2015 as part of the approval of Local Development Scheme.
- 8.2 The alternative options for each policy will be assessed as part of the Local Plan Sustainability Appraisal Report to be published in January 2018. This is linked to the Council's Environment Action Plan. All suggested sites have been assessed against detailed site assessment criteria.
- 8.3 The alternative growth options have been assessed and are set out in the Peterborough Local Plan - A Strategy For Accommodating Growth.

## **9. IMPLICATIONS**

- 9.1 The Proposed Submission Local Plan will have implications for all sectors of the community throughout the Local Authority area.

### **Financial Implications**

## AGENDA ITEM 9(b) – FOR INFORMATION ONLY

9.2 The financial implications which arise from approval of the recommendations are

- Costs associated with the ongoing consultation and preparation of the Local Plan. These costs can be met from existing budgets.
- By proceeding to submission and examination of the Local Plan, the Council has to commit to resourcing a Programme Officer and an Inspector. Whilst the Programme Officer is relatively low cost (a part time, experienced administrative role), the Inspector fees can be substantial. Such fees are charged on a day basis, set by legislation, and the Council must sign an agreement in advance stating it will pay such fees, whatever the outcome. As an estimate, such fees will amount to between £50-£150k. Arrangements are being put in place to meet these costs.
- The Council owns land that has been identified as an allocation for future development and there could be financial implications on the value of that land. To be clear, all Council owned land has been assessed and treated like all other proposed areas for development.
- There could be indirect financial implications arising from the development of sites (e.g. provision of infrastructure and services for the new residents, Community Infrastructure Levy monies and s106 arrangements, and increased business rates, council tax or other receipts).

### **Legal Implications**

9.2 The Local Plan must be prepared and adopted in accordance with a wide range of Acts and Regulations, especially the Planning and Compulsory Purchase Act 2004 and the Town and Country Planning (Local Planning) (England) Regulations 2012. In addition, the Council must have regard to national policies and advice contained in guidance issued by the Secretary of State.

### **Equalities Implications**

9.3 All policies and sites within the Proposed Submission Local Plan have been assessed against the Equality Impact Assessment

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 A vast amount of evidence has been compiled as part of the plan making process and is either already available on the Council website or will be made available as part of the consultation process due to take place in January 2018 Subject to approval by Cabinet and Full Council).

10.2 Local Plan evidence base can be viewed on our website.

10.3 Please note this list of evidence documents will be continuously updated as the Local Plan progresses through the next stages.

## **11. APPENDICES**

11.1 Appendix A - Proposed Submission Local Plan

<b>COUNCIL</b>	AGENDA ITEM No. 9(c)
<b>13 DECEMBER 2017</b>	<b>PUBLIC REPORT</b>

## **EXECUTIVE AND COMMITTEE RECOMMENDATIONS TO COUNCIL**

### **(c) EXECUTIVE RECOMMENDATION – ADOPTION OF THE CASTOR NEIGHBOURHOOD PLAN**

The Cabinet, at its meeting of 20 November 2017, received a report which sought Cabinet approval to recommend that Council adopts the Castor Neighbourhood Plan making it part of the Development Plan for Peterborough.

**IT IS RECOMMENDED** that Council:

1. Following the successful referendum on 2 November 2017, Castor Neighbourhood Plan, as set out in Appendix A, be ‘made’ (which means to all intents and purposes ‘adopted’) and thereby form part of the Development Plan for Peterborough for the purposes of making decisions on relevant planning applications within Castor Parish;  
*and*
2. Agree that the decision statement included at Appendix B be published.

## **APPENDICES**

The original Cabinet report follows.

Links to the appendices are provided below:

[Appendix A - Castor Neighbourhood Plan](#)

[Appendix B - Castor Neighbourhood Plan Final Decision Statement](#)

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<b>CABINET</b>	AGENDA ITEM No. 10
<b>20 NOVEMBER 2017</b>	<b>PUBLIC REPORT</b>

Report of:	Simon Machen - Corporate Director of Growth and Regeneration	
Cabinet Member(s) responsible:	Cllr Peter Hiller - Cabinet Member for Growth, Planning, Housing and Economic Development	
Contact Officer(s):	Phil Hylton - Senior Strategic Planning Officer	Tel. 863879

**ADOPTION OF THE CASTOR NEIGHBOURHOOD PLAN**

R E C O M M E N D A T I O N S	
<b>FROM:</b> Corporate Director of Growth and Regeneration	<b>Deadline date:</b> 13/12/2017
<p>It is recommended that Cabinet:</p> <ol style="list-style-type: none"> <li>1) Recommends to Full Council that, following the successful referendum on 2 November 2017, the Castor Neighbourhood Plan, as set out at Appendix A, be ‘made’ (which means to all intents and purposes ‘adopted’) and thereby form part of the Development Plan for Peterborough for the purpose of making decisions on relevant planning applications within Castor Parish; <i>and</i></li> <li>2) Recommends to Full Council that the decision statement included at Appendix B be published</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 This report is submitted to Cabinet following the submission and successful examination of the Castor Neighbourhood Plan. The Castor Neighbourhood Plan was subject to a referendum of voters in Castor Parish who were asked to vote on the following question: ‘Do you want Peterborough City Council to use the Neighbourhood Plan for the Castor Neighbourhood Area to help it decide planning applications in the neighbourhood area?’ This referendum was held on Thursday 2 November 2017 with 92.7% of those voting in support of the plan.

**2. PURPOSE AND REASON FOR REPORT**

2.1 The purpose of this report is to seek Cabinet approval to recommend that Council adopts the Castor Neighbourhood Plan making it part of the Development Plan for Peterborough.

Following the successful referendum on 2 November 2017 legislation set out in the Localism Act 2011 and the Neighbourhood Planning (General) Regulations (as amended) stipulate that the Council must make the the neighbourhood plan part of the statutory development plan.

2.2 This report is for Cabinet to consider under its Terms of Reference No. 3.2.1, ‘*To take collective responsibility for the delivery of all strategic Executive functions within the Council’s Major Policy and Budget Framework and lead the Council’s overall improvement programmes to deliver excellent services.*’

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>YES</b>	If yes, date for Cabinet meeting	<b>20 November 2017</b>
Date for relevant Council meeting	<b>13 December 2017</b>	Date for submission to Government Dept. <i>(Please specify which Government Dept.)</i>	<b>N/A</b>

**4. BACKGROUND AND KEY ISSUES**

4.1 Neighbourhood Planning was formally introduced to the planning system in the Localism Act in 2011. It provides communities with the opportunity to shape how their area will grow and enables them to develop a suite of policies against which planning applications in their area will be considered, alongside the policies in the Development Plan (often referred to as the Local Plan).

4.2 The Castor Neighbourhood Area was formally designated by Peterborough City Council on 2 September 2014 and since this date members of Castor Parish Council (and other community volunteers) have developed their plan through extensive consultation with the community and through other evidence gathering work. This work included a statutorily required consultation in early 2017 undertaken by the parish council as a Qualifying Body, prior to the plan and associated evidence being formally submitted to Peterborough City Council in April 2017.

4.3 Following its submission, the neighbourhood plan was again the subject of a formal six week consultation, this time organised by Peterborough City Council, which ran from 15 May to 26 June 2017 and this consultation was followed by an independent examination by a suitably qualified individual. The independent examiner considered the plan against the necessary requirements of the relevant legislation and concluded that the plan, subject to some minor modifications, met what is called the 'basic conditions' and, therefore, should proceed to a local referendum in the Castor Neighbourhood Plan Area. The Corporate Director of Growth and Regeneration, under authority delegated by the Council, issued a decision on 20 September 2017 that the Council agreed with these findings and that the plan should proceed to referendum.

4.4 The Counting Officer (Gillian Beasley) published the necessary information and publicised notice of the referendum in accordance with the requirements of legislation, with the referendum taking place on Thursday 2 November 2017. The result of the referendum is as follows:

'Yes' votes	355	92.7%
'No' votes	28	7.3%
Total ballot papers issued	383	100.0%

As more than 50% of those voting supported the plan the Council must now adopt the plan and make it part of the Development Plan for Peterborough.

4.5 The Castor Neighbourhood Plan has been produced alongside the Ailsworth Neighbourhood Plan with consultation stages, examination and referendum taking place concurrently. The Ailsworth and Castor Neighbourhood Plans are the second and third neighbourhood plans to reach this stage following the Peakirk Neighbourhood Plan's adoption in July 2017. The Parish Councillors and members of the community responsible for its production have invested a

## AGENDA ITEM 9(c) – FOR INFORMATION ONLY

substantial amount of time and energy into this process over the past four years and it is a substantial success for the neighbourhood planning group, the Council and the residents of the Castor Area.

### 5. CONSULTATION

- 5.1 The Castor Neighbourhood Plan has been the subject of substantial consultation during its preparation. The draft plan was subjected to a formal six week consultation in early 2017 and the submitted plan was also subjected to an additional six week consultation in May and June 2017 before it was independently examined.
- 5.2 No further consultation is necessary on this plan.

### 6. ANTICIPATED OUTCOMES OR IMPACT

- 6.1 Cabinet and Council have very little option at this stage and the decision is fully dependent on the outcome of the referendum. As the outcome of the referendum was positive, then the Plan must be 'made' (adopted) by Council. When 'made' the neighbourhood plan will be used in making decisions on relevant planning applications within the Castor Neighbourhood Area, alongside the policies in the wider Development Plan for Peterborough. As the Plan has been approved by Referendum, the Council is required to treat it as part of the statutory development plan, although this status will cease if the Council does not make the Plan

### 7. REASON FOR THE RECOMMENDATION

- 7.1 This recommendation is made to be in accordance with the Localism Act 2011 and the Neighbourhood Planning (General) Regulations (as amended). The plan has been assessed by an independent examiner and officers agree that the plan meets the basic conditions and other requirements of legislation. As such, the Plan should be 'made' part of the Development Plan.

### 8. ALTERNATIVE OPTIONS CONSIDERED

- 8.1 The Council does not have alternative options given the content of the legislation and the content of the Castor Neighbourhood Plan and the process followed in its production.

### 9. IMPLICATIONS

#### Financial Implications

- 9.1 There are no foreseen financial implications of this recommendation.

#### Legal Implications

- 9.2 The Council is required by legislation to follow through on this recommendation.

#### Equalities Implications

- 9.3 There are no anticipated equalities implications of this recommendation.

### 10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 None

### 11. APPENDICES

- 11.1 Appendix A - Castor Neighbourhood Plan
- 11.2 Appendix B - Castor Neighbourhood Plan Final Decision Statement

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<b>COUNCIL</b>	AGENDA ITEM No. 9(d)
<b>13 DECEMBER 2017</b>	<b>PUBLIC REPORT</b>

## **EXECUTIVE AND COMMITTEE RECOMMENDATIONS TO COUNCIL**

### **(c) EXECUTIVE RECOMMENDATION – ADOPTION OF THE AILSWORTH NEIGHBOURHOOD PLAN**

The Cabinet, at its meeting of 20 November 2017, received a report which sought Cabinet approval to recommend that Council adopts the Ailsworth Neighbourhood Plan making it part of the Development Plan for Peterborough.

**IT IS RECOMMENDED** that Council:

1. Following the successful referendum on 2 November 2017, Ailsworth Neighbourhood Plan, as set out in Appendix A, be ‘made’ (which means to all intents and purposes ‘adopted’) and thereby form part of the Development Plan for Peterborough for the purposes of making decisions on relevant planning applications within Ailsworth Parish;  
*and*
2. Agree that the decision statement included at Appendix B be published.

## **APPENDICES**

The original Cabinet report follows.

Links to the appendices are provided below:

[Appendix A - Ailsworth Neighbourhood Plan](#)

[Appendix B - Ailsworth Neighbourhood Plan Final Decision Statement](#)

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<b>CABINET</b>	AGENDA ITEM No. 11
<b>20 NOVEMBER 2017</b>	<b>PUBLIC REPORT</b>

Report of:	Simon Machen - Corporate Director of Growth and Regeneration	
Cabinet Member(s) responsible:	Cllr Peter Hiller - Cabinet Member for Growth, Planning, Housing and Economic Development	
Contact Officer(s):	Phil Hylton - Senior Strategic Planning Officer	Tel. 863879

**ADOPTION OF THE AILSWORTH NEIGHBOURHOOD PLAN**

R E C O M M E N D A T I O N S	
<b>FROM:</b> Corporate Director of Growth and Regeneration	<b>Deadline date:</b> 13/12/2017
<p>It is recommended that Cabinet:</p> <ol style="list-style-type: none"> <li>1) Recommends to Full Council that, following the successful referendum on 2 November 2017, the Ailsworth Neighbourhood Plan, as set out at Appendix A, be ‘made’ (which means to all intents and purposes ‘adopted’) and thereby form part of the Development Plan for Peterborough for the purpose of making decisions on relevant planning applications within Ailsworth Parish; <i>and</i></li> <li>2) Recommends to Full Council that the decision statement included at Appendix B be published</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 This report is submitted to Cabinet following the submission and successful examination of the Ailsworth Neighbourhood Plan. The Ailsworth Neighbourhood Plan was subject to a referendum of voters in Ailsworth Parish who were asked to vote on the following question: ‘Do you want Peterborough City Council to use the Neighbourhood Plan for the Ailsworth Neighbourhood Area to help it decide planning applications in the neighbourhood area?’ This referendum was held on Thursday 2 November 2017 with 97.7% of those voting in support of the plan.

**2. PURPOSE AND REASON FOR REPORT**

2.1 The purpose of this report is to seek Cabinet approval to recommend that Council adopts the Ailsworth Neighbourhood Plan making it part of the statutory Development Plan for Peterborough.

Following the successful referendum on 2 November 2017 legislation set out in the Localism Act 2011 and the Neighbourhood Planning (General) Regulations (as amended) stipulate that the Council must make the the neighbourhood plan part of the development plan.

2.2 This report is for Cabinet to consider under its Terms of Reference No. 3.2.1, ‘*To take collective responsibility for the delivery of all strategic Executive functions within the Council’s Major Policy and Budget Framework and lead the Council’s overall improvement programmes to*

*deliver excellent services.’*

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>YES</b>	If yes, date for Cabinet meeting	<b>20 November 2017</b>
Date for relevant Council meeting	<b>13 December 2017</b>	Date for submission to Government Dept. <i>(Please specify which Government Dept.)</i>	<b>N/A</b>

**4. BACKGROUND AND KEY ISSUES**

4.1 Neighbourhood Planning was formally introduced to the planning system in the Localism Act in 2011. It provides communities with the opportunity to shape how their area will grow and enables them to develop a suite of policies against which planning applications in their area will be considered, alongside the policies in the Development Plan (often referred to as the Local Plan).

4.2 The Ailsworth Neighbourhood Area was formally designated by Peterborough City Council on 7 October 2014 and since this date members of Ailsworth Parish Council (and other community volunteers) have developed their plan through extensive consultation with the community and through other evidence gathering work. This work included a statutorily required consultation in early 2017 undertaken by the parish council as a Qualifying Body, prior to the plan and associated evidence being formally submitted to Peterborough City Council in April 2017.

4.3 Following its submission, the neighbourhood plan was again the subject of a formal six week consultation, this time organised by Peterborough City Council, which ran from 15 May to 26 June 2017 and this consultation was followed by an independent examination by a suitably qualified individual. The independent examiner considered the plan against the necessary requirements of the relevant legislation and concluded that the plan, subject to some minor modifications, met what is called the ‘basic conditions’ and, therefore, should proceed to a local referendum in the Ailsworth Neighbourhood Plan Area. The Corporate Director of Growth and Regeneration, under authority delegated by the Council, issued a decision on 20 September 2017 that the Council agreed with these findings and that the plan should proceed to referendum.

4.4 The Counting Officer (Gillian Beasley) published the necessary information and publicised notice of the referendum in accordance with the requirements of legislation, with the referendum taking place on Thursday 2 November 2017. The result of the referendum is as follows:

‘Yes’ votes	301	97.7%
‘No’ votes	6	1.9%
Total ballot papers issued	308	100.0%

As more than 50% of those voting supported the plan the Council must now adopt the plan and make it part of the Development Plan for Peterborough.

4.5 The Ailsworth Neighbourhood Plan has been produced alongside the Castor Neighbourhood Plan with consultation stages, examination and referendum taking place concurrently. The Ailsworth and Castor Neighbourhood Plans are the second and third neighbourhood plans to reach this stage following the Peakirk Neighbourhood Plan’s adoption in July 2017. The Parish



## AGENDA ITEM 9(d) – FOR INFORMATION ONLY

Councillors and members of the community responsible for its production have invested a substantial amount of time and energy into this process over the past four years and it is a substantial success for the neighbourhood planning group, the Council and the residents of the Ailsworth Area.

### 5. CONSULTATION

- 5.1 The Ailsworth Neighbourhood Plan has been the subject of substantial consultation during its preparation. The draft plan was subjected to a formal six week consultation in early 2017 and the submitted plan was also subjected to an additional six week consultation in May and June 2017 before it was independently examined.
- 5.2 No further consultation is necessary on this plan.

### 6. ANTICIPATED OUTCOMES OR IMPACT

- 6.1 Cabinet and Council have very little option at this stage and the decision is fully dependent on the outcome of the referendum. As the outcome of the referendum was positive, then the Plan must be 'made' (adopted) by Council. When 'made' the neighbourhood plan will be used in making decisions on relevant planning applications within the Ailsworth Neighbourhood Area, alongside the policies in the wider Development Plan for Peterborough. As the Plan has been approved by Referendum, the Council is required henceforth to treat it as part of the statutory development plan, although this status will cease if the Plan is not "made" by the Council

### 7. REASON FOR THE RECOMMENDATION

- 7.1 This recommendation is made to be in accordance with the Localism Act 2011 and the Neighbourhood Planning (General) Regulations (as amended). The plan has been assessed by an independent examiner and officers agree that the plan meets the basic conditions and other requirements of legislation. As such, the Plan should be 'made' part of the Development Plan.

### 8. ALTERNATIVE OPTIONS CONSIDERED

- 8.1 The Council does not have alternative options given the content of the legislation and the content of the Ailsworth Neighbourhood Plan and the process followed in its production..

### 9. IMPLICATIONS

#### Financial Implications

- 9.1 There are no foreseen financial implications of this recommendation.

#### Legal Implications

- 9.2 The Council is required by legislation to follow through on this recommendation.

#### Equalities Implications

- 9.3 There are no anticipated equalities implications of this recommendation.

### 10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 None

### 11. APPENDICES

- 11.1 Appendix A - Ailsworth Neighbourhood Plan
- 11.2 Appendix B - Ailsworth Neighbourhood Plan Final Decision Statement

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<b>COUNCIL</b>	AGENDA ITEM No. 9(e)
<b>13 DECEMBER 2017</b>	<b>PUBLIC REPORT</b>

**EXECUTIVE AND COMMITTEE RECOMMENDATIONS TO COUNCIL**

**(e) EXECUTIVE RECOMMENDATION – PROPOSED CHANGES TO THE HOUSING ALLOCATIONS POLICY**

The Cabinet, at its meeting of 20 November 2017, received a report which sought for Cabinet to consider the proposed changes to the Housing Allocations Policy in order to alleviate pressures to council services caused by higher levels of homelessness in the city.

**IT IS RECOMMENDED** that Council approve the proposed changes to the Housing Allocations policy as set out in the Cabinet report.

**APPENDICES**

The original Cabinet report follows.

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<b>CABINET</b>	AGENDA ITEM No. 13
<b>20 NOVEMBER 2017</b>	<b>PUBLIC REPORT</b>

Cabinet Member(s) responsible:	Cllr Irene Walsh, Cabinet Member for Communities	
Contact Officer(s):	Sean Evans, Housing Needs Manager	Tel. 864083

**PROPOSED CHANGES TO HOUSING ALLOCATIONS POLICY**

R E C O M M E N D A T I O N S	
<b>FROM:</b> <i>Adults and Communities Scrutiny Committee</i>	<b>Deadline date:</b> N/A
<p>It is recommended that Cabinet recommend to Council approval of proposed changes to the Housing Allocations policy as set out in the report below.</p>	

**1. ORIGIN OF REPORT**

1.1 This report is submitted to Cabinet following the Adults and Communities Scrutiny Committee held on 12 September 2017.

**2. PURPOSE AND REASON FOR REPORT**

2.1 The purpose of this report is for Cabinet to consider the proposed changes to the Housing Allocations Policy in order to alleviate pressures to council services caused by higher levels of homelessness in the city.

2.2 This report is for Cabinet to consider under its Terms of Reference No. 3.2.1, ‘*To take collective responsibility for the delivery of all strategic Executive functions within the Council’s Major Policy and Budget Framework and lead the Council’s overall improvement programmes to deliver excellent services.*’

**3. TIMESCALE**

Is this a Major Policy Item/Statutory Plan?	<b>YES</b>	If Yes, date for relevant Cabinet Meeting	<b>20 NOV 2017</b>
Date for relevant Council meeting	<b>13 DEC 2017</b>	Date for submission to Government Dept.	<b>N/A</b>

**4. KEY ISSUES**

4.1 The last year has been particularly challenging for the Housing Needs Team. In the period April 2016 - March 2017 the Council saw increasing levels of households presenting to the Council for assistance as they were homeless or threatened with homelessness. 1586 households presented to the Council as it was confirmed that they may be homeless or threatened with homelessness within the next 28 days. This represented an increase of 43% when compared to the previous year when 1109 presentations were made.

## AGENDA ITEM 9(e) – FOR INFORMATION ONLY

- 4.2 Where a homelessness presentation is made to the Council and we are satisfied that the household may be homeless and eligible to make an application for assistance this triggers a duty upon the Council to investigate whether the household is owed a full housing duty and is “Accepted as Homeless”. This further investigation confirms the household is homeless or threatened with homelessness, takes into account any vulnerabilities of members of the household, the reasons for them becoming homeless and determines whether they have a connection with the City.
- 4.3 Homelessness both locally and nationally is predicted to increase over the next few years due to a number of factors, including the impact of Universal Credit, continuing Welfare Reform impacts and wider economic uncertainty as the UK negotiates its exit from the European Union. In addition, housing is in short supply across the country with the Government pledging to build 1 million new homes by 2020.
- 4.4 A number of areas of work are being developed in order to meet the challenge of homelessness for both the council and residents who will be affected. One of these areas is the proposed changes to the housing allocations policy
- 4.5 The Peterborough Homes allocations policy was last updated in 2014 and was amended significantly to reflect changes in demand, legislation and new powers following the Localism Act.
- 4.6 Since the changes were implemented, Peterborough along with many local authorities has seen an increase in demand from households who are homeless or threatened with homelessness. At the same time changes to the bedroom standards policy driven by the removal of spare room subsidy has pushed additional demand on smaller 1 & 2 bedroom dwellings.
- 4.7 The impact of both of these pressures has meant that households who have presented to the Council as homeless have been provided with temporary accommodation and have been staying in the accommodation for longer.
- 4.8 With this in mind discussions between the Council and the partner Housing Associations have taken place and have made a number of recommendations, which if agreed and implemented should go some way to alleviate some of the pressures we are facing. The recommendations are as follows:
- a) Under occupation** - To allow households with a 2 bedroom need, with 2 children, who are working and will not be affected by the removal of the spare room subsidy to express interest in and be housed in 3 bedroom accommodation.
  - b) Additional Preference** - Where the Council owes a full housing duty to a household, the household can sometimes miss out due to a lack of a strong local connection. It is proposed that a category for accepted homeless households who have been accepted for at least 3 months is added as an additional preference category.
  - c) Refusals and non-attendance at viewings** - The demand for accommodation is now so great that we now no longer have the ability to give applicants extensive choice when it comes to allocations. Applicants are currently permitted to refuse up to 3 offers of accommodation before they are penalised. It is proposed that this be reduced to 2 offers for general applicants. No change is proposed for applicants who are accepted as homeless, they must still accept the 1st offer of suitable permanent accommodation.
  - d) Number of bids** - Currently, applicants are able to bid on up to 3 properties per week. They could also shortlist for up to 3 properties per week. This has often resulted in delays in lettings and some applicants bidding for properties without any knowledge of the area the property is located in as they face no penalty. It is proposed that the number of bids applicants can place be reduced from 3 to 1. This

## AGENDA ITEM 9(e) – FOR INFORMATION ONLY

should encourage applicants to review all properties in more detail and to place their bids on properties they are really interested in securing.

### **5. CONSULTATION**

- 5.1 Consultation has been undertaken with housing associations across Peterborough in developing these proposals.

### **6. ANTICIPATED OUTCOMES**

- 6.1 The proposed changes to the housing allocations policy, if approved will help to increase the availability of housing to families where the council owes a housing duty to. This should reduce the time families spend in temporary accommodation.

### **7. REASONS FOR RECOMMENDATIONS**

- 7.1 To reduce time that families have to wait for accommodation and improve opportunities for housing for those families who are currently missing out on properties.

### **8. ALTERNATIVE OPTIONS CONSIDERED**

- 8.1 The housing allocations policy could remain unchanged, however this will not help to address the housing issues that the council is facing.

### **9. IMPLICATIONS**

- 9.1 There are no major implications to note.

### **10. BACKGROUND DOCUMENTS**

- 10.1 The Housing Allocations Policy
- 10.2 The Localism Act 2011

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<b>COUNCIL</b>	AGENDA ITEM No. 9(f)
<b>13 DECEMBER 2017</b>	<b>PUBLIC REPORT</b>

## **EXECUTIVE AND COMMITTEE RECOMMENDATIONS TO COUNCIL**

### **(f) EXECUTIVE RECOMMENDATION – MEDIUM TERM FINANCIAL STRATEGY 2018-19 TO 2020-21**

The Cabinet, at its meeting of 4 December 2017, received a report as part of the council's Budget and Policy Framework, which enabled Cabinet to consider the feedback from the consultation undertaken to date with residents, partner organisations, businesses and other interested parties, to recommend approval of the budget proposals to set a balanced and sustainable budget for the financial years 2018/19 to 2020/21.

At the meeting Cabinet also resolved to:

1. Have regard to the consultation feedback received to date and statutory advice detailed in the report when determining the phase one budget proposals, noting that consultation remained open until 30 November 2017, and that an addendum was provided prior to the Cabinet meeting.
2. Note the timetable for the phase two consultation and formal approval of the 2018/19 to 2020/21 Medium Term Financial Strategy as detailed at section 5 of the report;
3. Note that budget proposals considered by Council on the 13 December 2017 will form part of the Medium Term Financial Strategy but will not form part of the second stage of consultation or Council debate on 5 March 2018.

**IT IS RECOMMENDED** that Council, having had regard to feedback, approve the phase one budget proposals to enable implementation of these budget proposals to commence.

## **APPENDICES**

The original Cabinet report, appendices and supplementary report follow.

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<b>CABINET</b>	<b>AGENDA ITEM No. 3</b>
<b>4 DECEMBER 2017</b>	<b>PUBLIC REPORT</b>

Report of:	Marion Kelly, Interim Director of Resources	
Cabinet Member(s) responsible:	Councillor David Seaton, Cabinet Member for Resources	
Contact Officer(s):	Marion Kelly, Interim Corporate Director: Resources Peter Carpenter, Service Director Financial Services	Tel: 01733 452520 Tel: 01733 384564

**MEDIUM TERM FINANCIAL STRATEGY 2018/19 to 2020/21**

RECOMMENDATIONS	
<b>FROM: Cabinet Member for Resources</b>	<b>Deadline date: N/A</b>
<p>It is recommended that Cabinet:</p> <ol style="list-style-type: none"> <li>1. Have regard to the consultation feedback received to date and statutory advice detailed in the report when determining the phase one budget proposals, noting that consultation remains open until 30 November 2017, and an addendum will be provided prior to the Cabinet meeting.</li> <li>2. Note the timetable for the phase two consultation and formal approval of the 2018/19 to 2020/21 Medium Term Financial Strategy as detailed at section 5;</li> <li>3. Note that budget proposals considered by Council on the 13 December 2017 will form part of the Medium Term Financial Strategy but will not form part of the second stage of consultation or Council debate on 5 March 2018.</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 This report comes to Cabinet as part of the council’s formal budget process as set out within the constitution and as per legislative requirements to set a balanced and sustainable budget for the 2018/19 to 2020/21 period.

**2. PURPOSE AND REASON FOR REPORT**

2.1 The report is presented to Cabinet as part of the council’s Budget and Policy Framework, which enables Cabinet to consider the feedback from the consultation undertaken to date with residents, partner organisations, businesses and other interested parties, to recommend approval of the budget proposals to set a balanced and sustainable budget for the financial years 2018/19 to 2020/21.

2.2 This report is for Cabinet to consider under its Terms of Reference No. 3.2.1 which states to take collective responsibility for the delivery of all strategic Executive functions within the Council’s Major Policy and Budget Framework and lead the Council’s overall improvement programmes to deliver excellent services.

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>YES</b>	If yes, date for Cabinet meeting	<b>4 DECEMBER 2017</b>
Date for relevant Council meeting	<b>13 DECEMBER 2017</b>	Date for submission to Government Dept.	<b>N/A</b>

**4. EXECUTIVE SUMMARY**

- 4.1 In total since 2010 the council has made significant savings, however this is still not enough and government continues to cut funding to local government. Therefore the city council will be required to make further savings, which may well impact on a range of services, because by law the council has to set a balanced budget.
- 4.2 Savings currently totalling £35.2million over the next three years are still needed to be made - and this is likely to involve some difficult decisions about the services the council is able to provide to residents.
- 4.3 The council has worked incredibly hard to cope with the cuts made to council funding however the challenges we face continue to increase in terms of population growth, the alarming rate that central government funding (Revenue Support Grant) is falling, high levels of deprivation in parts of the city, the increasing demand on high-cost council services and our relatively low levels of reserves
- 4.4 To address this the council has been reviewing all budgets over the three year period of the MTFS to ensure that all known issues have been taken into account. As part of the process care has been taken to fully assess all one off savings and their applicability as the underlying concern has been to make sure budgets are sustainable over time.
- 4.5 Any reserves being used to support the 2018/19 budget have been added back into the position and over the three year period an additional £10million of pressures have been identified. Rebasng pressures include a number of budgets across the council where after careful analysis initiatives will not be delivered and as such it has been prudent to adjust the base budget accordingly.
- 4.6 Demographic and demand pressures includes £1.7million rising to £5.7million in relation to housing homeless families and £0.6million rising to £2.6million by 2020/21 for adult social care. Although there are no expected demand pressures for Children’s Services this area should also be flagged as a potential risk.
- 4.7 Initial savings proposals have been tabled and these amount to £8.3million, £6.5million and £4.5million in the respective three year period, resulting in the overall deficit figure reducing to £35million at the end of the three year period.
- 4.8 Full detail of the proposals are set out in the following Appendices to the 20 November Cabinet report and summarised in **Table 1 and 2**. Some of the key headline proposals included are:
- **Rising numbers of homeless households** - Over the past two years the fastest growing financial pressure on the council has been the dramatic and unprecedented rise in homeless households in the city. Similar increases are being seen across the UK. Peterborough has seen a 200 per cent rise in demand, this has meant that the council is supporting 328 families in temporary accommodation, creating a rising budget pressure of £1.7million in 2018/19.
  - **Rising demand on adult social care services** - This service is facing unprecedented financial pressures resulting from reducing budgets, rising costs of care, increasingly complex needs and an ageing population. Growth in Peterborough’s population between 2016 and 2036 will be 12.9 per cent, and is anticipated to be highest among older age groups, with predicted increases of 159

## AGENDA ITEM 9(f) – FOR INFORMATION ONLY

per cent in over 85s, 75.8 per cent in the 75-84 age group and 45.6 per cent in residents 65-74. Therefore an investment in 2018/19 and future years is proposed to manage increasing costs and demand on these services.

- **The Better Care Fund (BCF)** is, in part, used to offset the reduction in government grants to the local authority, ensuring the council can continue to provide vital services for those who need its care and support. Therefore as BCF is continuing the council can offset funding totalling £1.7million against the council's budget in each of the next two years. This is the same process that took place in 2017/18.
- **Peterborough Highway Services** - Peterborough Highway Services is a ten year partnership with Skanska to provide highway maintenance services. The council is currently in discussions with a number of councils to allow them access to the Peterborough Highway Services contract. This will allow these councils to contract Skanska using the city council's framework which will save them money on procurement costs. For allowing access to the framework there will be a fee due to the city council. Skanska will also pay the city council an annual fee. In addition, further efficiencies have been identified in the Peterborough Highway Services budget generating an annual saving of £0.340million from 2018/19.
- **Corporate Resources budget review** - A review of budgets held by the Resources directorate has identified a number of savings that do not result in changes to council services. This review has also identified previous savings, or income targets, that need to be updated. In total this review has identified a saving of £3.221million for 2018/19.
- **People and Communities budget review** - Ahead of the 2018/19 budget setting process there has been a comprehensive review of directorate budgets. This review has looked at changes in legislation, refreshing demographics and other changes required to services. The review has highlighted an ongoing annual funding pressure of £0.776million across the council's largest directorate - People and Communities - which includes services such as Children's Services, adult social care and education.
- **Agile working** - Previously, in the 2016/17 budget setting process, a £0.5million savings target was set against the roll-out of agile working across the council. However it is now clear that the benefits from agile working are more improvements to staff flexibility, work/life balance and an increased ability for officers to cope with growing workloads as demands on services increase. The council is now proposing to remove this saving which creates an ongoing pressure of £0.5million.
- **Estimated 2017/18 council tax surplus** - There will be growth in council tax income for the current financial year above predictions because of the city's rising population and construction of new homes. This has identified that the council can expect to receive a further £1.005million in 2017/18, which can be rolled forward to protect services during 2018/19.

**Table 1- Budget Summary position**

	<b>2018/19 £000</b>	<b>2019/20 £000</b>	<b>2020/21 £000</b>
2017/18 MTFS Gross Expenditure	443,728	450,948	461,447
2017/18 MTFS Income	(296,449)	(298,044)	(297,548)
<b>2017/18 MTFS Net Budget</b>	<b>147,279</b>	<b>152,904</b>	<b>163,899</b>
<b>Total Funding</b>	<b>(132,492)</b>	<b>(131,658)</b>	<b>(135,046)</b>
<b>2017/18 MTFS Budget Gap</b>	<b>14,787</b>	<b>21,246</b>	<b>28,853</b>
Add back use of Grant Equalisation Reserve	4,250		

AGENDA ITEM 9(f) – FOR INFORMATION ONLY

<b>Budget Gap without the Use of Reserves</b>	<b>19,037</b>	<b>21,246</b>	<b>28,853</b>
<b>Phase 1</b>			
Rebasing the Budget and Pressures	2,390	2,333	2,218
Demographic and Demand Pressures	2,279	4,112	8,460
Legislative and Other Changes	188	197	205
<b>Revised Budget Gap</b>	<b>23,894</b>	<b>27,888</b>	<b>39,736</b>
Budget Reductions	(8,194)	(6,528)	(4,526)
<b>Revised Deficit after Accounting for Phase One Budget Pressures and Reductions</b>	<b>15,700</b>	<b>21,360</b>	<b>35,210</b>
<b>Incremental Budget Gap</b>	<b>15,700</b>	<b>5,660</b>	<b>13,850</b>

**Table 2- Individual budget pressures and reductions**

	<b>2018/19 £000</b>	<b>2019/20 £000</b>	<b>2020/21 £000</b>
CCTV upgrade project	(29)	(28)	(27)
Commercial Property Rental Income	(150)	(150)	(150)
SEND Funding update	144	144	144
Demand Management in Adults Social Care	604	1,442	2,616
Verge Parking	22	22	22
Rising Number of Homeless Households and Housing Needs	1,735	2,660	5,764
Estimated Council Tax surplus	(1,005)	-	-
METAL	50	50	-
Corporate Resources Budget Review	(3,221)	(2,666)	(2,342)
Coroner Service Budget	70	75	80
Agile Working Pressure	500	500	500
Legal Services Pressure	94	94	94
Pupil Referral Unit Budget Pressure	239	239	239
St George's Hydrotherapy Pool	14	2	2
People and Communities Senior Management Restructure	(180)	(180)	(180)
People and Communities Budget Review	776	776	776
Better Care Fund	(1,933)	(1,933)	(244)
Peterborough Highway Services - contract efficiencies	(340)	(340)	(340)
Peterborough Highway Services - commercial opportunities	(300)	(175)	(175)
Academisation	(149)	(125)	(105)
Mausoleum units sale	(64)	(64)	(64)
Public Health Budget	(208)	(223)	(247)
Environmental Health Food Safety	94	94	94
Planning Services	(100)	(100)	(100)
<b>Grand Total</b>	<b>(3,337)</b>	<b>114</b>	<b>6,357</b>

**5. CONSULTATION**

- 5.1 Cabinet’s approach to seek feedback on phase one budget proposals was outlined within the 20 November 2017 Cabinet report.
- 5.2 The Budget Consultation questions were outlined within the Budget Consultation document in **Appendix F to the 20 November Cabinet report**. This formed part of the hard copies available and the online survey.
- 5.3 Final decisions on phase one proposals are to be approved and recommended to Council on 13 December 2017, taking into consideration all of the consultation feedback received by that date
- 5.4 The opportunity to provide feedback on the phase one proposals have been in the public domain since 10 November 2017, confirmed by Cabinet on 20 November 2017 and will run until 30 November. The budget conversation received to date includes 28 responses via the online survey.
- 5.5 Given the timing of the agenda despatch for this meeting, it is not possible to include feedback from all consultation in this report. Further feedback received, will be included as an addendum to this report, and will be publically available prior to Cabinet on 4 December 2017.
- 5.6 The Council will look to repeat the consultation approach with the phase two proposals released on 5 January 2018 and recommended by Cabinet for approval by Council on 7 March 2018. This timeline is outlined in the following table:

	<b>Phase 1</b>	<b>Phase 2</b>
Consultation start date	10 November 2017	05 January 2018
Cabinet	20 November 2017	15 January 2018
Budget Joint Scrutiny Committee	29 November 2017	08 February 2018
Cabinet	04 December 2017	26 February 2018
Consultation close date	30 November 2017	22 February 2018
Council	13 December 2017	07 March 2018

**Stakeholder groups**

- 5.7 The following stakeholder groups have been contacted to gather feedback on the budget, to enable residents, partner organisations, businesses and other interested parties to feedback on budget proposals and council priorities:
- Joint Budget Scrutiny Committee
  - Discussion with the trade unions
  - Discussion with the business community
  - Borderline Peterborough Local Commissioning Group
  - Peterborough Housing Partnership
  - Disability Forum
  - Connect Group
  - Schools Forum
  - Parish Councils
  - Peterborough Community Assistance Scheme
  - Youth Council
  - Interfaith Council
  - Muslim Council of Peterborough
  - Older Peoples Partnership board
  - Carers Board

- Churches Together
- Cambridgeshire Police and Crime Commissioner
- Cambridgeshire Fire and Rescue Service
- The Hospital and the CCG's

## **6. ANTICIPATED OUTCOMES OR IMPACT**

- 6.1 Following the release of the first phase of budget proposals to address the financial gap, and outlining Peterborough's challenges and successes, Cabinet is to consider the results of the consultation feedback received to date, to approve and recommend to Council prior to the formal budget approval process the phase one budget proposals. The approval of phase one budget proposals will enable the Council to implement savings at the earliest opportunity, either under Director Delegation, Cabinet Member Decision Notice or a further report to Cabinet.
- 6.2 The Council must set a balanced budget for 2018/19 within the financial resources it will have next year and the feedback received will help inform Cabinet in considering budget proposals within the second phase.
- 6.3 These budget proposals will be included as an addendum to the Medium Term Financial Strategy 2018/19 to 2020/21, noted as arrived by Council on 13 December 2017, but will not be debated again by Council on 7 March 2018

## **7. REASON FOR THE RECOMMENDATION**

- 7.1 The Council must set a lawful and balanced budget. The approach outlined in this report work towards this requirement.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

- 8.1 No alternative option has been considered as the Cabinet is responsible under the Constitution for initiating Budget Proposals and the Council is statutorily obliged to set a lawful and balanced budget by 11 March annually.

## **9. IMPLICATIONS**

### **Elected Members**

- 9.1 Members must have regard to the advice of the Chief Finance (Section 151) Officer. The Council may take decisions which are at variance with this advice, providing there are reasonable grounds to do so.
- 9.2 Section 106 of the Local Government Finance Act 1992 applies whereby it is an offence for any Members with arrears of council tax which have been outstanding for two months or more to attend any meeting of the Council or its committees at which a decision affecting the budget is made, unless the Members concerned declare at the outset of the meeting they are in arrears and will not be voting on the decision for that reason.

### **Legal Implications**

- 9.3 In terms of the Council's executive arrangements, the adoption of the Council's Budget is a role shared between the Cabinet and the Council, whereby the Cabinet (Leader) is responsible for formulating the budget proposals and full Council is responsible for then approving (or not) those proposals and setting the budget and council tax requirement.
- 9.4 For the remainder of the year, the principal purpose of the Budget is to set the upper limits of what the executive (Leader, Cabinet or officer under delegated executive authority) may decide to spend the



Council's resources on. The Council cannot through the budget overrule an executive decision as to how to spend money, but the Budget will require the Cabinet to exercise their responsibilities for decision making so as not to make a decision where they are 'minded to determine the matter contrary to, or not wholly in accordance with the authorities budget'. This means that a decision that leads to excess expenditure, a virement from one budget heading to another over the amount allowed by Council in the Budget Book or expenditure of unexpected new money outside the Budget is required to have approval of the Council before the Leader and the Cabinet can make that decision.

- 9.5 When it comes to making its decision on 7 March 2018, the Council is under a legal duty to meet the full requirements of Section 31A of the Local Government Finance Act 1992 which includes the obligation to produce a balanced budget.
- 9.6 The principle of fairness applies to consultation on the budget proposals, both consultation required under s65 of the Local Government Finance Act 1992 and more generally as proposed here, which operates as a set of rules of law. These rules are that:
- Consultation must be at a time when proposals are still at a formative stage;
  - The proposer must give sufficient reasons for any proposal to permit intelligent consideration and response;
  - Adequate time must be given for consideration and response; and
  - The product of consultation must be conscientiously taken into account in finalising any statutory proposals.
- 9.7 Added to which are two further principles that allow for variation in the form of consultation which are:
- The degree of specificity with which, in fairness, the public authority should conduct its consultation exercise may be influenced by the identity of those whom it is consulting; and
  - The demands of fairness are likely to be somewhat higher when an authority contemplates depriving someone of an existing benefit or advantage than when the claimant is a bare application for a future benefit.

### **Equalities Impact Assessments**

- 9.8 All budget proposals published in the first phase of the budget process have been considered with regards to equalities issues and where appropriate equality impact assessments have been completed and available on the council's website.

## **10 BACKGROUND DOCUMENTS**

- 10.1 The following links to the items which went to cabinet on 20 November 2017:

Medium Term Financial Strategy 2018-19 to 2020-21

<http://democracy.peterborough.gov.uk/documents/s32847/7.%20Medium%20Term%20Financial%20Strategy%202018-19%20to%202020-21%20Consultation.pdf>

Appendix A – Phase 1 Budget Pressures

<http://democracy.peterborough.gov.uk/documents/s32839/7.%20Appendix%20A%20-%20Medium%20Term%20Financial%20Strategy%202018-19%20to%202020-21%20Consultation.pdf>

Appendix B – Phase 1 Savings Proposals

<http://democracy.peterborough.gov.uk/documents/s32840/7.%20Appendix%20B%20-%20Medium%20Term%20Financial%20Strategy%202018-19%20to%202020-21%20Consultation.pdf>

Appendix C – 2018/19 MTFS detailed position

<http://democracy.peterborough.gov.uk/documents/s32841/7.%20Appendix%20C%20-%20Medium%20Term%20Financial%20Strategy%202018-19%20to%202020-21%20Consultation.pdf>

Appendix D – 2018/19 MTFS by department and service

<http://democracy.peterborough.gov.uk/documents/s32842/7.%20Appendix%20D%20-%20Medium%20Term%20Financial%20Strategy%202018-19%20to%202020-21%20Consultation.pdf>

Appendix E – Capital Programme Schemes

<http://democracy.peterborough.gov.uk/documents/s32843/7.%20Appendix%20E%20-%20Medium%20Term%20Financial%20Strategy%202018-19%20to%202020-21%20Consultation.pdf>

Appendix F – Budget Consultation Document

<http://democracy.peterborough.gov.uk/documents/s32844/7.%20Appendix%20F%20-%20Medium%20Term%20Financial%20Strategy%202018-19%20to%202020-21%20Consultation.pdf>

## **11 APPENDICES**

- 11.1 Medium Term Financial Strategy 2018-19 to 2020-21- 20 November Cabinet Report (see budget book)
  - Appendix A – Phase 1 Budget Pressures (see budget book)
  - Appendix B – Phase 1 Savings Proposals (see budget book)
  - Appendix C – 2018/19 MTFS detailed position (see budget book)
  - Appendix D – 2018/19 MTFS by department and service (see budget book)
  - Appendix E – Capital Programme Schemes (see budget book)
  - Appendix F – Budget Consultation Document (see budget book)
  - Appendix H – Consultation feedback

**Consultation Feedback**

- 1.1. This document contains:
- A summary of consultation responses received to date
  - A list of all consultation responses received to date.

**Consultation Response**

- 1.2. This note contains all Phase 1 Consultation responses received as at 20 November 2017. A summary of the 28 responses received to date is given in this section.
- 1.3. **Question 1** - 7 respondents answered question 1 which was ‘*Do you have any comments to make about the first round budget proposals?*’

<b>Response</b>	<b>Number of Responses</b>
Positive	3
Neutral	8
Negative	13
<b>Total</b>	<b>24</b>

- 1.4. **Question 2** – Respondents were asked, after having read the consultation document, how much they understood the Council’s proposals. Answers can be broken down as follows:

<b>Response</b>	<b>Number of Responses</b>
A great deal	6
A fair amount	16
Not very much	2
Nothing at all	3
Blank	1
<b>Total</b>	<b>28</b>

- 1.5. **Question 3** – Of the 28 responses received, 23 answered question, which was ‘*If you have any specific ideas about how the council can save money and protect services, please state these here:*’. A list of subjects raised is given below.

<b>Response Theme</b>
Council Tax Increase
Officer Pay and Councillor Allowances
Sale of property and use of empty properties
Homelessness and Temporary accommodation
Reduction in spending
System Efficiency

**Feedback from the Budget Conversation Survey**

1.6. The table below details the feedback received from the online survey and cabinet responses

	<b>Do you have any comments to make about the first phase budget proposals?</b>	<b>Having read the phase one proposals document, how much do you now feel you understand about why the council must make total savings of almost £24million in 2018/19 and almost £40million by 2020/21?</b>	<b>If you have any specific ideas about how the council can save money or generate additional income to protect services, please state these here:</b>
1	Think they need to looked at again.	Not very much	Look at the top and go down. do we really need to pay a chief exec the current amount.
2	Council tax should not go up 5% only 2%. I am an O A P and my income does not go up. If you knew how to run a business what you should do is get all your debts in. You do not follow up debts just write them off. It is disgusting.	Not very much	Get in money owed, ring up people and arrange payments monthly. How many car fines etc are not paid.
04 3	Making cuts in public health is ridiculous. Having good public health campaigns helps reduce admission to hospital. It encourages people to consider even starting to look and make changes to one health.	A fair amount	You can't turn the clock back. Council tax should never of been frozen in the past. If this was kept to 1 or 2% you wouldn't have some of the issues you have now. Need to start investment in services not cut backs. Lack of social care causes further admission to hospital. Don't spend money on fancy products. Like westgate. That money can be ploughed back into much needed services. looking at more economical and better tendering services for the planned crossing by Rhubarb bridge and just not going with Skasna.
4	Look for excuses for raising taxes instead of looking for savings. In the next election find another job- you are thieves!!!		liquidate the corruption in the city council
5		A fair amount	Pay councillors less

AGENDA ITEM 9(f) – FOR INFORMATION ONLY  
APPENDIX H

6	Would be nice to have the comparison alongside this budget vs. the last one to see the difference.	A fair amount	Sell land to build on. There's a lot of land near Castor that would be ideal.
7	<p>Every year people like me who don't have her own house who have salary around 18000 annual , who have family , are experiencing continuous increases .This situation when you cannot buy something for child because ,you need to choice or buy food or pay bills. Because this is how life begins to look like, you have to choose wisely. Prices in stores are rising, energy prices are rising, fuel is rising, children are growing and clothes for them do not become cheaper or even grow with them . And now Council expecting that we will be pay more . Then why I pay tax in my income . Now is the time to think about how to stop squeezing people out of money . Maybe you need stop investing on something . People are tired . Very tired .</p>	Nothing at all	First look on your spending, first try sell some buildings or places they stand empty or not used . It may be time for families or children to become interested in their parents' fate .
8	<p>There is a lot of detail and it's not easy to 'see the woods for the trees'; that is without spending a good deal of time assessing each element. A major drain on resources appears to be the increase in homelessness. In addressing this, the Council will no doubt give as much attention to the causes as to the effects; that is on the basis that a study of the former can be done with intention to solve / remove, and the latter from compassion on the affected.</p>	A fair amount	<p>The Council could combine with other Councils around the country to address to Government the evident deficiencies surrounding entitlement of the ordinary person to hold decent accommodation securely. Security may come with ownership of land / property as one method, but an increasing number cannot afford the deposit attaching to such method. It should not be beyond wit of those assuming authority on behalf of the greater whole to come up with another method of secure holding of property and a roof over one's head [Assured Shorthold Tenancy (AST) in the hands of private landlords not - from the budget graphs - being a good 'other method']. Suggestion is made that Councils (including Peterborough) advocate upon Government, and urge acceptance - between themselves as Councils Together Making Common Cause for Reducing Homelessness, the imposition of a LAND TAX, annually taxing land (and thereby any property sitting upon it) so long as that land is characterised by being held for purposes of private speculation out of use, or not</p>

AGENDA ITEM 9(f) – FOR INFORMATION ONLY  
APPENDIX H

86			<p>sensibly developed for use; and that such tax be graduated from high to lower level on the basis that the longer any assured tenancy is granted to any tenant by whatever private landlord is involved, the lower the tax will be the longer the tenancy term. If any landlord is not able to accept such tax (whether for long or short tenancy), and seeks to dispose of / sell his property to escape the tax, then the relevant Council should have right of first refusal to pay off that landlord to reduced reasonable extent, take over the land / property, and let it out at sensible rate, imposing instead the tax on the tenant who could stay therein for however long as the taxes and associated services are paid, the tenant being under obligation to maintain the property in good condition (who would through the entire conception have real interest in staying resident and keeping the property up to standard). In this embracing way, longer tenancies would arise and tax / income would arise for the relevant Council and community. It is to be supposed that that local Councils cannot raise such a tax - but with the problems recited in the budget proposals being no doubt typical of other Councils besides Peterborough, any sensible Councillor should be willing to unionise effort through working with other area and city Councils to rebel against the notion that poverty of an unfortunate group in our midst is part and parcel of life. It is an abhorrence to be addressed instead of trying to budget for it as if it were part of the nature of community life.</p>
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AGENDA ITEM 9(f) – FOR INFORMATION ONLY  
APPENDIX H

9	As long as my CT bill is reduced I'm not fussed.	A great deal	Cut every service. Do away with the council. You can't expect CT payers to keep on funding rubbish schemes.
10	Is it fair to ask residents to pay extra for homeless/ unemployed when they themselves rely on us to pay their dues. Someone needs to walk around the town centre on any given weekday to see the extent of the problem. Surely some effort should be made to re employ them and not expect us to pay.	A fair amount	Employ the homeless/unemployed to clean the town as recompense for the house we are paying for, thereby saving on street cleaning etc
11 87	It's good to see some areas recognised as valuable and under resourced, like Environmental Health who keep the food we eat safe, but I think there is insufficient focus on the broad inefficiencies in many areas - for example the process for mileage claims relies on form filling, printing, unhelpful rejections for bureaucratic reasons and wasted officer time that costs much more than the claim. Changing systems to be more efficient rather than losing staff should be the focus.	A fair amount	Change inefficient systems.
12	The Council is stuck between a rock and a hard place.	A fair amount	
13	I do not feel that this council who are mostly the same as the Government Conservatives. are not making this situation clear to them and requesting more. This country is not Broke we give so much to countries abroad, not those affected by Natural Disasters. But others who are not in as much need. We give Billions and then we are told we have to cut back. fight for yourselves and your residents who are constantly being told we have to cut back.	A fair amount	Get it from central government cut back what we are giving in to those who are not in dire need. Otherwise put our Rates up!!!

AGENDA ITEM 9(f) – FOR INFORMATION ONLY  
APPENDIX H

14	I don't agree with council tax increase!	A fair amount	
15	<p>firstly, budget by your means. secondly, prioritise - what is NEEDED and what is "WANTED". but thirdly, with regard to homelessness, the stats show this is due to short hold tenancies and people unable to afford "private market". I am curious as to whether the council have looked in detail at the costs of increasing housing benefit for those who are willing to go through a private landlord? i feel this could be a cheaper alternative to buying many houses at market price. It seems right now, savings are needed and while people live in poverty council tax will continue to rise forcefully by 4.99% each year just to avoid that referendum knowing the council would lose. Why can the council choose where money is spent and at times "wasted" BUT the families you hit with £50 PLUS on an increased council tax bill have no choice? If the families you are hitting with these increases are already struggling, you could potentially make them homeless, make them ill and force MORE strain on your own systems. Personally i believe your budget is flawed and is a massive vicious circle. Also your stats suggest council tax in Peterborough is LOW .... but in brackets for band D - so basically the rich gets cheaper rates? makes sense?</p>	A fair amount	<p>Increase housing benefit for those who will accept private rented accommodation, this will remove the strain on higher payments for "short term emergency accommodation", it will also cut the waiting list for social housing. Increase council tax for the "band D" properties since you like to brag they get a cheap deal. PRIORITISE.....what is more important? Budget to what you say you can afford. Get criminals cleaning roads, fixing pot holes etc that will save some money. and so many other things but I wrote most in the top box.</p>
16	The report should be available in simple bullet point formats to say exactly where the savings will be so that it is accessible to all.	A fair amount	<p>Stop sending out bailiffs to people who cannot afford council tax in the first place never mind the increased fees added on each time you instruct. Work with this people and find out their situation, work with their landlords, provide support. Stop being evasive and elusive to those vulnerable people who are entitled to extra help. If it were offered in the first place, court costs and admin costs would be avoided. Help those who are living on the streets connect with family and friends to help them recover and get off the streets. Give them access to an address so they can claim benefits and be given a chance to start again. Work better with the housing associations to find out from the people working with</p>



AGENDA ITEM 9(f) – FOR INFORMATION ONLY  
APPENDIX H

			tenants what the real issues are. Help people get back into work. Govern work agencies so they must offer a minimum amount of work so it makes work pay
17	As an Organisation instead of telling us ur financial restrictions etc. We pay your high salaries to INFORM us on What PCC is doing with Our money; e.g. where are then new Council Houses for rent or the Care Homes to ease PCH pressures-we know there r insufficient council houses but why aren't u providing more instead of paying private hotels etc to temporarily house ppl & why aren't there more social care places in this Fast expanding City??	A fair amount	Put money into Solving CURRENT homes for rent & social care places PROBLEMS.
18		A fair amount	
19	I think the proposals are clear and reflect the fact that whilst Peterborough is a small Local Authority, it has a very diverse and challenging population which has become increasingly difficult to provide cost effective services.	A great deal	I think we should consider how staff best use their time particularly in the joint working across Peterborough & Cambridgeshire. We need less travel and more innovative ways to hold meetings which are focused on key outcomes/actions
20	i have read the proposals but am still unclear exactly how sor where savings will be made	A fair amount	Adult Social Care: reduce use of locum staff - triage referrals and requests for assessments and work smarter with colleagues so that work is not duplicated or done unnecessarily
21	I would like to know, because I leave the house every day to work, I have to every year, take more money from my pocket, to help many people who do not want to work, say that there is no job here is a lie, I I'm a foreigner, I've been in England for 10 years, even without speaking English correctly, I've never been without a job and I stopped paying my bills on time. If I have a lot of English I can also, in the place I work, Amazon always needs people to work with. I do not have salary increase, because every year I have to decrease my	Nothing at all	It puts the healthy people to work, instead of giving money for free, to pay the bills, as the government does. In case this will once again come out of my pocket, I go out to work every day.

AGENDA ITEM 9(f) – FOR INFORMATION ONLY  
APPENDIX H

	consumption power, to pay Social Care and etc. This is the government's problem, not mine.		
22	There was no mention of funding from the new Mayor of Cambridgeshire & Peterborough or was that under a different name?	A fair amount	If the council has properties that are raising income then does it have properties not being used, which could be suitable for temporary accommodation? It seems ridiculous that the council is paying an extortionate amount housing families etc... in hotels. Perhaps seek advice from Shelter, YMCA, Hope into Action.
23	Keep raising the council tax is not going to solve the problem, you need to stop wasting money on failed projects and pointless expenses that cost money.	Nothing at all	reduce the pay of Chief Executives.
24	Increase above 5% to protect services	A great deal	Increase council tax by 10% and yes I do pay council tax
25	A 5% increase of council tax needs to be seriously thought about. You wish to tackle the problem of the homeless yet an increase will be a cause of further cases not a solution. Families are struggling to pay costs currently, and this will further hinder their efforts. Costs are going up everywhere related to household bills. You will be seeing more cases of depression, ill health as people go without heating, individuals contemplating suicide, families splitting up as the financial strain takes its toll - and these are to name but a few!	A fair amount	
26		A great deal	
27		A great deal	
28	At some point, homeowners will be just unable to pay council tax	A great deal	1)Time to give up on the Unitary authority and consolidate back into Cambridgeshire County Council to gain economies of scale. 2) buy homeless people/immigrants one way tickets out of County. 3) stop all discretionary spending

<b>CABINET</b>	AGENDA ITEM No. 3
<b>4 December 2017</b>	PUBLIC REPORT

Cabinet Member(s) responsible:	Cllr David Seaton	
Contact Officer(s):	Marion Kelly, Interim Corporate Director: Resources Peter Carpenter, Service Director Financial Services	Tel: 01733 452520 Tel: 01733 384564

**CABINET ADDENDUM – MEDIUM TERM FINANCIAL STRATEGY 2018/19-2020/21**

**Background**

- 1.1. This addendum has been produced in order that Members receive the most up to date position possible regarding the Budget Conversation.
- 1.2. This document contains an additional list of consultation responses received to date.

**Consultation Response**

- 1.3. This update contains the 13 consultation responses received between 20 November and 30 November 2017. Throughout the consultation process we have received a total of 41 responses. A summary of the new responses received is given in this section.

- 1.4. **Question 1** - Respondents answered question 1 which was ‘Do you have any comments to make about the first round budget proposals?’

Response	Number of Responses
Positive	4
Neutral	6
Negative	3
<b>Total</b>	<b>13</b>

- 1.5. **Question 2** – Respondents were asked, after having read the consultation document, how much they understood the Council’s proposals. Answers can be broken down as follows:

Response	Number of Responses
A great deal	3
A fair amount	8
Not very much	1
Nothing at all	1
<b>Total</b>	<b>13</b>

- 1.6. **Question 3** – Of the 13 responses received, 10 answered question 3 which was ‘If you have any specific ideas about how the council can save money and protect services, please state these here:’. A list of subjects raised is given below.

<b>Response Theme</b>
Councillor and Officer pay levels
Shared Roles with other Councils

Waste Collection frequency	<del>AGENDA ITEM 9(f) – FOR INFORMATION ONLY</del>
Review the METAL funding proposed	

**Feedback from the budget conversation survey**

1.7. The following table details the feedback received via the online survey:

	<p><b>Do you have any comments to make about the first phase budget proposals?</b></p>	<p>Having read the phase one proposals document, how much do you now feel you understand about why the council must make total savings of almost £24million in 2018/19 and almost £40million by 2020/21?</p>	<p><b>If you have any specific ideas about how the council can save money or generate additional income to protect services, please state these here:</b></p>
<p>29</p>	<p>Hydrotherapy Pool - existing pools have facilities. Use these instead. Otherwise will spend money on new facility just for it to be cut in the future. Metal arts - don't support funding. Environmental health. Only 1 instead. Not enough new premises for 2. Verge parking - why not existing staff? Can't support if not all areas. Legal services - why not existing staff? Council tax growth. Concern low paid new residents will be a net drain. Affordable homes will be a net growth in pressures. How will council ensure new homes will house existing. Highway services. Terrible value for money contract eg rhubarb bridge. Don't make these savings if tie in to contract. Get out of contract instead. Planning services. staff will be a long term cost, eg pensions. Don't raise just to spend again unnecessarily. Public health - includes translation cost savings? Asset investment - where's details and justification for each item. Led lights - cancel.</p>	<p>A fair amount</p>	<p>Walk in centre not mentioned. Would be a false economy to cut. Consider extending hours even if a cost. Taxi Costs. Make savings THIS year. Have heard people say they don't really need it but use it "because it's free". Executive Pay. I don't know what world the executives are living in, but this is Peterborough. The pay given to executives and the money spent on things is ridiculous. At a company that had pressures the council has there's no way you'd carry on with the executive pay like PCC does. Want plans to replace any staff at lower rates. There should be a freeze on existing executive pay for the foreseeable future. Should reverse the pay rises. Secrecy. (same comment from last year) The culture at PCC is poor and counterproductive. The £500 list is useless with no information given. Making everything open would make it obvious where the problems lie. It impossible from the information and accounts to work out what is being spent on and why. The are local people with expertise that could review what the council are doing if allowed to. Local people can help decide what is essential and will understand if it is laid out how expensive things are for the council. 1) Provide at least another drill-down level of budget info. 2) No more confidentiality/non-disclosure agreements. To allow competitive alternative offers to be given by local companies. 3) Prove a Description/reason on each £500 entry. LED street lighting. (amended comments from last year) Suspend this project altogether. Total false economy. Skansa are just ripping us off. Recent policy to turn off some lights is sensible. There is over-lighting of most areas and spending money on LED replacements makes no sense. Scrapping old lights rather than replacing old</p>

63

AGENDA ITEM 9(f) – FOR INFORMATION ONLY

			poles should be done. Having lights on for less time should be considered as well. LED project could well end up costing more money. Even if it's too late to stop the work, turning off some of the lights needs to happen now. Grass Cutting. (same comment from last year) Reduction in non-essential grass cutting was a good idea and should be reconsidered. It was just implemented really badly. Play parks and hedges that cause visibility problems to road users and put lives at risk are the essentials. Pointless mowing of verges still happens. Amey contract. Terrible value for money just like the Skansa one. Need to make the details public and review them.
<b>30</b>	The proposed £50,000 for arts group METAL should be cancelled in the current financial position. The city would be better off without the ridiculous arts based proposals made by such groups and in current circumstances a grant of nil pounds would be far more acceptable to ensure essential services can be maintained.	A fair amount	Cancel the £50,000 grant to arts group METAL. Cancel all proposals for new traffic lights these cost money to install and maintain. We have had an epidemic spread of traffic lights over recent years which merely increases congestion + air pollution.
<b>31</b>	To much spend for homeless.	A fair amount	Nobody is happy with the increase in fees, but there are some ideas for more money and no need to raise fees. Many people live and avoid paying council tax. Houses are theoretically empty. I really know many examples where people live in them. Please check houses that do not pay tax also during the night. Then most often you see whether someone lives or not. Everyone knows what time the council works and avoids opening the door to the council employee. Another controversial issue is the contract with Steve and Philips to rent houses for the homeless. 70 families who pay taxes and work have been kicked out of homes without the council to pay 3 million and that's over £ 1,000 per month for every home for 3 years ..... if such decisions are made it is no wonder that money is missing. For 3 million pounds you can buy 20 apartments and the council would be their owner and so pay 3 million and after 3 years you have to put homeless people somewhere. Especially because those living in council paid living people working .... expensive cars. I know it because I lived there,

94

AGENDA ITEM 9(f) – FOR INFORMATION ONLY

			just check the right time how many cars there. Persons who do not have UK citizenship should be returned to the country of origin and assisted there. There is no control over who gets home and what level of living. In other countries homeless people receive special containers and live there .... cost is about 20k pounds .Beans are employed on various jobs and the refusal of work deprives the beneficiary. There is heat, water and electricity. If anyone wants to have better conditions then it must go to work. Renting a home does not eliminate the problem of homelessness. Employers who hire homeless can have a discount on council tax ... it's a gain because the homeless is no longer homeless.
32		A fair amount	
33	Increase funding for preventive measures like the drink and drug-health awareness.	A fair amount	Sharing more roles with other councils to save money. Increase council tax.
34	The continued holding down of Council Tax rate is clearly unsustainable. All residents benefit from Council services and it seems perfectly reasonable to me that everyone should contribute to maintaining services at a reasonable level.	Nothing at all	See above
35	There is a lack of consultation with local residents. The council has for example removed many lights from the parkways. As a resident I was to email about this but then noticed that they were all disappearing other than at junctions. This is dangerous and irresponsible. If you breakdown with an electrical fault you will be unable to be seen and your life will be in danger. If you are cleared to drive but have a problem with sudden changes between light and dark roads you will no longer be able to go out at night promoting social isolation for those afflicted. Logistics for roadworks have been appallingly signposted and badly planned. The overnight roadworks near homes needs to be banned on safety grounds a sleep deprived driver has been scientifically proved to be as dangerous as a drunk	Not very much	Diesel ban this. fine for 5 years to allow time to adapt. Put some lighting on the roads the poor lighting is an accident waiting to happen and grossly negligent. LED lights are cheaper to run so the extensive removal is unjustified and dangerous. Tackle all cars that have been modified with extra loud exhausts with immediate fines. At the moment they moderate to pass the MOT and immediately add back all the noise the second they have a pass certificate. Fines would disincentive this modification. Promote a more peaceful society. Get in private people who understand how to negotiate and bargain. Many contractors just up their price for council contracts be prepared to challenge this and get a better deal for residents. Communicate better with residents

99

<p>driver. So why is this dangerous practice been adopted and imposed on residents. You are endangering lives and paying a higher price for workers due to anti social hour rates. That is hardly helping save money. Are you overpaying for services most government departments seem to do so and have no commercial acumen on how to save money. Noise is a huge issue for modern living are new developments being properly soundproofed? Are you allowing sufficient space between properties to control infection and make a pleasant living environment. Why are planning policies not set as no residential properties near parkways so you could put industrial units near parkways and home further away to promote sleep and quality of life. The houses that already exist should have the parkway baffled and evergreen planting could be used as an interim measure. Nitrogen dioxide is known to pollute and to affect children's intelligence so why is this not being restricted or banned over say 5 years. This could be a revenue raiser. Yes people need affordable housing but paying rent to landlords and not to tenants who have addiction issues or mental health issues has actually damaged their health and wellbeing as many are now homeless. This policy I understand was intended to help with their dignity and independence but it has done nothing for them. It is the same money campaign to pay it in a sensible way that actually protects vulnerable people. Deal with waste if you want to save money and I don't mean rubbish. I mean poor spending decisions get those in from the private sector who can really teach you to budget negotiate and save money without cutting services. The police have reduced service but how many of you are aware it is national police policy not to take a statement of the person who causes an accident unless they kill or remove a limb from the person hit? Dangerous irresponsible drivers are not being re educated. This is not a primary problem of the old who need sight tests but those who are young irresponsible and place inspecting Facebook and social media above the safety of other road users. This needs to be tackled if the police</p>		<p>most of us pay increasing bills but then find the council heading off on it's own tangents and totally failing to represent the residents you are supposed to be looking after.</p>
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	<p>are to be funded. They need to tackle bad driving early and through education. The frustration of road traffic officers with the system is abundantly clear. Bins they are being abandoned by your contractors providing a hazard to the blind and disabled. This needs to be tackled with your contractors for the safety of all pavement user. They bike riders wheelie on the pedestrian part of the path the small children who think it is acceptable to aim their scooters directly at pedestrians. Children need urgent education in not just academics but in social courtesy and good manners otherwise the society will continue to deteriorate. Life is not all about a persons rights but also their responsibilities to. To show consideration and respect for all others would be a good start. This should be compulsory in all education. Let's stop changing the syllabus so fast that teachers can't ke p up and focus on a decent basic education that consider role in society.</p>		
<p>97 36</p>		<p>A great deal</p>	<p>Reduce street lighting away from junctions, and reduce the night hours it's turned on for. REduce frequency of rubbish collection Turn down the temperature of Council &amp; school buildings, many of which are uncomfortable hot - it should be normal to wear a jersey/fleece during the winter. Reduce litter collection costs by encouraging the setting up of local groups who could take responsibility for their local area - as happens in parts of the USA</p>
<p>37</p>	<p>I totally understand that due to the enormous amount that the govenment have cut from the cities grant that we will unfortunately have an increase in our council tax. But what most definitely I do not agree with is council officers, on their different committees, demanding pay rises of attendance fees etc. ALL public employees, and that includes councillors, are under a government pay cap, and as I say that includes councillors unlike previous years where for some unknown reason, apart from greed, they seemed to put themselves above that pay cap and gifted themselves quite a substantial payrise far exceeding the govenment recommendations for pay increases. This action sticks in the throat of nearly every rate</p>	<p>A fair amount</p>	<p>The main restraint as printed earlier.</p>

	payer I spoke too after their greedy action, hopefully this will not be repeated until the paycap is lifted by this government.		
<b>38</b>	Whilst cuts have to be made some residents will be happier than others. The council need to endure they do the best with limited resources. Continue to encourage the growth of businesses within the authority boundaries to provide income to the council. Education is important and should not be underfunded if standards are to rise.	A fair amount	
<b>39</b>	Peterborough City Council and its employees has made many innovative savings whilst doing it best to booth maintain and improve the services it provides. However, the austerity measures imposed by central government, the increasing demand for services (arising from population growth and ageing), which is not recognised by central government funding, will lead to a very significant budget gap. This will impact on services, cause more dissatisfaction for residents and other service users and damage the morale of employees and partners	A fair amount	
<b>40</b>	i do not agree with the fact no money has been factored in for non care act advocacy and support for people with learning disabilities and autism. IF YOU CAN NOT LOOK AFTER THE CITIES MOST VULNERABLE HOW CAN YOU LOOK AFTER ANYONE.	A great deal	MORE FINES FOR FLY TIPPING, LANDLORDS AND BENEFIT FRAUD.
<b>41</b>	School Academy Charge This proposed increase is not proportionate to the charges other councils charge or costs encountered by councils - Average charge is £5,000 to £7,500. Or reflective on the other costs schools need to cover as part of the £25,000 conversion grant. Other councils provided a detailed paper on this proposal where Peterborough have just said they want £10,000 form the £25,000 grant. - Reality taking into account the educational standards of schools within Peterborough all school will become academies within 3 years either voluntary or sponsored. The biggest risk to council budget is the reduction in rates income as academies will received discount as a result of charity status. Any reduction in	A great deal	Reduce Council size and greater collaboration with other local authorities - sharing staff and resources

<p>rates will not affect the school budgets as these are directly funded at actual levels within the school budget. The proposal to increase the academy change to £10,000 will result in schools diverting funds from their teaching and learning budget to supplement the council budget. A fairer system would be to look at any surplus from the £25K following the conversion and split this between the school and council to recover costs</p>		
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**Appendices**

1.8 Appendix A – DRAFT Minutes of the Joint Scrutiny Committees Meeting 29 November 2017

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**DRAFT MINUTES OF THE JOINT SCRUTINY COMMITTEES MEETING  
HELD AT 6.00PM ON  
29 NOVEMBER 2017  
IN THE COUNCIL CHAMBER, TOWN HALL PETERBOROUGH**

**Committee Members Present:** Councillors J Peach (Chairman), A Ali, S Barkham, R Bisby, R Brown, J Bull, G Casey, CAV M Cereste OMRI OSSI, A Dowson, A Ellis, D Fower, J A Fox, J R Fox, H Fuller, J Goodwin, C Harper, M Hussain, A Iqbal, M Jamil, J Johnson, N Khan, D King, S Lane, S Martin, S Nawaz, B Rush, L Serluca, N Simons, J Whitby

Parish Councillor Co-opted Members: Neil Boyce, Henry Clark, Richard Clarke, Keith Lievesley, Susie Lucas

Co-opted Members: Dr Steve Watson, Razwan Rehmatullah

**Also Present:** Councillor Holdich, Leader of the Council and Member of the Cambridgeshire and Peterborough Combined Authority  
Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health  
Councillor Ayres, Cabinet Member for Education Skills and University  
Councillor Eisey, Cabinet Member for Waste and Street Scene  
Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development  
Councillor Lamb, Cabinet Member for Public Health  
Councillor Seaton, Cabinet Member for Resources  
Councillor Smith, Cabinet Member for Children's Services  
Councillor Walsh, Cabinet Member for Communities

**Officers Present:** Gillian Beasley, Chief Executive  
Peter Carpenter, Service Director, Financial Services  
Adrian Chapman, Service Director, Communities and Safety  
Stephen Gerrard, Interim Director of Law and Governance  
Simon Machen, Corporate Director, Growth and Regeneration  
Wendi Ogle-Welbourn, Executive Director, People and Communities, Cambridgeshire and Peterborough Councils  
Will Patten, Service Director Commissioning  
Dr Liz Robin, Director of Public Health  
Lou Williams, Service Director Children's Services & Safeguarding  
Paulina Ford, Senior Democratic Services Officer

**1. APPOINTMENT OF CHAIRMAN**

The Senior Democratic Services Officer opened the meeting and advised the Committee that in accordance with *Part 4, Section 8 – Scrutiny Committee Procedure Rules, section 13, Joint*

*Meetings of Scrutiny Committees* a Chairman would be required to be appointed from among the Chairmen of the Committees who were holding the meeting. Nominations were sought from those Chairmen present at the meeting which were Councillor Peach, Chairman of Growth Environment and Resources Scrutiny Committee, Councillor Fuller, Chairman of Adults and Communities Scrutiny Committee, Councillor Goodwin, Chairman of Children and Education Scrutiny Committee and Councillor Cereste, Chairman of Health Scrutiny Committee. Councillor Peach was nominated by Councillor Cereste and seconded by Councillor Goodwin, there being no further nominations Councillor Peach was appointed Chairman.

The Chairman welcomed everyone present and explained that the purpose of the meeting was to provide an opportunity for all members of each Scrutiny Committee to scrutinise the Medium Term Financial Strategy, Budget 2018/19 Phase One Proposals document as part of the formal consultation process before being presented to Cabinet on 4 December 2017 for approval and recommendation to Full Council on 13 December 2017.

## **2. APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Over, Councillor Shaheed, Councillor Gul Nawaz, Councillor Saltmarsh, Councillor Ferris, Councillor Sandford, Councillor Mahabadi and Councillor Aitken.

The following co-opted members also sent apologies: Liz Youngman, Flavio Vettese,

Apologies for absence were also received from Councillor Stokes Cabinet Advisor Children's and Safeguarding, Marion Kelly, Corporate Director for Resources and Terry Reynolds, Service Director, Education.

## **3. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS**

There were no declarations of interest or whipping declarations.

## **4. Medium Term Financial Strategy (MTFS) 2018/19 - 2020/21**

The Cabinet Member for Resources gave a short presentation and introduction to the Budget Strategy including Council Tax.

The following key points covering Peterborough specific issues were highlighted:

- Revenue Support Grant – 80 per cent cut over seven years
- Fast growing city – but no extra funding
- Low council tax rate – council tax was frozen in four out of the past seven years. Peterborough residents pay one of the lowest council tax rates for a unitary authority in the country
- Relatively high levels of deprivation in the city – with some of the most deprived areas in the UK, ranking the 14<sup>th</sup> highest deprived unitary authority area.
- Unprecedented demand in certain services such as homeless households, residential care demand, children in care – but no extra funding
- Phase One proposals to include:
  - Significant increase in temporary accommodation budget due to rise in number of homeless families

- Investment in adult social care to manage demand - residential care and care home demand
  - Pressures on Environmental Health and Coroner service due to population rise
  - Also investment in schemes to tackle verge parking, improve CCTV system for the city
  - Generating income through commercial property and Peterborough Highway Services
  - Savings through management restructure and savings in long-term public health contracts
- Peterborough receive a Flexible Homelessness Support Grant, which is based on the number of people in temporary accommodation.
  - This year Peterborough will get £489,321, yet Luton will receive £2.7million. This is because the funding formula is based on out of date homelessness figures which do not reflect the sharp increase we have seen in Peterborough in the past two years
  - Budget “Gap” after Phase One of the 2018/19 Budget Process:
    - 2018/19 - £15.7m
    - 2019/20 – £21.4m
    - 2020/21 - £35.2m
  - The Council are lobbying central government and have set up the “Stand up for Peterborough Campaign” launched on 20 November
  - Consideration is being given to more Shared Services

Each section of the budget was then taken in order according to how it was presented in the Budget Book. The relevant Cabinet Member or Corporate Director were given the opportunity to introduce their section of the budget before taking questions from the Committee.

Questions and observations were made around the following areas:

Item / Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
<p>Introduction of the Budget Strategy, including Council Tax</p> <p><i>Cabinet report dated 20 November (pages 1 to 15 Budget 2018/19 Phase One Proposals Document and Appendix C page 31 and Appendix D page 33)</i></p>	<p>Members commented that when compared to other Unitary Authorities Peterborough had the lowest council tax rate and questioned whether a 1.9% increase was sufficient.</p> <p>Concern was raised with regard to continuing to use the reserves to fill the budget gap. The budget gap was a long term issue and using reserves would not provide a long term solution.</p> <p>Hypothecated central funding. What gaps will occur beyond 2018/19.</p> <p>Members noted that Peterborough would only get £489,321, yet Luton would receive £2.7million due to the funding formula being based on out of date homelessness figures. Was this gap likely to be filled going forward.</p> <p>Is the General Fund balance of £6million a usable Reserve?</p> <p>Clarification was sought as to whether the numbers including in the financial</p>	<p>A 1.9% increase in Council Tax plus the full Adult Social Care Precept of 3% will cover next year's gap. However if only the Council Tax rate were to rise it would mean an increase in Council Tax of 30% to cover the gap next year and that would need a referendum.</p> <p>Members were informed that the Chief Executive had been asked to engage with other Local Authorities regarding shared service arrangements. The outcome of those discussions would be brought back to Cabinet.</p> <p>The income and expenditure for all budgets were currently being looked at. In the short term there was a need to set a legal budget but going forward there was a need to move to a sustainable budget over the three year time horizon.</p> <p>Members were informed that the gap was unlikely to change going forward.</p> <p>Yes. The general fund is part of the Councils usable reserves.</p> <p>Yes.</p>



Item / Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
	statement included the future increase in demand on services.	
<p>The Committee <b>RESOLVED</b> to note this section of the budget.</p> <p><b>ACTION</b></p> <p>The Cabinet Member for Resources to provide the Committee with a statement of the Hypothecated figures in the grant.</p>		
<p>People and Communities</p> <p><i>Appendix A Phase 1 Budget Pressures (Pages 17 – 21)</i> and <i>Appendix B Phase 1 Savings Proposals (Pages 25 to 26)</i></p>	<p>Clarification was sought as to what actions were being taken to address the rise in homelessness.</p> <p>Concern was raised with regard to the increase in the charge to schools converting to an academy from £5000 to</p>	<p>If the use of bed and breakfast accommodation were to continue the cost would rise to £5.5million in 2021. The council was therefore finalising arrangements to purchase housing stock through Medesham Homes to use as both temporary and permanent accommodation.</p> <p>Work was being done to redesign the housing service in response to the forthcoming change in legislation. This change in legislation is predicted to lead to an increase in demand on services due to a requirement to assist people much earlier to prevent their homelessness.</p> <p>There will also be some minor changes to the Housing Allocations Policy, and the Cabinet Member for Growth, Planning, Housing and Economic Development has requested that a Task and Finish Group be set up to draft a new Homelessness Reduction Strategy.</p> <p>There had been no negative feedback and the Executive Director for People and Communities would provide information on how Peterborough compared</p>

Item / Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
	<p>£10,000. Clarification was sought as to whether there had been any feed back to the increase and how did this charge compare to other Local Authorities.</p>	<p>to other Local Authorities after the meeting.</p>
<p>The Committee <b>RESOLVED</b> to note this section of the budget.</p> <p><b>ACTION</b></p> <p>The Executive Director for People and Communities to provide the Committee with information on how Peterborough’s charge of £10,000 to schools wishing to convert to academy status compares to other Local Authorities.</p>		
<p>Resources including Strategic Commissioning and Partnerships</p> <p><i>Appendix A Phase 1 Budget Pressures (Pages 21 – 22) and Appendix B Phase 1 Savings Proposals (Pages 27 to 28)</i></p>	<p>How will a 20% cut in services affect our partners such as Vivacity and Opportunity Peterborough?</p> <p>How will partners like Opportunity Peterborough contribute to the 20% cut in services and where does it show in the budget proposals.</p> <p>Members referred to the proposed removal of £500,000 savings target for Agile Working and asked why this had not been met and what other savings targets had not been met.</p>	<p>Opportunity Peterborough has the opportunity to get more work through working with the Combined Authority and get paid for that work.</p> <p>There is nothing showing in Phase One but there may be in Phase Two.</p> <p>It had become clear that the benefits of agile working were more about improvements to staff flexibility and an increased ability for staff to cope with growing workloads as demands on services increased. Therefore it was proposed that the savings be removed for agile working.</p> <p>All projects were being reviewed and some had over delivered whilst some had not delivered as expected. Details of these can be provided.</p>

Item / Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
<p>The Committee <b>RESOLVED</b> to note this section of the budget.</p> <p><b>ACTIONS</b></p> <p>The Cabinet Member for Resources to provide the Committee with a list of all projects which had either over delivered or not met the savings required.</p>		
<p>Growth and Regeneration</p> <p><i>Appendix A Phase 1 Budget Pressures (Pages 23) and Appendix B Phase 1 Saving Proposals (Pages 28 to 29)</i></p>	<p>Members referred to Peterborough Highway Services – commercial operations and sought clarification as to whether these services had been sold to other Local Authorities.</p> <p>It had been stated in last year’s budget that the contract with Amey would be terminated. An update on this had been requested several times, could this now be provided.</p> <p>Members referred to the verge parking scheme and noted that an additional £22,000 would be required to implement the scheme and questioned if it was a priority and if it could be removed.</p> <p>Councillor Cereste seconded by Councillor Harper proposed the following recommendation be put forward to Cabinet:</p> <p>That Cabinet continue to take all reasonable steps to invest in projects and</p>	<p>Members were informed that Bath and North Somerset as of the 14 November had resolved to use Peterborough Highway Services for the next five years. It was noted that use of this contract had represented good value for money for the Councils.</p> <p>The council were currently in negotiation with a number of different people to take over the Amey contract and the decision to activate the termination of the Amey contract would go before Cabinet on 18 December.</p> <p>Members were advised that the cost of the scheme was a small amount compared to the benefit it would provide in solving a city wide problem.</p>

Item / Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
	<p>pursue commercialisation to increase income and revenue in the city.</p> <p>The recommendation was put to the vote and approved (17 in favour, 10 against, 2 abstentions)</p>	
<p>The Committee noted this section of the budget and <b>RESOLVED</b> to make the following recommendation to Cabinet:</p> <p>That Cabinet continue to take all reasonable steps to invest in projects and pursue commercialisation to increase income and revenue in the city.</p>		
<p>Governance</p> <p><i>Appendix A Phase 1 Budget Pressures (Pages 23)</i></p>	<p>Members enquired as to how much income was coming into the council through commercialisation of legal services.</p>	<p>Commercialisation brought income into the council through various services. The Cabinet Member for Resources would provide details of these.</p>
<p>The Committee <b>RESOLVED</b> to note this section of the budget</p> <p><b>ACTION</b></p> <p>The Cabinet Member for Resources to provide the Committee with details of income generated through commercialisation of council services.</p>		
<p>Public Health</p> <p><i>Appendix B Phase 1 Savings Proposals (Pages 29 to 30)</i></p>	<p>It was noted that Peterborough received less grant funding per capita. Why was this not recognised? Had the council pressed for more money?</p>	<p>Peterborough received £57 per head compared to the national average of £59 per head. Peterborough received a lower level of funding in relation to need, and less than other local authorities in the same deprivation decile. The council had lobbied government. All Local Authorities have had their public health grant reduced by the same percentage.</p>

Item / Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
The Committee <b>RESOLVED</b> to note this section of the budget		
Asset Investment Programme Budget & Funding Summary 2018/19 to 2027/28  <i>Appendix E (Page 35 to 38)</i>	Members enquired whether there were any elements of the capital investment programme that could be deferred.	Yes there were some areas which could be deferred and they would come through in Phase Two.
The Committee <b>RESOLVED</b> to note this section of the budget		
<b>General Comments, any overall recommendations and Conclusion</b>		
109	There were no further comments, questions or recommendations.	

The Chairman thanked all members of the Scrutiny Committees for attending the meeting and the Cabinet Members and Directors for attending and responding to the questions.

## **SUMMARY OF RECOMMENDATIONS AND ACTIONS**

### **RECOMMENDATION**

#### Growth and Regeneration

The Committee noted this section of the budget and **RESOLVED** to make the following recommendation to Cabinet:

That Cabinet continue to take all reasonable steps to invest in projects and pursue commercialisation to increase income and revenue in the city.

### **ACTIONS**

#### Introduction of the Budget Strategy, including Council Tax

1. The Cabinet Member for Resources to provide the Committee with a statement of the Hypothecated figures in the grant.

#### People and Communities

2. The Executive Director for People and Communities to provide the Committee with information on how Peterborough's charge of £10,000 to schools wishing to convert to academy status compared to other Local Authorities.

#### Resources including Strategic Commissioning and Partnerships

3. The Cabinet Member for Resources to provide the Committee with a list of all projects which had either over delivered or not met the savings required.

#### Governance

4. The Cabinet Member for Resources to provide the Committee with details of income generated through commercialisation of council services.

CHAIRMAN

The meeting began at 6.00pm and ended at 7.08 pm

<b>COUNCIL</b>	<b>AGENDA ITEM No. 10</b>
<b>13 DECEMBER 2017</b>	<b>PUBLIC REPORT</b>

## **RECORD OF EXECUTIVE DECISIONS MADE SINCE THE LAST MEETING**

### **1. CABINET MEETING HELD ON 20 NOVEMBER 2017**

#### **i. Establishment of ESPO Trading Company**

Cabinet considered the report and **RESOLVED** (unanimous) to:

1. Note the ESPO Joint Cabinet Committee's recommendation, following its meeting of 20 September 2017, to establish a new trading company 'ESPO Trading Limited';
2. Approve the establishment of a new trading company, 'ESPO Trading Limited' on the basis outlined in this report; and
3. Authorise the Chief Executive in consultation with the s151 Officer and Monitoring Officers to sign and complete on behalf of the Council such indemnities, agreements and documentation as she shall be required to enable the Council to become a shareholder in ESPO Trading Ltd.

#### **ii. Peterborough Local Plan Proposed Submission**

Cabinet considered the report and **RESOLVED** (unanimous) to recommend that Council:

1. Approves the Proposed Submission ('Publication Draft') Local Plan as attached at Appendix A, for the purpose of both its final consultation for six weeks (likely during January and February 2018); AND its subsequent submission to the Secretary of State for the purpose of independent examination.
2. Approves the Policies Map (including associated inset maps) as set out as part of the agenda papers, for the purpose of consultation alongside the Local Plan consultation AND for subsequent submission to the Secretary of State for consideration alongside the examination of the Local Plan.
3. Delegates to the Head of Sustainable Growth Strategy any presentational improvements or other inconsequential changes (eg correcting typographical errors or factual inaccuracies) to the Publication Draft Plan or Policies Map that (taken together) do not materially affect the policies set out in the Local Plan prior to the consultation commencing.
4. Delegates to the Head of Sustainable Growth Strategy the ability to agree and consult upon a set of proposed modifications during the examination process (most likely at the very end of the examination process), if asked by the Inspector to do so.

#### **iii. Medium Term Financial Strategy 2018-19 to 2020-21 Consultation**

Cabinet considered the report and **RESOLVED** (unanimous) to:

1. Approve the phase one budget proposals, outlined in Appendix C and D, as the basis for public consultation. This included a 4.99 per cent council tax increase, as built into the 2017/18 Medium Term Financial Strategy.

2. Authorise the Chief Executive to explore shared services with other local authorities to support frontline services.

**iv. September 2017 Budgetary Control Monitoring**

Cabinet considered the report and **RESOLVED** (unanimous) to note the current financial year budgetary control position, as at September 2017 and the continuing work by CMT to deliver a balanced budget.

**v. Council Tax Support Scheme Consultation**

Cabinet considered the report and **RESOLVED** (unanimous) to approve consultation on Peterborough's Council Tax Support Scheme 1 April 2018 – 31 March 2019 that contained the following local components:

- a) No change to the existing scheme reduction of 30% for all eligible working age claimants.

**vi. Adoption of the Castor Neighbourhood Plan**

Cabinet considered the report and **RESOLVED** (unanimous) to recommend to Council:

1. That following the successful referendum on 2 November 2017 the Castor Neighbourhood Plan, as set out at Appendix A, be 'made' (which means to all intents and purposes 'adopted') and thereby form part of the Development Plan for Peterborough for the purpose of making decisions on relevant planning applications within Castor Parish; *and*
2. That the decision statement included at Appendix B be published.

**vii. Adoption of the Ailsworth Neighbourhood Plan**

Cabinet considered the report and **RESOLVED** (unanimous) to recommend to Council:

1. That following the successful referendum on 2 November 2017 the Ailsworth Neighbourhood Plan, as set out at Appendix A, be 'made' (which means to all intents and purposes 'adopted') and thereby form part of the Development Plan for Peterborough for the purpose of making decisions on relevant planning applications within Ailsworth Parish; *and*
2. That the decision statement included at Appendix B be published.

**viii. Junction 18 (Rhubarb Bridge) Cross Party Working Group Proposal**

Cabinet considered the report and **RESOLVED** (unanimous) to:

1. Agree to form a Cross Party Working Group to consider:
  - a) Whether it is technically and financially feasible to reassign the proportion of the overall budget allocated to demolish the footbridges to instead make significant repairs to the bridge at Junction 18 (Rhubarb Bridge)
  - b) Examine the long term solutions for a replacement bridge at Junction 18 (Rhubarb Bridge) and determine the preferred option to recommend to Cabinet.
2. Approve the proposed Terms of Reference for the Cross Party Working Group for Junction 18 (Rhubarb Bridge), subject to the amendment of the date of the first meeting, which will be held in 2018.



**ix. Proposed Changes to Housing Allocations Policy**

Cabinet considered the report and **RESOLVED** (unanimous) to recommend to Council approval of proposed changes to the Housing Allocations policy.

**2. CABINET MEETING HELD ON 4 DECEMBER 2017**

**i. Medium Term Financial Strategy 2018-19 to 2020-21**

Cabinet considered the report and **RESOLVED** (unanimous) to:

1. Have regard to the consultation feedback received to date and statutory advice detailed in the report when determining the phase one budget proposals, noting that consultation remained open until 30 November 2017, and that an addendum was provided prior to the Cabinet meeting.
2. Note the timetable for the phase two consultation and formal approval of the 2018/19 to 2020/21 Medium Term Financial Strategy as detailed at section 5;
3. Note that budget proposals considered by Council on the 13 December 2017 would form part of the Medium Term Financial Strategy but would not form part of the second stage of consultation or Council debate on 5 March 2018.
4. Recommend to Council, having had regard to feedback, approval of the phase one budget proposals to enable implementation of these budget proposals to commence.

**ii. September 2017 Budgetary Control Monitoring Update**

Cabinet considered the report and **RESOLVED** (unanimous) to note the update on the monitoring position reported to Cabinet on the 20 November 2017.

**3. CALL-IN BY SCRUTINY COMMITTEE**

Since the publication of the previous report to Council, the call-in mechanism has not been invoked.

**4. SPECIAL URGENCY AND WAIVER OF CALL-IN PROVISIONS**

Since the publication of the previous report to Council, the special urgency and waiver of call-in provisions have not been invoked.

**5. CABINET MEMBER DECISIONS**

<b>CABINET MEMBER AND DATE OF DECISION</b>	<b>REFERENCE</b>	<b>DECISION TAKEN</b>
Cabinet Member for Resources  Councillor David Seaton  6 October 2017	OCT17/CMDN/47	<b>Award of Contract For Remodelling South Side Town Hall</b>  The Cabinet Member:  1. Authorised the main refurbishment of the Town South to enable the letting of the space to a new tenant, up to the value of the budget sum of £2,432,592 including contingency.

		<ol style="list-style-type: none"> <li>2. Authorised the Council to award the design and build contract to Coulson &amp; Sons Limited.</li> <li>3. Authorised the Director for Legal and Governance, or delegated officers, to enter into any other legal documentation on behalf of the Council in relation to this matter, including the design and build contract.</li> </ol>
<p>Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p> <p>Councillor Wayne Fitzgerald</p> <p>18 October 2017</p>	OCT17/CMDN/48	<p><b>Novation of a Personal Care and Support Framework Agreement</b></p> <p>The Cabinet Member approved the novation of the Council's Personal Care and Support Framework Agreement and all existing call off contracts with Housing and Care 21 to Carewatch Care Services Limited.</p>
<p>Cabinet Member for Resources</p> <p>Councillor David Seaton</p> <p>27 October 2017</p>	OCT17/CMDN/49	<p><b>Local Discretionary Rate Relief Scheme</b></p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> <li>1. Approved the Local Discretionary Rate Relief scheme for 2017-18 as set out in Appendix A.</li> <li>2. Instructed officers to ensure the reliefs are processed for the qualifying properties and rebilling takes place at the earliest opportunity.</li> <li>3. Agreed that any hardship applications are referred to the cabinet member for Resources for consideration</li> </ol>
<p>Cabinet Member for Education, Skills and University</p> <p>Councillor Lynne Ayres</p> <p>6 November 2017</p>	OCT17/CMDN/50	<p><b>St George's (Heltwate) Remodelling</b></p> <p>The Cabinet Member, in consultation with the Cabinet Member for Resources:</p> <ol style="list-style-type: none"> <li>1. Authorised the refurbishment and remodelling of part of the existing buildings known as St George's located at Lawn Avenue to accommodate Heltwate Key Stage 4 children, up to the value of the budget sum of £2m. This sum shall include the anticipated design and build contract costs and funding for Information and Communications Technology (ICT), all site surveys and project management and technical advisers fees.</li> <li>2. Authorised the Executive Director, People and Communities Cambridgeshire and Peterborough Councils in consultation with the Interim Corporate Director: Resources, Legal services to award the contract for the construction works to the successful contractor from Lot 2 of the</li> </ol>

		<p>Peterborough City Council Construction Framework following the mini competition process.</p> <p>3. Authorised the Interim Director for Law and Governance or delegated officers to enter into any other legal documentation on behalf of the Council in relation to this matter.</p>
<p>Cabinet Member for Resources</p> <p>Councillor David Seaton</p> <p>13 November 2017</p>	OCT17/CMDN/51	<p><b>The Award Of Grants To Fund Specialist Information And Advice Services</b></p> <p>The Cabinet Member approved the award of specific grants to Voluntary and Community Sector organisations for the continued funding of specialist Information, Advice and Guidance services relating to the Peterborough Community Assistance Scheme from 1 August 2017 up to 31 March 2018.</p>
<p>Cabinet Member for Growth, Planning, Housing and Economic Development</p> <p>Councillor Peter Hiller</p> <p>15 November 2017</p>	OCT17/CMDN/52	<p><b>Enabling Works To Celta Road and Re-modelling of Car Park at Belsize Community Centre</b></p> <p>The Cabinet Member approved enabling works to Celta Road enabling the carriageway to be widened allowing a two way flow of traffic. Inclusion of laybys for parking. Expansion of the car park at Belsize Community Centre and white-lining to give defined spaces. This would aid with any future expansion of Woodston Primary School.</p>
<p>Cabinet Member for Education, Skills and University</p> <p>Councillor Lynne Ayres</p> <p>29 November 2017</p>	NOV17/CMDN/61	<p><b>Academy Conversion (Soke Educational Trust) of Gunthorpe Primary School - NOV17/CMDN/61</b></p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> <li>1. Approved the closure of Gunthorpe Primary School and authorise the execution and completion of a Commercial Transfer Agreement (CTA) between Peterborough City Council, the Governing Body of Gunthorpe Primary School and Soke Education Trust;</li> <li>2. Authorised the grant of a 125 year lease of the land and buildings occupied by the School known as Gunthorpe Primary School (including the internal nursery but excluding the external families centre), at a peppercorn rent to Soke Education Trust;</li> <li>3. Authorised entering into Deeds of Assignment or Novation with Soke Education Trust (an if applicable, the relevant contractor(s)) to assign the Council's interest in (or novate if applicable) the following contracts, to Soke Education Trust, to give effect to the terms of the CTA:</li> </ol>

		<ul style="list-style-type: none"> <li>a) Contract dated 10 October 2005 between (1) Peterborough City Council (2) Bernard Ward Limited;</li> <li>b) Contract dated 17 November 2006 between (1) Peterborough City Council (2) L. Garfield (Builders) Limited;</li> <li>c) Contract dated 28 October 2010 between (1) Peterborough City Council (2) L. Garfield (Builders) Limited;</li> <li>d) Contract dated 29 October 2014 between (1) Peterborough City Council (2) Benchmark Contracts Limited.</li> </ul>
<p>Cabinet Member for Education, Skills and University</p> <p>Councillor Lynne Ayres</p> <p>29 November 2017</p>	<p>NOV17/CMDN/62</p>	<p><b>Academy Conversion (Soke Educational Trust) of John Clare Primary School</b></p> <p>The Cabinet Member:</p> <ul style="list-style-type: none"> <li>1. Approved the closure of John Clare Primary School, and authorise the execution and completion of a Commercial Transfer Agreement (CTA) between Peterborough City Council, the Governing Body of John Clare Primary School and Soke Education Trust;</li> <li>2. Authorised the grant of a 125 year lease of the land and buildings occupied by the school known as John Clare Primary School (including the pre-school/out of school club), at a peppercorn rent to Soke Education Trust;</li> <li>3. Authorised entering into Deeds of Assignment or Novation with Soke Education Trust (and if applicable, the relevant contractor(s)) to assign the Council's interest in (or novate if applicable) the following contracts, to SokeEducation Trust, to give effect to the terms of the CTA:</li> <li>4. <ul style="list-style-type: none"> <li>a) Contract dated 14 August 2009 between (1) Peterborough City Council (2) RF Blount &amp; Sons Limited;</li> <li>b) Contract dated 21 July 2010 between (1) Peterborough City Council (2) PGR Construction;</li> <li>c) Sub-contractor warranty dated 11 June 2010 between (1) Harlow Bros Ltd (2) PGR Constuction (3) Peterborough City Council; and</li> <li>d) Sub-contractor warranty dated 10 August 2010 between (1) Roger Bullivant Limited (2) PGR Construction (3) Peterborough City Council.</li> </ul> </li> </ul>

<p>Cabinet Member for Education, Skills and University</p> <p>Councillor Lynne Ayres</p> <p>29 November 2017</p>	<p>NOV17/CMDN/63</p>	<p>Academy Conversion (Soke Educational Trust) Werrington Primary School</p> <p>The Cabinet Member is recommended:</p> <ol style="list-style-type: none"> <li>1. Approved the closure of Werrington Primary School, and authorise the execution and completion of a Commercial Transfer Agreement (CTA) between Peterborough City Council, the Governing Body of Werrington Primary School and Soke Education Trust;</li> <li>2. Authorised the grant of a 125 year lease of the land and buildings occupied by the school known as Werrington Primary School (including the out of school club), at a peppercorn rent to Soke Education Trust;</li> <li>3. Authorised entering into Deeds of Novation with Soke Education Trust and the Governing Body of Werrington Primary School, for the following contracts to be novated from the Governing Body of Werrington Primary School to the Soke Education Trust: <ol style="list-style-type: none"> <li>a) Solar Power Purchase Agreement dated 29 May 2012 between (1) Werrington Primary School (2) Peterborough City Council; and</li> <li>b) PV System Roof Access Agreement dated 29 May 2012 between (1) Werrington Primary School (2) Peterborough City Council</li> </ol> </li> <li>4. Authorised entering into Deeds of Assignment or Novation with Soke Education Trust (and if applicable, the relevant contractor(s)) to assign the Council's interest in (or novate if applicable) the following contracts, to Soke Education Trust, to give effect to the terms of the CTA: <ol style="list-style-type: none"> <li>a) Contract dated 3 December 2008 between (1) Peterborough City Council (2) L. Garfield (Builders) Ltd;</li> <li>b) Contract dated 9 August 2012 between (1) Peterborough City Council (2) Princebuild Ltd;</li> <li>c) Contract dated 28 July 2014 between (1) Peterborough City Council (2) Princebuild Ltd; and</li> </ol> </li> </ol> <p>Contract dated 21 July 2014 between (1) Peterborough City Council (2) V Couzens (Stamford) Ltd.</p>
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<p>Cabinet Member for Education, Skills and University</p> <p>Councillor Lynne Ayres</p> <p>29 November 2017</p>	<p>NOV17/CMDN/64</p>	<p><b>Academy Conversion (Soke Educational Trust) of Wittering Primary School</b></p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> <li>1. Approved the closure of Wittering Primary School, and authorise the execution and completion of a Commercial Transfer Agreement (CTA) between Peterborough City Council, the Governing Body of Wittering Primary School and Soke Education Trust;</li> <li>2. Authorised the grant of a 125 year lease of the land and buildings occupied by the school known as Wittering Primary School (including the families centre) at a peppercorn rent to Soke Education Trust;</li> <li>3. Authorised entering into Deeds of Novation with Soke Education Trust and the Governing Body of Wittering Primary School, for the following contracts to be novated from the Governing Body of Wittering Primary School to the Soke Education Trust: <ol style="list-style-type: none"> <li>a) Solar Power Purchase Agreement dated [ ] between (1) Peterborough City Council (2) Wittering Primary School; and</li> <li>b) PV System Roof Access Agreement dated [ ] between (1) Peterborough City Council (2) Wittering Primary School</li> </ol> </li> <li>4. Authorised entering into Deeds of Assignment or Novation with Soke Education Trust (and if applicable, the relevant contractor(s)) to assign the Council's interest in (or novate if applicable) the following contracts, to Soke Education Trust, to give effect to the terms of the CTA: <ol style="list-style-type: none"> <li>a) Contract dated 5 August 2013 between (1) Peterborough City Council (2) Benchmark Contracts Ltd; and</li> <li>b) Contract dated 12 December 2013 between (1) Peterborough City Council (2) Princebuild Limited.</li> </ol> </li> </ol>
<p>Cabinet Member for Communities</p> <p>Councillor Irene Walsh</p> <p>29 November 2017</p>	<p>NOV17/CMDN/65</p>	<p><b>Removal of £50 Discounted fee from The Current Selective Licensing Scheme</b></p> <p>The Cabinet Member for Communities authorised the removal of the £50 discounted fee from the selective licensing scheme. This would leave the standard fee of £600 and the late fee of £900 being payable by all future applicants.</p>
<p>Cabinet Member</p>	<p>DEC17/CMDN/66</p>	<p><b>Removal of the Early Payment Option On Fixed</b></p>

<p>for Communities</p> <p>Councillor Irene Walsh</p> <p>4 December 2017</p>		<p><b>Penalty Notices</b></p> <p>The Cabinet Member approved the removal of the early payment option from all Fixed Penalty Notices issued by Peterborough City Council with immediate effect.</p>
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<b>COUNCIL</b>	AGENDA ITEM No. 11
<b>13 DECEMBER 2017</b>	PUBLIC REPORT

**RECORD OF CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY DECISIONS MADE SINCE THE LAST MEETING**

**1. MEMBER REPRESENTATIVES**

<b>Meeting</b>	<b>Dates of Meeting</b>	<b>Representative</b>
Audit and Governance Committee	21 September 2017	Councillor David Seaton
Overview and Scrutiny Committee	21 September 2017 23 October 2017	Councillor David Over Councillor Ed Murphy
Combined Authority Board	27 September 2017 25 October 2017	Councillor John Holdich

1.1 The above meetings have taken place in September and October.

**2. OVERVIEW AND SCRUTINY COMMITTEE – THURSDAY 21 SEPTEMBER 2017**

2.1 The Overview and Scrutiny Committee met on 21 September 2017 and the decision summary is attached at **Appendix 1**.

**3. AUDIT AND GOVERNANCE COMMITTEE – THURSDAY 21 SEPTEMBER 2017**

3.1 The Audit and Governance Committee met on 21 September 2017 and the decision summary is attached at **Appendix 2**.

**4. BOARD MEETING – WEDNESDAY 27 SEPTEMBER 2017**

4.1 The Board met on 27 September 2017 and the decision summary is attached at **Appendix 3**.

**5. OVERVIEW AND SCRUTINY COMMITTEE – MONDAY 23 OCTOBER 2017**

5.1 The Overview and Scrutiny Committee met on 23 October 2017 and the decision summary is attached at **Appendix 4**.

**6. BOARD MEETING – WEDNESDAY 25 OCTOBER 2017**

6.1 The Board met on 27 October 2017 and the decision summary is attached at **Appendix 5**.

**7. THE AGENDAS AND MINUTES OF THE MEETINGS ARE ON THE COMBINED AUTHORITY WEBSITE**

<http://cambridgeshirepeterborough-ca.gov.uk/meetings/audit-and-governance-committee-21st-september-2017/>

<http://cambridgeshirepeterborough-ca.gov.uk/meetings/overview-and-scrutiny-committee-21-september-2017/?date=2017-09-21>

<http://cambridgeshirepeterborough-ca.gov.uk/meetings/combined-authority-board-27-september-2017/?date=2017-09-27>

<http://cambridgeshirepeterborough-ca.gov.uk/meetings/overview-and-scrutiny-committee-23-october-2017/>

<http://cambridgeshirepeterborough-ca.gov.uk/meetings/combined-authority-board-25-october-2017/>



## Overview and Scrutiny Committee\_ Decision Summary

**Meeting:** 21<sup>st</sup> September

<http://cambridgeshirepeterborough-ca.gov.uk/meetings/overview-and-scrutiny-committee-21-september-2017/?date=2017-09-21>

Chair: Cllr John Batchelor

Summary of decisions taken at this meeting

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
1.	<b>Apologies</b>	Apologies received from Cllr Yeulett and Cllr Mason, substituted by Cllr Davis.  Apologies received from Cllr Murphy.
2.	<b>Declaration of Interests</b>	There were no declarations of interest.
3.	<b>Minutes of the 24th July 2017</b>	The minutes of the meeting held on Monday 24th July 2017 were agreed as a correct record subject to the following amendments: <ul style="list-style-type: none"> <li>- Under item 4 Cllr Hayward asked that a point be added to record a question that had been raised regarding the inclusion of the A1 and the Alconbury Station.</li> <li>- Bullet point 5.2 should be re-worded to say 'The Portfolio Holder agreed to provide a note for Committee members with examples of this type of model of non-spatial planning and areas where it was used elsewhere in the country.'</li> </ul>

APPENDIX 1

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
	<b>Minutes of the meeting held on 16<sup>th</sup> August 2017</b>	The minutes of the meeting held on Wednesday 16 <sup>th</sup> August 2017 were agreed as a correct record.
4.	<b>Interview – Portfolio Holder for Homes and Communities</b>	<p>The Committee invited the Portfolio Holder for Homes and Communities to the meeting to talk about his transport plan and other issues which covered:-</p> <ul style="list-style-type: none"> <li>• The Housing Strategy for the Combined Authority aimed to accelerate the building of good quality homes that were both viable and affordable, appropriate and fit for purpose thus creating good communities.</li> <li>• Existing local plans would not be superseded, the purpose of the Combined Authority was to accelerate existing plans by unblocking barriers to delivery.</li> <li>• An example of the type of work the Combined Authority could do was the bid to the DCLG for the Cambridge Northern Fringe East.</li> <li>• Rents and tenure were part of the bigger picture when it came to the housing strategy and the Combined Authority was working with housing associations to create an approach to broker arrangements with private landlords.</li> <li>• The Combined Authority was encouraging modular housing. Traditional means of construction was still prevalent within the industry but some local landowners had shown a positive response to working with the Combined Authority.</li> <li>• Land banking by large developers was a key issue but things that could be done – district councils needed to have crisper means to deal with s106 agreements – sometimes it was made too complicated.</li> <li>• The Combined Authority was in the process of bringing forward proposals about the land commission; the land commission existed specifically to identify a pipeline</li> </ul>

APPENDIX 1

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<p>of public sector land that could be used to accelerate the provision of housing.</p> <ul style="list-style-type: none"> <li>The Combined Authority would have a design guide for housing to encourage housing developers to build greener properties.</li> </ul> <p>A full summary of the interview is in the minutes: <a href="http://cambridgeshirepeterborough-ca.gov.uk/meetings/overview-and-scrutiny-committee-21-september-2017/?date=2017-09-21">http://cambridgeshirepeterborough-ca.gov.uk/meetings/overview-and-scrutiny-committee-21-september-2017/?date=2017-09-21</a></p>
5.	<b>Amendment to Standing Orders for the Overview &amp; Scrutiny Committee – Public Question Scheme</b>	<p>The Committee received the report from the Interim Legal and Monitoring Officer which outlined the process for amending the standing orders for the Committee in regards to introducing a Public Question Scheme.</p> <p>The Committee voted 6 in favour and 6 against having a public question scheme.</p> <p>As there was no clear majority the motion for a public question scheme to be introduced at the Overview and Scrutiny Committee failed.</p>
6.	<b>Review of Combined Authority Agenda</b>	<p>The Committee considered the agenda that had been published for the upcoming Combined Authority Board meeting on 27<sup>th</sup> September.</p> <p>Members asked a question regarding the appointment of the Chief of Staff role and how this had come about. They were advised that the Mayor was entitled to appoint a Chief of Staff and this role did not require an interview to be undertaken. There had been a job description written and the salary had been weighted following the usual HR process. The reason for the change from the original role of political advisor was that as the process had developed it had become clear to the Mayor that the role was much wider than that of a Political Advisor.</p> <p>It was not unusual for Mayor's to have advisers; All Combined Authority Mayor's had Political Advisors or a Chief of Staff.</p> <p>Members felt that it was important that the Overview and Scrutiny Committee learnt its</p>

125

## APPENDIX 1

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<p>support to the bid to the DCLG for the Cambridge Northern Fringe East proposals as they felt it was important to show that there was county wide and cross party support for this proposal.</p> <p>The Committee voted 8 in favour, with 2 abstentions to write a letter of support to the Mayor to express the Committee's support for the Cambridge Northern Fringe East bid to the DCLG.</p>
7.	<b>Combined Authority Forward Plan</b>	<p>The Committee noted the forward plan of the Combined Authority Board.</p> <p>The current forward plan is at <a href="http://cambridgeshirepeterborough-ca.gov.uk/assets/Combined-Authority/Forward-Plan-Update-25-August.pdf">http://cambridgeshirepeterborough-ca.gov.uk/assets/Combined-Authority/Forward-Plan-Update-25-August.pdf</a></p>
8.	<b>Overview &amp; Scrutiny Work Programme</b>	<p>The Committee agreed to amend the work programme to include the following points:-</p> <p>The Committee requested that the substitutes for the Overview and Scrutiny Committee be invited to the November training session with the CFPS.</p> <p>The Committee requested that written responses to the questions submitted by Committee members be provided by the Portfolio Holders at future meetings.</p> <p>The Committee requested that a briefing meeting with the CEO be added into the work programme mid cycle so they could be kept updated on the Combined Authority work.</p>
9.	<b>Date &amp; Location of Next Meeting</b>	<p>The next meeting would be held at East Cambs District Council on the 23<sup>rd</sup> October 2017.</p>



## **AUDIT & GOVERNANCE COMMITTEE - Decision Summary**

**Meeting:** 21<sup>st</sup> September 2017

<http://cambridgeshirepeterborough-ca.gov.uk/meetings/audit-and-governance-committee-21st-september-2017/?date=2017-09-21>

Chair: John Pye (Chair and Independent Person)

Summary of decisions taken at this meeting

<b>Item</b>	<b>Topic</b>	<b>Decision <i>[None of the decisions below are key decisions]</i></b>
1.	<b>Apologies And Declarations Of Interests</b>	Apologies were received from Cllr Morris.  No declaration of were made.
2.	<b>Minutes of the meeting held on 26th June 2017</b>	The minutes of the meeting held on the 26th June were agreed as a correct record with the following matters arising:-  The tender process had been completed and Ernst & Young had been procured to act as the External Auditors for the Combined Authority for the next five years – further information on this was included in the report.

APPENDIX 2

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<p>The Chairman had met with the Mayor and Monitoring Officer for the Combined Authority – the meeting had been productive and the Mayor had agreed to attend the Audit and Governance Committee’s next meeting in December.</p> <p>The Monitoring Officer was in attendance and agreed that she would attend future meetings to provide a ten-minute update on the Combined Authority work.</p>
3.	<b>External Audit – Audit Results Report (ISA 260)</b>	<p>The Committee received the report from the External Auditors Ernst &amp; Young which summarised the findings from the audit and detailed their audit opinion.</p> <p>The Committee noted the report and agreed that the Chairman sign the letter of representation on behalf of the Committee.</p>
4	<b>Statement of Accounts</b>	<p>The Committee received the report from the Interim Chief Finance Officer which outlined the Statement of Accounts 2016/17 and the Annual Governance Statement 2016/17 including the appointment of Ernst &amp; Young for a five year period.</p> <p>The Committee agreed that at their December meeting a 45-minute training session on the obligations of the Committee in relation to the governance framework should be held prior to the public meeting.</p> <p>The Committee approved the audited Statement of Accounts 2016/17 and the Annual Governance Statement 2016/17 and noted the proposal for the appointment of EY as the Combined Authority’s external auditors from 1st April 2018.</p>
5	<b>Treasury Management Mid-Year Update</b>	<p>The Committee received the report from the Interim Chief Finance Officer which outlined the current performance against the prudential indicators included within the Treasury Management Strategy.</p> <p>The Committee noted the report and encouraged the Combined Authority to make progress in getting greater value for money and to adopt a creative approach in the new strategy.</p>



APPENDIX 2

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
6	<b>Assurance Framework</b>	<p>The Committee received the report which outlined the progress on the implementation of measures in accordance with the Assurance and the Monitoring and Evaluation Frameworks.</p> <p>The Committee noted the report and agreed that a copy of the Implementation Plan should come back to a future meeting of the Committee.</p> <p>The Committee agreed that an oral update and checklist would be provided by the Monitoring Office at the December meeting of the Committee.</p>
7	<b>Internal Audit: Corporate Governance Scoping Document</b>	<p>The Committee received and noted the report from the Internal Auditor which outlined how the Internal Audit will look to support the Committee.</p>
8	<b>Date of Next Meeting</b>	<p>Monday 18<sup>th</sup> December 2017 at Fenland District Council.</p>

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**CAMBRIDGESHIRE  
& PETERBOROUGH**  
COMBINED AUTHORITY

# CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY

## Decision Statement

Meeting: 27th September 2017

<http://cambridgeshirepeterborough-ca.gov.uk/meetings/combined-authority-board-27-september-2017/?date=2017-09-27>

131

Item	Topic	Decision
	<b>Part 1 – Governance Items</b>	
1.1	<b>Apologies and Declarations of Interest</b>	Apologies received from Councillor Count, substituted by Councillor Hickford, Councillor Roberts and Councillor Reynolds. There were no declarations of interest.
1.2	<b>Minutes – 26 July 2017 &amp; 4 September 2017</b>	It was resolved:  to approve the minutes of the meetings of 26th July and 4th September 2017 as a correct record subject to the following amendment to the minutes of 26th July 2017: Minute 66 – Officer and Support Structure: second bullet, third sentence – change “education” to skills.

APPENDIX 3

Item	Topic	Decision
1.3	<b>Petitions</b>	None received.
1.4	<b>Public Questions</b>	None received.
1.5	<b>Membership of the Combined Authority - Amendments</b>	<p>The purpose of this report was to advise the Board of amendments to membership. It was resolved to:</p> <ul style="list-style-type: none"> <li>a) note that Huntingdon District Council appointed Councillor Graham Bull to replace Councillor Daryl Brown as Councillor Robin Howe’s substitute to the Combined Authority for the remainder of the municipal year 2017/2018;</li> <li>b) approve the nomination of Councillor John Peach as the substitute member for the Cambridgeshire and Peterborough Fire Authority.</li> </ul>
1.6	<b>Appointment of the Interim Chief Finance Officer and Section 151 Officer</b>	<p>The purpose of the report was to confirm the appointment of the interim Chief Finance Officer and S151 Officer.</p> <p>It was resolved to confirm the appointment of Alex Colyer as interim statutory Chief Finance Officer and S151 Officer to the Combined Authority</p>
1.7	<b>Employment Committee and Appointment of Mayoral Adviser and Chief of Staff</b>	<p>The report asked the Board to agree the size and membership of the Employment Committee.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> <li>a) agree the Employment Committee consists of six members to include: <ul style="list-style-type: none"> <li>(a) The Mayor as Chair</li> <li>(b) The Statutory Deputy Mayor as Vice-Chair</li> <li>(c) The Constitutional Deputy Mayor,</li> <li>(d) Councillor Lewis Herbert (to maintain political balance)</li> <li>(e) Two other Board members taken in rotation which must include the relevant Portfolio Holder when interviewing for to a particular Chief Officer post;</li> </ul> </li> </ul>

132

APPENDIX 3

		<p>Board members and their substitutes may also substitute for the core membership.</p> <p>b) note the appointment made by the Mayor of Tom Hunt as Mayoral Adviser and Chief of Staff on the terms and conditions set out in the report;</p> <p>c) review the Code of Conduct for political advisers working in central government with a view to adopting this into the Combined Authority’s Constitution at a future meeting.</p>
1.8	<b>Forward Plan</b>	It was resolved to approve the Forward Plan of Executive Decisions dated 15 September 2017.
	<b>Part 2 –Decisions</b>	
2.1	Department for Communities and Local Government (DCLG) National Infrastructure Fund	<p>A key function of the Combined Authority is to attract additional investment into the area to support economic growth, provide essential infrastructure and deliver new homes.</p> <p>The Government’s Housing Infrastructure Fund represents a major capital grant programme of £2.3 billion for new physical infrastructure which will help unlock sites in the areas of greatest housing demand and help to deliver 100,000 new homes in England. Funding will be awarded to local authorities on a highly competitive basis. Combined Authorities can bid for schemes up to £250m under the Forward Funding Pot.</p> <p>One exceptional bid has arisen as a result of rigorous and independent evaluation by one of the Country’s leading property investment companies, CBRE, and the Board is asked to endorse the submission of the Cambridge Northern Fringe East bid to the Forward Funding Pot.</p> <p>The process identified two additional strong candidate schemes which could make a significant contribution to unlocking new homes and social and economic growth in the area. The Board is also asked to support further development of these schemes to target future investment proposals:</p> <ul style="list-style-type: none"> <li>• Huntingdon Third River Crossing</li> <li>• Wisbech Garden Town</li> </ul>

APPENDIX 3

		<p>It was resolved to:</p> <ul style="list-style-type: none"><li>a) Submit the Cambridge Northern Fringe East bid to the Housing Infrastructure Fund Forward Funding Pot in the sum of £193m which will unlock the potential for 7,600 new homes which will in turn support new jobs in the Cambridge Science Park and in Greater Cambridge more generally;</li><li>b) Note the endorsement of this bid by the Greater Cambridge Greater Peterborough LEP (Appendix 1). This will be noted by Government as a strength;</li><li>c) Commit to deliver the two additional schemes of strategic importance identified through this process by developing business cases to target future investment at:<ul style="list-style-type: none"><li>• Huntingdon Third River Crossing</li><li>• Wisbech Garden Town</li></ul></li><li>d) Note and endorse the Marginal Viability Funding bids to be submitted by the District Councils.</li></ul>

APPENDIX 3

<b>Part 3 – Date of Next Meeting</b>		
3.1	<b>Date of Next Meeting</b>	It was resolved to note the date of the next meeting – Wednesday 25 October 2017 at 10.30am at East Cambridgeshire District Council, The Grange, Nutholt Lane, Ely, Cambs CB7 4EE

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## Overview and Scrutiny Committee\_ Decision Summary

**Meeting:** 23<sup>rd</sup> October 2017

<http://cambridgeshirepeterborough-ca.gov.uk/meetings/overview-and-scrutiny-committee-23-october-2017/?date=2017-10-23>

Chair: Cllr John Batchelor

Summary of decisions taken at this meeting

Item	Topic	Decision [ <i>None of the decisions below are key decisions</i> ]
1.	<b>Apologies</b>	Apologies received from Cllr Nethsingha, substituted by Cllr Jenkins and apologies received from Cllr French.
2.	<b>Declaration of Interests</b>	There were no declarations of interest.
3.	<b>Minutes of the 21<sup>st</sup> September 2017</b>	The minutes of the meeting held on Thursday 21st September 2017 were agreed as a correct record.
4.	<b>Interview – Deputy Mayor and Portfolio Holder for Economic Strategy</b>	<p>The Committee invited the Deputy Mayor and Portfolio Holder for Economic Strategy to the meeting to give a presentation and answer questions from the committee on his portfolio.</p> <p>Below is a summary of some of the points raised during the discussion:-</p> <ul style="list-style-type: none"> <li>• In comparison to other EU countries such as Germany the UK was falling short in</li> </ul>

APPENDIX 4

138

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<p>terms of economic growth despite there being areas of world class industry that needed to be expanded.</p> <ul style="list-style-type: none"> <li>• The Cambridgeshire economy was one of the fastest growing economies in the country but there was an imbalance within the area that need to be looked at.</li> <li>• The Independent Economic Commission had been established which would advise the Combined Authority on possible investments and interventions – these would form part of any business case being put forward for the Combined Authority.</li> <li>• The Portfolio Holder stated that he was confident that there would be substantial growth in all areas but that the Combined Authority needed to be clever with its interventions to ensure all areas experienced the growth.</li> <li>• The Combined Authority’s 100-day plan had been completed and was available to view on the website. The 4-year plan and 20-year plan were being worked on and the Overview and Scrutiny Committee would be involved in the consultation process. The 20 Year Plan would be a visionary plan for the authority; the 4 Year Plan would be more of a road map.</li> </ul> <p>The Committee members raised many questions regarding the recent situation with the LEP; the Portfolio Holder gave the following responses to the questions:</p> <ul style="list-style-type: none"> <li>• The Portfolio Holder advised the committee that the funding for the LEP had been put on hold by central government as they had not met the new requirements outlined in the assurance framework of the Combined Authority.</li> <li>• The Combined Authority would want the LEP to remain independent, with an independent Chair and Board but there would be value in looking at shared back offices and management and the use of one economic pot. This proposal is being considered by the LEP with a study group with four members from the LEP and four from the Combined Authority looking into it.</li> </ul>

APPENDIX 4

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		A full summary of the interview is in the minutes: <a href="http://cambridgeshirepeterborough-ca.gov.uk/meetings/overview-and-scrutiny-committee-23-october-2017/?date=2017-10-23">http://cambridgeshirepeterborough-ca.gov.uk/meetings/overview-and-scrutiny-committee-23-october-2017/?date=2017-10-23</a>
5.	<b>Interview – Portfolio Holder for Employment and Skills</b>	<p>The Committee invited the Portfolio Holder for Employment and Skills to the meeting to give a presentation and answer questions from the committee on his portfolio.</p> <p>Below is a summary of some of the points raised during the discussion:-</p> <ul style="list-style-type: none"> <li>• The provision of skills was a national issue; there had been confusion since 1945 with many Acts of parliament being passed to attempt to resolve the problem but it remained a complex issue.</li> <li>• There were three key areas of skills shortages in Cambridgeshire; construction, life sciences and health and social care but there could not be a blanket approach to dealing with all of these.</li> <li>• It was important that there was one voice that spoke to central government when it came to skills and Combined Authority could play a role here. There were currently no plans to work with the LEP on skills.</li> <li>• The challenge would be to create jobs that were attractive enough to retain those that had moved to the area for training.</li> <li>• There were projects within Cambridge that had worked well; the AGE Grant had created 500 apprenticeships in SME's.</li> <li>• The funding for the accommodation of the 2000 students at Peterborough University would be included in the second tranche of bidding, these students were expected by 2020. Providing temporary accommodation in the interim would be looked into. The estimated figure of achieving 2000 students at the Peterborough University by 2020 had been revised to 3000 students by 2022.</li> <li>• The £60m quoted for the University of Peterborough was a headline figure as the</li> </ul>

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<p>Combined Authority was at the beginning of a journey which would look at many different funding options for skills. Phase 1 had been taken forward by the LEP and Phase 2 would be taken forward by the Combined Authority.</p> <ul style="list-style-type: none"> <li>• There was an investment subcommittee that sat within the University of Peterborough Steering group which looked at mapping out the financial requirements and suggested where funding might come from.</li> <li>• The University of Peterborough would fill a lot of the areas of need within skills but it was a key priority that the Combined Authority did not just hand over money; it had to ensure that the schemes invested in were value for money.</li> <li>• It was important for the Combined Authority to act as a coordinator to all the different skills projects already in existence to bring together the fragmented areas and encourage them to work together.</li> </ul> <p>A full summary of the interview is in the minutes: <a href="http://cambridgeshirepeterborough-ca.gov.uk/meetings/overview-and-scrutiny-committee-23-october-2017/?date=2017-10-23">http://cambridgeshirepeterborough-ca.gov.uk/meetings/overview-and-scrutiny-committee-23-october-2017/?date=2017-10-23</a></p>
6.	<b>Review of Combined Authority Agenda</b>	<p>The Committee considered the agenda that had been published for the upcoming Combined Authority Board meeting on 25<sup>th</sup> October.</p> <p>The following points were made:-</p> <ul style="list-style-type: none"> <li>• Cllr Hayward advised that level crossings on the A1 were not mentioned in the Priority Transport Schemes report going to the Board meeting.</li> <li>• The Chairperson raised an issue around the report going to the Board about Funding Requests for the LEP and that there was no indication of the risks or how money would be re-paid. The Committee were advised by the Interim Legal Counsel and Monitoring Officer that the three projects in question were key projects for the Combined Authority and underwriting the funds would allow these important projects to move ahead. The funding would be paid directly from the Combined</li> </ul>

## APPENDIX 4

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<p>Authority to the projects and officers were confident that the money would be repaid.</p> <ul style="list-style-type: none"> <li>In response to a question about the timescales for the consultation on the budget the committee were informed that this was the first substantive budget for the Combined Authority, the timescales were tight and were dictated by central government but the consultation would only be necessary if the Combined Authority chose to introduce a levy or the Mayor decided to have a precept. There were currently no plans to introduce a levy or a precept.</li> </ul>
7.	<b>Combined Authority Forward Plan</b>	<p>The Committee noted the forward plan of the Combined Authority Board.</p> <p>The current forward plan is at <a href="http://cambridgeshirepeterborough-ca.gov.uk/assets/Combined-Authority/Forward-Plan-updated-1st-November-2017.pdf">http://cambridgeshirepeterborough-ca.gov.uk/assets/Combined-Authority/Forward-Plan-updated-1st-November-2017.pdf</a></p>
8.	<b>Overview &amp; Scrutiny Work Programme</b>	<p>The Committee agreed to amend the work programme to include the following point:-</p> <p>The Committee members requested that they submit their questions to the Portfolio Holders one day earlier than usual to allow the responses to be sent around by email the Friday before the meeting.</p>
9.	<b>Date &amp; Location of Next Meeting</b>	<p>The next meeting would be held at South Cambs District Council 27<sup>th</sup> November 2017 at 10am followed by a training session from the CFPS for committee members and substitutes.</p>

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# CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY

## Decision Summary

Meeting: 25th October 2017

<http://cambridgeshirepeterborough-ca.gov.uk/meetings/combined-authority-board-25-october-2017/>

143

Item	Topic	Decision
	<b>Part 1 – Governance Items</b>	
1.1	<b>Apologies and Declarations of Interest</b>	Apologies received from Councillor Topping, substituted by Councillor Wright, Councillor Reynolds, substituted by Councillor Peach, and Jess Bawden.  Councillors Count, Holdich and Howe declared non-statutory disclosable interests under the Code of Conduct in relation to Item 3.2, as members of the Local Enterprise Partnership Board. Councillor Holdich also declared a non-statutory disclosable interest under the Code of Conduct in relation to the same item, as a Director on Opportunity Peterborough appointed by Peterborough City Council;
1.2	<b>Minutes – 27th September 2017</b>	It was resolved to approve the minutes of the meeting of 27th September 2017 as a correct record.
1.3	<b>Petitions</b>	None received.

APPENDIX 5

Item	Topic	Decision
1.4	<b>Public Questions</b>	None received.
1.5	<b>Forward Plan</b>	<p>It was resolved to approve the Forward Plan of Executive Decisions dated 23 October 2017 subject to the following changes:</p> <ul style="list-style-type: none"> <li>- Items 12, 13 and 14 had been moved from November to the December meeting.</li> <li>- Adult Education Budget Devolution, and Transport update had been added to the November meeting</li> </ul>
<b>Part 2 –Non Key Decision</b>		
2.1	<b>Market Town Masterplans: St Neots</b>	<p>The ten market towns of Cambridgeshire and Peterborough, and the city of Ely, represent the places where much of the planned housing growth will occur over the next twenty years. They will be home to approximately a third of the population of the Combined Authority area. It is therefore hugely important that market towns thrive and are successful as prosperous economic centres, and are vibrant, great places to live. Previous economic strategies have not always recognised their role, nor has there been co-ordinated investment plans that enable them to achieve their full potential.</p> <p>St Neots was chosen by the Combined Authority as the starting point for a renewed focus on market towns, and the 100 Day Plan committed investment to develop a Masterplan. This report brought the first phase of the St Neots Masterplan to the Board. The key conclusion was that St Neots is a place that has great potential as a leading example of a thriving modern day market town, but this needed to be unlocked by creating an investment programme and a new partnership and delivery team.</p> <p>The Masterplan analysis concludes that from a coordinated programme of investments an additional £185m/annum Gross Value Added (GVA) will be created by the end of the plan period. The first stage of work had identified a package of £5.8m of early stage investments – these would enable future growth as well as make a real difference for the existing residents and visitors of St Neots.</p> <p>However, the forecast growth of GVA in St Neots of 40% falls well short of the Combined Authority goal to double GVA in all areas of the region. The strategic implication from this</p>



APPENDIX 5

145

Item	Topic	Decision
		<p>analysis was that our target to double Cambridgeshire and Peterborough’s GVA can only be met if the ceiling on new homes and new jobs, with related investments, was significantly increased.</p> <p>It was considered essential to the development of future plans for St Neots that the A428 expressway and the rapid transit (light railway) system connecting St Neots with Cambridge were both commissioned and built by the early 2020s.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> <li>a) welcome the analysis and findings of the first phase of the Masterplan for St Neots;</li> <li>b) endorse the development of the next phase of the Masterplan through the creation of a “St Neots Masterplan Partnership”;</li> <li>c) note that a total investment programme of up to £5.8m was needed to unlock the growth potential of St Neots within existing plans;</li> <li>d) request that officers work with the St Neots Masterplan Partnership to develop a business case for collective investment in the proposed programme, and bring forward investment proposals to this Board as part of that approach;</li> <li>e) establish that any proposals for Combined Authority investment that were brought forward were in line with the Authority’s Investment Strategy as set out in paragraph 3.8;</li> <li>f) note the intention to promote the development of masterplans for market towns in Cambridgeshire, as part of the Combined Authority’s wider economic strategy.</li> </ul>
	<b>Part 3 – Key Decision</b>	
3.1	Priority Transport Schemes	<p>The purpose of this report was to ask the Board to agree funding for the next tranche of priority transport schemes.</p> <p>These schemes would support the wider Combined Authority objectives by improving</p>

APPENDIX 5

146

Item	Topic	Decision
		<p>transport connectivity, reducing congestion, enabling housing growth and/or supporting economic growth.</p> <p>This report set out a longer term pipeline of work to ensure that there is a steady flow of transport interventions that are effectively planned and well considered over the current and future Mayoral cycles. This longer term approach was vital to building confidence; developing and positioning projects for future private sector investment; and enabling accelerated delivery by providing delivery partners with visibility of future work.</p> <p>It should be noted that these schemes were in addition to the strategic transport and infrastructure schemes approved previously by the Board. The pipeline of schemes also excluded those projects currently being promoted, funded and/or developed independent of the Combined Authority. This included the Greater Cambridge Partnership (GCP), Highways England and Network Rail.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> <li>a) Agree a total budget allocation of £4.53m, comprising £3.53m in 17/18 and £1.0m in 18/19 for the rolling programme of priority transport and infrastructure schemes</li> <li>b) Note the intention to deliver this 4 year programme of priority transport and infrastructure schemes, and the indicative level of future investment.</li> <li>c) Note the governance and budget management arrangements, and the intention to bring the pipeline back to the Board on an annual basis. In the future it is intended to maintain and develop this programme beyond the current 4 year.</li> </ul>
	<b>Part 3 – Non Key Decision</b>	
3.2	Funding requests in place of Greater Cambridgeshire Greater Peterborough Local Enterprise Partnership	<p>This report highlighted urgent funding requests made by various bodies to the Combined Authority in place of grants which the Greater Cambridgeshire Greater Peterborough Local Enterprise Partnership (GCGP LEP) was not in a position to fund.</p> <p>It was resolved to:</p>

APPENDIX 5

Item	Topic	Decision
		<p>(a) Note the urgent funding requests made by</p> <ol style="list-style-type: none"> <li>i. The Independent Economic Commission</li> <li>ii. Opportunity Peterborough</li> </ol> <p>(b) Note the funding approvals already given in relation to the Independent Economic Commission and Opportunity Peterborough to ensure important priority objectives could be met.</p> <p>(c) Note that upon restoration of funding to the Greater Cambridgeshire Greater Peterborough Local Enterprise Partnership (GCGP LEP) the Combined Authority would make applications to the GCGP LEP Board to restore the funding position of the Combined Authority.</p>
	<p><b>Part 4 – Budget and Fiscal decisions</b></p>	
<p>4.1</p>	<p><b>Budget Preparation and Consultation Proposals</b></p>	<p>This report set out the proposed budget setting process for the approval of the Combined Authority’s 2018/19 budget.</p> <p>It was resolved to:</p> <ol style="list-style-type: none"> <li>1. approve the proposed timetable and the consultees to be involved in the consultation of the Combined Authority’s budget 2018/19.</li> <li>2. Note the emerging strategic themes for the 2018/19 budget.</li> </ol>
<p>4.2</p>	<p><b>Budget Update</b></p>	<p>This report provided an update of the 2017/18 budget.</p> <p>It was resolved to:</p> <ol style="list-style-type: none"> <li>1. Note the budget updates as requested for approval in other Board reports on this meeting’s agenda.</li> <li>2. Approve the use of interest receivable balances to cover committed additional support costs as set out in paragraph 3.6.</li> </ol>

APPENDIX 5

Item	Topic	Decision
		<p>3. Note the budget updates as requested for approval as set out for approval in paragraph 3.5.</p> <p>4. Approve funding of £30.6k for the contribution to phase 1 of the development of a National Evaluation Framework.</p> <p>5. Note the updated budget and indicative resources for 2017/18 and 2018/19 to 2020/21 as set out in Appendices A and B</p>
	<b>Part 5 – Date of Next Meeting</b>	
5.1	<b>Date of Next Meeting</b>	It was resolved to note the date of the next meeting – Wednesday 29 November 2017 at 10.30am at South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge CB23 6EA

<b>COUNCIL</b>	<b>AGENDA ITEM No. 12</b>
<b>13 DECEMBER 2017</b>	<b>PUBLIC REPORT</b>

### **MOTIONS ON NOTICE**

The following notice of motion has been received in accordance with the Council's Standing Orders:

#### **1. Motion from Councillor Stuart Martin**

Peterborough City Council notes that:

- National Joint Council (NJC) basic pay has fallen by 21% since 2010 in real terms.
- NJC workers had a three-year pay freeze from 2010-2012.
- Local terms and conditions for many NJC employees have been cut, impacting on their overall earnings.
- NJC pay is the lowest in the public sector.
- Job evaluated pay structures are being distorted by bottom-loaded NJC pay settlements. These are required to reflect the increased National Living Wage and the Foundation Living Wage.
- There are growing equal and fair pay risks resulting from this situation.

The council supports the NJC pay claim for 2018, submitted by UNISON, GMB and Unite on behalf of council employees and school employees, and calls for the immediate end of public sector pay restraint. NJC pay cannot be allowed to fall further behind other parts of the public sector.

The council welcomes the joint review of the NJC pay spine to remedy the turbulence caused by bottom-loaded pay settlements.

The council resolves to:

- Call immediately on the Local Government Association to make urgent representations to Government to fund the NJC claim and the pay spine review, and to notify the council of their subsequent action.
- Write to the Prime Minister and Chancellor supporting the NJC pay claim and seeking additional funding towards a pay rise and the pay spine review.
- Meet with local NJC union representatives to convey support for the pay claim and the pay spine review.

#### **2. Motion from Councillor Mahboob Hussain**

Peterborough City Council notes that Queensgate have recently removed some of the benches that were popular with

Peterborough's elderly population and introduced new modern seating, which many feel that they cannot use.

The council believes that it would be better for Queensgate to retain some seating that is more suitable for older people and those with mobility issues or disabilities.

The council understands that Queensgate management has listened to resident and has arranged

for more appropriate seating to be installed and passes on its thanks for this.

### **3. Motion from the Labour Group**

The Council welcomes the acquisition of empty buildings to accommodate homeless families. It is anticipated that the advent of Universal Credit will further increase homelessness.

The Council notes with concern that planned housing developments, where developers are required to provide a proportion of housing as social and affordable, is taking much longer.

The Council resolves to;

1. Seek every opportunity to acquire empty properties to accommodate homeless families and individuals.
2. Ensure developers are given deadlines with penalties to ensure the development is completed within agreed timescales.

### **4. Motion from the Labour Group**

The Council notes with concern that there appears to be no answer to the rising crime figures in our city. This is making many communities in parts of our city feel unsafe and does not bode well for the city.

Many residents complain of open drug dealing on our streets, with the perpetrators having no fear of getting caught.

Recent figures show sharp rise in violent crime and domestic abuse.

The Council resolves to ask the Police and Crime Commissioner to provide adequate resources to stem this rise in crime and bring the perpetrators to justice.

### **5. Motion from Councillor Nick Sandford**

Council notes the increasing evidence that diesel engines are a source of particulates and other noxious substances that can cause significant damage to human health.

Council recognises that Stagecoach have a policy of progressively modernising their fleet of buses in Peterborough but in other parts of the country there has been much more progress on introducing electric, hybrid and other ultra-low emission buses. For example, at 30 June 2017, Transport for London was running 2,729 hybrid buses and 71 fully electric ones, out of a total bus fleet of 9,590.

Council therefore asks the Cabinet and our officers to work with Stagecoach and with the Cambs/Peterborough Mayor and the Combined Authority to investigate the feasibility of introducing more hybrid, electric and other ultra-low emission buses in Peterborough.